



DENTAL HYGIENE FEBRUARY 2013 TELECONFERENCE MEETING MINUTES

**Silverwood Lake Room
2005 Evergreen Street, 1st Floor
Sacramento, CA 95815
Wednesday, February 27, 2013**

ITEM 1 – Roll Call – Establishment of a Quorum

The Dental Hygiene Committee of California (Committee) President Michelle Hurlbutt called the meeting to order with roll call at 12:01 p.m. She asked Evangeline Ward, Secretary, to take the roll to establish a quorum. Lori Hubble asked the members to identify their location for the record for the teleconference as well. With five committee members present via teleconference, a quorum was established.

Committee members present:

Michelle Hurlbutt, President, RDH Educator
Location: Loma Linda, CA
Noel Kelsch, RDHAP
Location: Plattsburg, NY
Timothy Martinez, DMD
Location: Pomona, CA
Nicolette Moultrie, RDH
Location: Martinez, CA
Evangeline Ward, Secretary, RDH
Location: Vacaville, CA

Committee members absent:

None.

Staff present:

Lori Hubble, Executive Officer (EO),
Anthony Lum, Administrative Analyst,
Donna Kantner, Legislative and Regulatory Retired Annuitant,
Richard Wallinder, Program Retired Annuitant

Claire Yazigi, Department of Consumer Affairs' (DCA) legal representative

Public present:

Guadalupe Castillo, Legislative and Policy Analyst, DCA Division of Legislative and Policy Review

(Both via teleconference from DCA Headquarters in Sacramento, CA)

President's Comments - Committee President Michelle Hurlbutt welcomed all of the participants to the teleconference meeting and requested that when each individual speaks to identify themselves so that the other participants know who is making the comment.

ITEM 2 – Public Comment for Items Not on the Agenda

President Hurlbutt asked whether there was any public participants and comment at each of the teleconference sites. There was no public comment from each of the teleconference sites for items not on the agenda.

ITEM 3 – Discussion and Possible Action to Adopt Modifications to Proposed Amendments to Title 16, Division 11 of the California Code of Regulations (CCR), § 1149 et. seq Relating to Sponsored Free Health Care Events Subsequent to the Disapproval of the Regulatory File by the Office of Administrative Law.

President Hurlbutt deferred to Donna Kantner to present the agenda item. Ms. Kantner gave a brief history on the regulation request package and the reasons as to why the request was not approved by Office of Administrative Law (OAL). She indicated that all of the required changes as identified by OAL were outlined in the documents presented in the meeting materials packet. She proceeded through each of the changes page by page and explained that each of the required changes was stricken and the new text added in red print for the Committee's review.

President Hurlbutt asked for any questions on the agenda item from the Committee members.

Timothy Martinez inquired about the language to describe criminal history records and whether there was any other more specific language that can be used from the Federal Bureau of Investigations and Department of Justice, which would include all necessary criminal information. Ms. Kantner stated that there was no additional specific language to be utilized for the regulation request because the law required the Committee to obtain fingerprint clearances.

President Hurlbutt asked for a motion to approve the proposed amendments to the regulation request.

- **Nicolette Moultrie moved to approve the modified regulatory language with amendments and direct staff to take all necessary steps to complete the rulemaking process including noticing the modified text**

for a 15-day comment period which includes the amendments accepted by the Committee at this meeting. If no adverse comments are received during the 15-day public comment period, authorize the Executive Officer to make any non-substantive changes to the proposed regulations before completing the rulemaking process, and adopt the proposed amendments to California Code of Regulations, Title 16 sections 1149 - 1152.

Noel Kelsch seconded the motion.

President Hurlbutt asked if there were any questions or comments from the public or the Committee members. There were no questions or comments.

Vote: 5 - 0 to approve the motion passed via roll call of all participating members.

ITEM 4 – Discussion and Possible Action to Accept the December 3, 2012 Enforcement Subcommittee Meeting Minutes.

President Hurlbutt asked for a motion to accept the December 3, 2012 Enforcement Subcommittee meeting minutes.

- **Nicolette Moultrie moved to accept the December 3, 2012 Enforcement Subcommittee Meeting Minutes.**

Noel Kelsch seconded the motion.

President Hurlbutt asked if there were any questions or comments from the public or the Committee members. There were no questions or comments.

Vote: 5 - 0 to accept the motion passed via roll call of all participating members.

ITEM 5 – Discussion and Possible Action to Accept the December 3, 2012 Licensing and Examination Subcommittee Meeting Minutes.

President Hurlbutt asked for a motion to accept the December 3, 2012 Licensing and Examination Subcommittee meeting minutes.

- **Evangeline Ward moved to accept the December 3, 2012 Licensing and Examination Subcommittee Meeting Minutes.**

Timothy Martinez seconded the motion.

President Hurlbutt asked if there were any questions or comments from the public or the Committee members.

Claire Yazigi suggested a formatting change to the section where President Hurlbutt recused herself from any discussion on the approval of the two schools. She suggested that the issue be clarified by indicating that the

subcommittee Chair (President Hurlbutt) recuse herself completely prior to any discussion of the two schools that were applying for approval and to state in this section of the minutes as, "Before moving on to the two particular course applications, Chair Hurlbutt recused herself." She continued that prior to the next paragraph where the discussion about the schools begins, she suggested that a title of Course Applications be used to delineate between the Chair's recusal and the beginning of the two school's application discussion.

President Hurlbutt asked for any further comments or questions from the public or Committee members. There was no further comment or question.

Vote: 5 - 0 to accept the December 3, 2012 Licensing and Examination Subcommittee Meeting minutes as amended, via roll call of all participating members.

ITEM 6 – Discussion and Possible Action to Accept the December 3, 2012 Legislative and Regulatory Subcommittee Meeting Minutes.

President Hurlbutt asked for a motion to accept the December 3, 2012 Legislative and Regulatory Subcommittee meeting minutes.

- **Evangeline Ward moved to accept the December 3, 2012 Legislative and Regulatory Subcommittee Meeting Minutes.**

Noel Kelsch seconded the motion.

President Hurlbutt asked if there were any questions or comments from the public or the Committee members. There were no questions or comments.

Vote: 5 - 0 to accept the motion passed via roll call of all participating members.

ITEM 7 – Discussion and Possible Action to Accept the December 3, 2012 Education and Outreach Subcommittee Meeting Minutes.

President Hurlbutt asked for a motion to accept the December 3, 2012 Education and Outreach Subcommittee meeting minutes.

- **Nicolette Moultrie moved to accept the December 3, 2012 Education and Outreach Subcommittee Meeting Minutes.**

Noel Kelsch seconded the motion.

President Hurlbutt asked if there were any questions or comments from the public or the Committee members. There were no questions or comments.

Vote: 5 - 0 to accept the motion passed via roll call of all participating members.

ITEM 8 – Discussion and Possible Action to Approve the December 4, 2012 Full Committee Meeting Minutes.

President Hurlbutt asked for a motion to approve the December 4, 2012 Full Committee meeting minutes.

- **Evangeline Ward moved to approve the December 4, 2012 Full Committee Meeting Minutes.**

Noel Kelsch seconded the motion.

President Hurlbutt asked if there were any questions or comments from the public or the Committee members. There were no questions or comments.

Vote: 5 - 0 to approve the motion passed via roll call of all participating members.

ITEM 9 – Adjournment:

President Hurlbutt asked if there were any questions or comments from the public or the Committee members. There were no questions or comments.

The next Committee meeting is scheduled for May 2013.

The Wednesday, February 27, 2013 adjourned at 12:41 p.m.