



## **DENTAL HYGIENE COMMITTEE MEETING MINUTES**

**Saturday, May 2, 2015**  
**Embassy Suites Anaheim - Orange**  
**400 N. State College Blvd.**  
**Orange, CA 92868**

**Roll Call** – Nicolette Moultrie, the Dental Hygiene Committee of California (DHCC) President, called the meeting to order with a roll call at: 9:12 a.m. With five (5) DHCC members present, a quorum was established.

### DHCC members present:

Susan Good, Public Member  
Michelle Hurlbutt, Registered Dental Hygienist (RDH) Educator  
Joyce Noel Kelsch, Vice President, Registered Dental Hygienist in  
Alternative Practice (RDHAP) (arrived at 9:25 a.m.),  
Timothy Martinez, DMD  
Nicolette Moultrie, President, RDH  
Evangeline Ward, RDH

### DHCC members absent:

Garry Shay, Public Member

### DHCC Staff present:

Lori Hubble, Executive Officer (EO)  
Anthony Lum, Assistant Executive Officer  
Guadalupe Castillo, Legislative and Regulatory Analyst  
Nancy Gaytan, Enforcement Analyst  
Donna Kantner, Retired Annuitant  
Kurt Heppler, Department of Consumer Affairs (DCA) Legal Counsel  
Kelsey Pruden, DCA Legal Counsel

### Public present:

Marlene Areola, West Coast University  
Laurel Bleak, California Dental Hygienists' Association (CDHA)  
Fran Burton, President, Dental Board of California (DBC)  
Karen Fischer, Executive Officer, DBC  
JoAnn Galliano, Program Director, Chabot College  
Lygia Jolley, CDHA  
Vickie Kimbrough, Southwestern College  
Nadine Lavell, CDHA  
Gayle Mathe, California Dental Association (CDA)  
Lin Sarfaraz, CDHA

Karine Strictland, President, CDHA  
Maureen Titus, CDHA

**President's Announcements:**

President Moultrie announced a change to the Bagley-Keene Open Meeting Act that was effective as of January 1, 2015. She stated that for all action items at Board meetings and meetings of committees with 3 or more participants, the law now requires boards to report the vote or abstention of each member present for that action item. She explained that the meeting minutes must include each member listed under the appropriate vote category (i.e., yes, no, or abstention) for each action item. She stated that this is the first meeting to implement the new rule and that staff has prepared voting outlines for both the full and subcommittee chairs. She continued that since this is the first time in using this process, it may slow the meeting and asked for everyone's patience.

**FULL 1 – Public Comment for Items Not on the Agenda**

President Moultrie asked for any public comment for items not on the agenda. There was no public comment.

**FULL 2 – Approval of the December 5, 2014 and December 6, 2014 Meeting Minutes**

- **Motion: Evangeline Ward moved to approve the minutes of the December 5, 2014 and December 6, 2014 meetings.**

**Michelle Hurlbutt seconded the motion.**

**Vote: The motion passed 5-0-1 (Noel Kelsch was absent for the vote).**

NAME	Minutes VOTE:		OTHER
	Aye	Nay	
Susan Good	X		
Michelle Hurlbutt	X		
Noel Kelsch			Absent
Timothy Martinez	X		
Nicolette Moultrie	X		
Evangeline Ward	X		

**FULL 3 – Approval of the March 2, 2015 DHCC Teleconference Meeting Minutes**

- **Motion: Evangeline Ward moved to approve the minutes of the March 2, 2015 Teleconference.**

**Michelle Hurlbutt seconded the motion.**

**Vote: The motion passed 5-0-1 (Noel Kelsch was absent for the vote).**

NAME	Minutes VOTE:		OTHER
	Aye	Nay	
Susan Good	X		
Michelle Hurlbutt	X		
Noel Kelsch			Absent
Timothy Martinez	X		
Nicolette Moultrie	X		
Evangeline Ward	X		

#### **FULL 4 – President’s Report**

President Moultrie reported that since the DHCC’s last meeting in December 2014, she had attended multiple meetings. She reported that she observed the administration of a Central Regional Dental Testing Services (CRDTS) examination on December 13, 2014 at Carrington College; on January 22, 2015, she met with Eunie Linden of Assembly Member Bonilla’s office; participated in a February 17, 2015 Department of Consumer Affairs (DCA) Director’s Meeting via Teleconference; and also represented the Committee at the Dental Board of California’s February 26, 2015 meetings in Los Angeles.

President Moultrie indicated that the immediate past president created an ad-hoc committee at the Committee’s December 2014 meetings to investigate alternative pathways to licensure and that she attended the first two meetings held on February 27, 2015, and March 20, 2015. She stated that at the February 27<sup>th</sup> meeting, there was a focus group meeting with Dr. Paul Glassman regarding the implementation of the mandates in Assembly Bill (AB) 1174 (Ch. 662, Statutes of 2014).

#### **FULL 5 – Executive Officer’s Report**

Executive Officer Lori Hubble reported on the following:

- The Committee currently has 2 vacant positions that staff are actively pursuing to fulfill;
- Due to the new BreEZe computer system workload, staffing has been spread very thin to the extent that she will need to perform some programmatic tasks to maintain the operational workload flow;
- Reported that there is a new travel computer system that now makes all of the reservations for air and rental car and it’s called Concur;
- Committee member responsibilities on the completion of the Sexual Harassment Training and Ethics Training for this compliance year;
- Acknowledged the legislative and regulatory efforts of retired annuitant Donna Kantner over the past couple of years and that this will be her last meeting she participates in as she will fully retire afterward.
- Member Sherrie-Ann Gordon has resigned from the Committee due to health issues.

EO Activities since December 2014:

- Observed the CRDTS examination administration as well;

- Performed student outreach in speaking with the dental hygiene students at Sacramento City College, University of Southern California, and will soon be visiting Loma Linda University.

She explained that when going to the schools for student outreach, she frequently teams with the Dental Board's Enforcement staff to inform the students of the investigation process, too. She stated that at some of the schools, the presentation is given to both dental students as well as dental hygiene students.

**RECESS – Recess of the Full Committee until 9:00 a.m. Sunday, May 3, 2015.**

President Moultire announced that the May 2, 2015 Full DHCC meeting recessed at 9:53 a.m. and would resume the next day, Sunday, May 3, 2015, at 9:00 a.m.