



**Saturday, May 2, 2015**

**Dental Hygiene Committee of California**

**Licensing and Examination Subcommittee**

Agenda



Notice is hereby given that a public meeting of the Licensing and Examination Subcommittee of the Dental Hygiene Committee of California will be held as follows:

**LICENSING AND EXAMINATION SUBCOMMITTEE MEETING**

**Saturday, May 2, 2015**  
**Embassy Suites Anaheim-Orange**  
**400 N. State College Blvd.**  
**Orange, CA 92868**  
**(714) 938-1111**

**Licensing and Examination Subcommittee Members:**

Noel Kelsch, RDHAP, Chair  
Sherrie Gordon, Public Member  
Garry Shay, Public Member  
Evangeline Ward, RDH

**Upon Conclusion of Legislative and Regulatory Subcommittee**

**Agenda**

**LIC 1 – Roll Call**

**LIC 2 – Public Comment for Items Not on the Agenda**

**LIC 3 – Chairperson's Report**

**LIC 4 – Approval of the December 5, 2014 Licensing and Examination Subcommittee Meeting Minutes**

**LIC 5 – Update on the Department of Consumer Affairs' Licensing Performance Measures**

**LIC 6 – Clinical and Written Examination Statistics – Informational Only**

**LIC 7 – Licensure Statistics – Informational Only**

**LIC 8 – Future Agenda Items**

**LIC 9 – Adjournment**

A quorum of the Committee may be present at the subcommittee meeting. However, Committee members who are not on the subcommittee may observe, but may not participate or vote. Public comments will be taken on agenda items at the time the specific item is raised. The subcommittee may take action on any item listed on the agenda, unless listed as informational only. All times are approximate and subject to change. Agenda items may be taken out of order to accommodate speakers, for convenience, and to maintain a quorum. The meeting may be cancelled without notice. For verification of the meeting, call (916) 263-1978 or access the Committee's Web Site at [www.dhcc.ca.gov](http://www.dhcc.ca.gov).

The meeting facilities are accessible to individuals with physical disabilities. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting Anthony Lum at (916) 576-5004 or e-mail [anthony.lum@dca.ca.gov](mailto:anthony.lum@dca.ca.gov) or send a written request to DHCC at 2005 Evergreen Street, Ste. 2050, Sacramento, CA 95815. Providing your request at least five (5) business days before the meeting will help to ensure availability of the requested accommodation.



**Saturday, May 2, 2015**

**Dental Hygiene Committee of California**

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**Agenda Item 1**

**Roll Call**

**Establishment of a Quorum**



**Saturday, May 2, 2015**

**Dental Hygiene Committee of California**

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**Agenda Item 2**

**Public Comment for Items Not on the Agenda**



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**Agenda Item 3**

**Chairperson's Report:**

A verbal report will be given



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**Agenda Item 4**

Approval of the December 5, 2014 Licensing and  
Examination Subcommittee Meeting Minutes



**DRAFT – LICENSING SUBCOMMITTEE MEETING MINUTES**

**Evergreen Hearing Room  
2005 Evergreen Street, 1<sup>st</sup> Floor  
Sacramento, CA 95815  
Friday, December 5, 2014**

**LIC 1 – Roll Call**

President Michelle Hurlbutt announced that she was placing herself on the Licensing Subcommittee to assist with any issues. Acting Chair Evangeline Ward called the meeting to order at 2:18 p.m. with roll call and established a quorum with members Hurlbutt, Sherrie Gordon, and Timothy Martinez present and Noel Kelsch absent.

**LIC 2 – Public Comment for Items Not on the Agenda**

There was no public comment for items not on the agenda.

**LIC 3 – Chairperson's Report**

There was no chairperson's report for the subcommittee meeting.

**LIC 4 – Approval of the May 2, 2014 Licensing Subcommittee Meeting Minutes**

M/S/P (Gordon/Martinez) to approve the minutes as presented.

**LIC 5 – Proposed 2015 Clinical Examination Schedule**

Executive Officer (EO) Lori Hubble reported that the October 2015 examination dates in the packet should be changed to October 24-25, 2015 at San Joaquin Valley College in Visalia. She noted that with the acceptance of the Western Regional Examining Board (WREB) and Central Regional Dental Testing Service (CRDTS) exams, the number of candidates taking the California Clinical Exam has dropped significantly, and we need to be fiscally responsible and use our money wisely. Therefore, DHCC will administer four exam dates in 2015, July 25-26, 2015 at the University of Southern California and October 24-25, 2015 at San Joaquin Valley College in Visalia. JoAnn Galliano, instructor at Chabot College in Hayward, CA noted that she understands that numbers are dropping, but the CRDTS exam is \$300 more than DHCC's exam, and asked that next year schedule an exam in Northern California, since her students cannot afford to travel and take a patient to Southern California.

M/S/P (Hurlbutt/Gordon) to accept the proposed 2015 DHCC clinical exam schedule.

**LIC 6 – Clinical and Written Examination Statistics**

EO Hubble reported that in the last 3 years there has been a 46% decrease in the number of examinees taking the DHCC's RDH clinical exam. She noted that if the numbers continue their downward trend, exam fees must be raised to cover the cost of the exam. She pointed out that the clinical exam pass rates are consistent over time, and reported that the RDHAP written exam pass rate has increased, hopefully due to her outreach efforts to the RDHAP programs. She reported that she personally speaks to the programs' students and stresses the need to specifically study for the RDHAP written examination, as they are all RDH licensees who have taken and passed the RDH written exam for RDH licensure.

**LIC 7 – Licensure Statistics**

Assistant Executive Officer Anthony Lum reported that the current licensee population is over 30,000. Ms. Hurlbutt asked for a definition of continuing education (CE) hold as listed in the statistics. AEO Lum explained that this occurs when someone has not checked the appropriate box or has failed to enter the number of CE units completed on their license renewal application. EO Hubble noted that it also includes not answering the conviction question which makes it an incomplete renewal, so the license is held until subsequent information is received from the licensee indicating that the appropriate CE courses have been completed and/or that the licensee has not been convicted of a crime in the past two years.

**LIC 8 – Discussion and Possible Action Regarding Policy for Educators to Observe DHCC RDH Clinical Examinations**

EO Hubble reported that educators have expressed interest in observing DHCC's RDH clinical examinations. She directed the Committee to review the observer policy she had drafted, some of which was from a Board Member observer policy of the Committee on Dental Auxiliaries, and some from the CRDTS observer policy. Ms. Gordon asked why there is a limit of the observation to two hours? EO Hubble stated that the observer may attend the candidate orientation in addition to the two hours of the exam session for ample time to gain information.

M/S/P (Hurlbutt/Gordon) to adopt the RDH clinical exam observer policy as presented.

**LIC 9 – Discussion and Possible Action on Continued Competency Survey**

Legislative and Regulatory Analyst Guadalupe Castillo noted that this survey was developed by Kristy Menage Bernie, RDH, for her Capstone Project as part of her Master's program at UC San Francisco. Ms. Menage Bernie said that the DHCC had considered pursuing legislation for continued competency previously, and it seemed natural to look at it now since it is being considered nationally, not just in California. Ms. Menage Bernie asked for the Committee's input on the survey.

Ms. Hurlbutt noted that Canada requires a self-evaluation for continued competency. Ms. Gordon believed it was a good idea to get a pulse on the licensee population to assess their feelings on the issue. Ms. Menage Bernie noted that determining competence is in DHCC's statutes, and is



within the DHCC's purview to ensure continued competence of its licensees. The subcommittee members made some suggestions regarding the survey, and Ms. Menage Bernie said that the survey would be sent to all 6,000 California Dental Hygiene Association members.

There was no public comment.

**LIC 10 – Future Agenda Items**

No future agenda items were suggested.

**LIC 11 – Adjournment**

The Licensing Subcommittee meeting adjourned at 3:10 p.m.



**Saturday, May 2, 2015**

**Dental Hygiene Committee of California**

**Licensing and Examination Subcommittee**

**Agenda Item 5**

Update on the Department of Consumer Affairs'  
Licensing Performance Measures – Information Only



## MEMORANDUM

<b>DATE</b>	April 23, 2015
<b>TO</b>	DHCC Licensing and Examination Subcommittee Members
<b>FROM</b>	Anthony Lum, Assistant Executive Officer
<b>SUBJECT</b>	<b>Agenda Item 5 – Update on the Department of Consumer Affairs’ Licensing Performance Measures</b>

### Background

As a result of an Executive Order (B-13-11) directed by the Department of Finance to modify the state budget process to increase efficiency and focus on program goals, the Department of Consumer Affairs (DCA) must establish licensing performance measure targets for FY 2016-17 and provide actual licensing statistics in FY 2017-18. DCA will be collaborating with all of the programs on the standardization of the licensing statistics performance measures so they are reported uniformly. The new BreEZe computer system will play a major role in maintaining accurate licensing statistics to perform licensing workload and performance measure analysis.

### Committee Action Requested

- ☐ No action is needed on this agenda item - Informational only.



**Saturday, May 2, 2015**

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**Agenda Item 6**

**Clinical and Written Examination Statistics –  
Information Only**

**DENTAL HYGIENE COMMITTEE OF CALIFORNIA**

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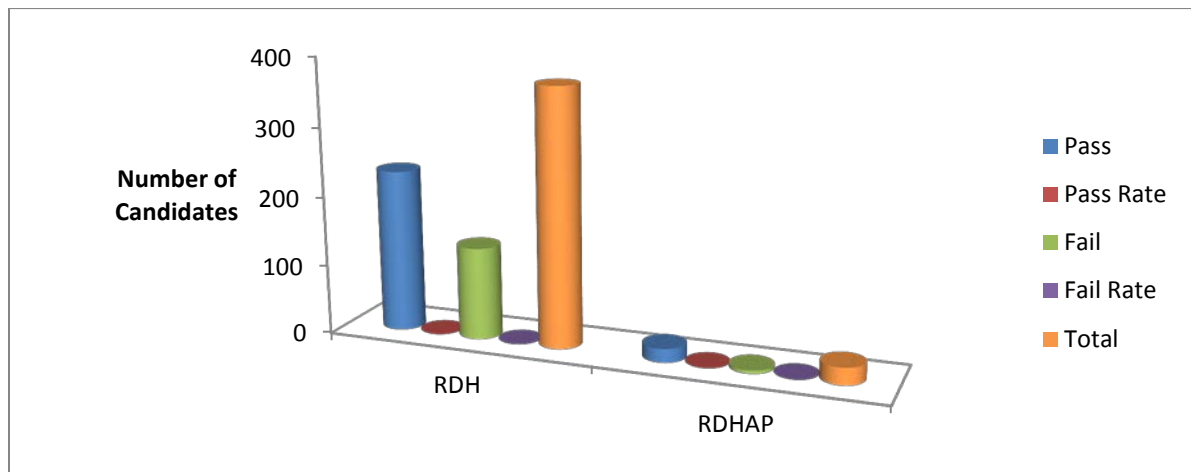


# MEMORANDUM

<b>DATE</b>	April 14, 2015
<b>TO</b>	Dental Hygiene Committee of California Licensing and Examination Subcommittee Members
<b>FROM</b>	Eleonor Steiner, DHCC Exam Analyst
<b>SUBJECT</b>	<b>LIC 4.10</b> – RDH and RDHAP Written Law and Ethics Exam Statistics

## RDH and RDHAP WRITTEN LAW AND ETHICS EXAM

(October 1, 2014 – February 29, 2015)



Date Range	RDH Candidates Tested	Pass		Fail	
10/01/2014 – 02/29/2015	371	234	63%	137	37%
Date Range	RDHAP Candidates Tested	Pass		Fail	
10/01/2014 – 02/29/2015	25	20	80%	5	20%

## RDH WRITTEN LAW & ETHICS EXAM

Date Range	RDH Candidates Tested	Pass		Fail	
10/01/2013 - 09/30/2014	1,067	744	70%	323	30%
01/01/2013 - 09/30/2014	790	626	79%	164	21%

## RDHAP WRITTEN LAW & ETHICS EXAM

Date Range	RDHAP Candidates Tested	Pass		Fail	
10/01/2013 - 02/28/2014	69	54	78%	15	22%
01/01/2013 - 09/30/2014	53	39	74%	14	26%



**Saturday, May 2, 2015**

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**Agenda Item 7**

**Licensure Statistics – Information Only**



## MEMORANDUM

<b>DATE</b>	May 2, 2015
<b>TO</b>	Licensing and Examination Subcommittee
<b>FROM</b>	Traci Napper, Program Analyst
<b>SUBJECT</b>	<b>LIC 7 – Licensure Statistics</b>

### DHCC Licensure Statistics (as of April 5, 2015).

LICENSE STATUS	LICENSE TYPE				
	RDH	RDHAP	RDHEF	FPN	TOTAL
<b>ACTIVE</b>	19,121	534	31	153	19,839
<b>INACTIVE</b>	3,615	21	6	0	3,642
<b>DELINQUENT</b>	2,535	15	1	15	2,566
<b>Continuing Education (CE) HOLD</b>	37	0	0	0	37
<b>LICENSED SUBTOTAL</b>	25,308	570	38	168	26,084
<b>REVOKED</b>	16	0	0	0	16
<b>DENIED</b>	1	0	0	0	1
<b>VOLUNTARY SURRENDERED</b>	9	1	0	0	10
<b>CANCELLED</b>	6,602	12	0	12	6,626
<b>DECEASED</b>	189	2	0	0	191
<b>30/150 TEMP</b>	0	0	0	0	0
<b>NON-LICENSED SUBTOTAL</b>	6,817	15	0	12	6,844
<b>TOTAL POPULATION</b> (Licensed Subtotal minus Non-licensed Subtotal)	18,491	555	38	156	19,240

### Licensure-By-Credential (LBC) Statistics:

License Type	2008	2009	2010	2011	2012	2013	2014	2015	TOTAL
<b>LBC</b>	55	44	31	61	50	29	22	6	298

#### LICENSE TYPES

Registered Dental Hygienist - **RDH**  
Registered Dental Hygienist in Alternative Practice – **RDHAP**  
Registered Dental Hygienist in Extended Function – **RDHEF**  
Fictitious Name Permit – **FPN**

#### LICENSE STATUS

**Active** – A license that has completed all renewal requirements.  
**Inactive** – Renewal fees have been paid and license placed on Inactive status.  
(Reasons vary including: not currently practicing, live scan or CE incomplete)  
**Delinquent** – Fees have not been paid for one or more renewal periods.  
**CE Hold** - Continuing Education not completed.  
**Revoked** – Disciplinary actions taken, not licensed to practice in CA.  
**Denied** – License or application denied due to disciplinary actions.  
**Voluntary Surrendered** – Surrendered license voluntarily due to disciplinary action.  
**Cancelled** – Nonpayment of renewal fees for five years.  
**30/150 Temp** - Family support obligation not meet.



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**Agenda Item 8**

**Future Agenda Items**





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**Agenda Item 9**

Adjournment