



**Saturday, November 18, 2017**

**Dental Hygiene Committee of California**

**Full Committee**

**Agenda**



Notice is hereby given that a public meeting of the Dental Hygiene Committee of California (DHCC) will be held as follows:

**FULL COMMITTEE MEETING AGENDA**

The DHCC encourages public participation in its meetings.  
The public may take appropriate opportunities to comment on any issue before the committee during the time the issue is heard.

Saturday, November 18, 2017  
DHCC Headquarters Building  
2005 Evergreen Street, 1st Floor  
Hearing Room  
Sacramento, CA 95815  
9:00 am - adjournment

**AGENDA**

**1. Roll Call/Establishment of Quorum**

**2. Public Comment for Items Not on the Agenda**

*The DHCC may not discuss or take action on any matter raised during the Public Comment section that is not included on this agenda, except whether to decide to place the matter on the agenda of a future meeting (Government Code §§ 11125 & 11125.7(a))*

**3. Update on the BreEZe Computer System**

**4. Update on Pending & Completed Regulatory Packages:**

- a) CCR, Title 16, Division 11, §1104 Continuing Approval of RDH Educational Programs
- b) CCR, Title 16, Division 11, §1105.1 Faculty Requirements
- c) CCR, Title 16, Division 11, §1107 RDH Course in Local Anesthesia, Nitrous Oxide-Oxygen Analgesia and Periodontal Soft Tissue Curettage
- d) Proposed CCR, Title 16, Division 11, §1109.4 Retired License
- e) CCR Title 16, Division 11, §§ 1150, 1151, & 1153 Name Badge/Sponsored Free Healthcare Events
- f) CCR, Title 16, Division 11, §§1150, 1151, & 1153 Sponsored Free Health Care Events

**5. Consideration of the Legislative and Regulatory Subcommittee Report:**

*The DHCC may take action on any items listed as action items on the Legislative and Regulatory Subcommittee Agenda and the Recommendations provided by the Subcommittee.*

**6. Consideration of the Licensing and Examination Subcommittee Report:**

*The DHCC may take action on any items listed as action items on the Licensing and Examination Subcommittee Agenda and the Recommendations provided by the Subcommittee.*

**7. Consideration of the Enforcement Subcommittee Report:**

*The DHCC may take action on any items listed as action items on the Enforcement Subcommittee Agenda and the Recommendations provided by the Subcommittee.*

**8. Consideration of the Education Subcommittee Report:**

*The DHCC may take action on any items listed as action items on the Education Subcommittee Agenda and the Recommendations provided by the Subcommittee.*

**9. Closed Session – Full Committee**

*Discussion and Possible Action on Executive Officer Recruitment*

*[The Committee may meet in closed session to consider the appointment of a public employee pursuant to Government Code section 11126(a)(4)]*

**Return to Open Session**

**10. Election of 2018 DHCC Officers**

**11. Discussion and Possible Action on Proposed DHCC 2018 & 2019 Meeting Calendar**

**12. Future Agenda Items**

**13. Adjournment**

Public comments will be taken on agenda items at the time the specific item is raised. The DHCC may take action on any item listed on the agenda including informational only items. All times are approximate and subject to change. Agenda items may be taken out of order to accommodate speakers and to maintain a quorum. The meeting may be cancelled without notice. For verification of the meeting, call (916) 263-1978 or access DHCC's Web Site at [www.dhcc.ca.gov](http://www.dhcc.ca.gov).

The meeting facilities are accessible to individuals with physical disabilities. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting Brittany Alicia at (916) 576-5001, via e-mail at: [Brittany.alicia@dca.ca.gov](mailto:Brittany.alicia@dca.ca.gov) or send a written request to DHCC at 2005 Evergreen Street, Ste. 2050, Sacramento, CA 95815. Providing your request at least five (5) business days before the meeting will help to ensure availability of the requested accommodation.



**Friday, November 18, 2017**

**Dental Hygiene Committee of California**

**Agenda Item 2**

**Public Comment for Items Not on the Agenda**

[The DHCC may not discuss or take action on any matter raised during the Public Comment section that is not included on this agenda, except whether to decide to place the matter on the agenda of a future meeting (Government Code §§ 11125 & 11125.7(a))]



**Saturday, November 18, 2017**

**Dental Hygiene Committee of California**

**Agenda Item 3**

**Update on the BreEZe Computer System**

## Department of Consumer Affairs

### Planned BreEze Release Schedule as of 10-03-2017

Actors		DCA BIA and BBs		BIA	DCA & Vendor Dev & Test, Tech Arch		RM, DEV, Test, & BIA Leads	DCA Management	UAT	BIA, BB, DCA & Vendor DEV		DEV		Vendor and DCA System Test		Boards & Bureaus		RM, DEV, Test, BIA Leads	RM & DCA Management
Release #	Release Type	Scope Discussion Start	Scope Discussion End	Proposed Scope Due	Capacity Review Start	Capacity Review End	Scope Review Meeting	Final Scope Lock	Notify UAT Testers	Design Doc Update Start	Design Doc Update End	Dev Start	Dev End	ST Start	ST End	UAT Start	UAT End	Release Readiness Meeting	PROD Release
2.1.13.0	Fix It	6/06/2017	6/26/2017	6/27/2017	6/28/2017	7/07/2017	7/10/2017	7/11/2017	7/11/2017	7/12/2017	7/21/2017	7/17/2017	8/22/2017	7/20/2017	8/29/2017	7/21/2017	9/05/2017	9/05/2017	9/13/2017
2.1.14.0	Fix It	7/31/2017	8/21/2017	8/22/2017	8/23/2017	9/08/2017	9/11/2017	9/11/2017	9/11/2017	9/12/2017	9/19/2017	9/18/2017	9/26/2017	9/21/2017	10/06/2017	9/22/2017	10/10/2017	10/09/2017	10/18/2017
2.1.15.0*	Fix It	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	12/26/2017	12/27/2017	12/28/2017	12/28/2017	12/28/2017	12/28/2017	NA	12/29/2017
2.1.16.0	Fix It	9/18/2017	9/25/2017	9/26/2017	9/27/2017	10/06/2017	10/09/2017	10/10/2017	10/10/2017	10/11/2017	10/20/2017	10/23/2017	12/19/2017	10/26/2017	12/29/2017	10/27/2017	1/02/2018	1/02/2018	1/10/2018
2.1.17.0	Fix It	12/04/2017	12/18/2017	12/19/2017	12/20/2017	1/05/2018	1/08/2018	1/09/2018	1/09/2018	1/10/2018	1/19/2018	1/16/2018	2/13/2018	1/19/2018	2/23/2018	1/19/2018	2/27/2018	2/26/2018	3/07/2018
2.1.18.0	Fix It	1/22/2018	2/12/2018	2/13/2018	2/14/2018	3/02/2018	3/05/2018	3/06/2018	3/06/2018	3/07/2018	3/19/2018	3/12/2018	4/17/2018	3/15/2018	4/27/2018	3/16/2018	5/01/2018	4/30/2018	5/09/2018
2.1.19.0*	Fix It	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	6/25/2018	6/26/2018	6/27/2018	6/27/2018	6/28/2018	6/28/2018	NA	7/01/2018
2.1.20.0*	Fix It	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	7/05/2018	7/05/2018	7/06/2018	7/06/2018	7/06/2018	7/06/2018	NA	7/09/2018
2.1.21.0	Fix It	3/26/2018	4/16/2018	4/17/2018	4/18/2018	5/04/2018	5/07/2018	5/08/2018	5/08/2018	5/09/2018	5/18/2018	5/14/2018	6/19/2018	5/17/2018	6/29/2018	5/18/2018	7/03/2018	7/02/2018	7/11/2018
2.1.22.0	Fix It	5/29/2018	6/18/2018	6/19/2018	6/20/2018	7/06/2018	7/09/2018	7/10/2018	7/10/2018	7/11/2018	7/20/2018	7/16/2018	8/21/2018	7/19/2018	8/31/2018	7/20/2018	9/04/2018	9/04/2018	9/12/2018
2.1.23.0	Fix It	7/30/2018	8/20/2018	8/21/2018	8/22/2018	9/07/2018	9/10/2018	9/11/2018	9/11/2018	9/12/2018	9/21/2018	9/17/2018	10/23/2018	9/20/2018	11/02/2018	9/21/2018	11/06/2018	11/05/2018	11/14/2018
2.1.24.0*	Fix It	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	12/26/2018	12/27/2018	12/28/2018	12/28/2018	12/28/2018	12/28/2018	NA	12/31/2018
2.1.25.0	Fix It	10/01/2018	10/19/2018	10/22/2018	10/23/2018	11/08/2018	11/09/2018	11/13/2018	11/13/2018	11/14/2018	11/26/2018	11/19/2018	12/18/2018	11/20/2018	12/28/2018	11/20/2018	12/31/2018	12/31/2018	1/09/2019

\* Planned Releases to accommodate only FY/CY changes



**Saturday, November 18, 2017**

**Dental Hygiene Committee of California**

**Agenda Item 4**

**Update on Pending & Completed Regulatory  
Packages**





## MEMORANDUM

<b>DATE</b>	November 18, 2017
<b>TO</b>	DHCC Full Committee
<b>FROM</b>	Anthony Lum, Interim Executive Officer
<b>SUBJECT</b>	FULL 6 – Update on Pending and Completed Regulatory Packages

Regulatory Package Title	Status	Reason for Rulemaking
a) 16 CCR, Division 11, § 1104 Continuing Approval of RDH Educational Programs	Rulemaking file approved by Legal (10/10/17) and has been forwarded to DCA Budgets and the Legislative and Regulatory Review Unit.	Adds specific language to review educational program consisting of materials and site visits.
b) 16 CCR, Division 11, § 1105.1 Faculty Requirements	Approved by the Office of Administrative Law as a Section 100 change on August 10, 2017 and is updated on their website (see attached).	Realigned the language for specific requirements for educational program faculty for clarity.
c) 16 CCR, Division 11, § 1107 RDH Course in Local Anesthesia, Nitrous Oxide-Oxygen Analgesia, and Periodontal Soft Tissue Curettage (SLN)	Approved by the Office of Administrative Law as a Section 100 change on August 30, 2017 and is updated on their website (see attached).	Added charts of narrative requirements for injections and the administration of Nitrous Oxide-Oxygen Analgesia.
d) 16 CCR, Division 11, § 1109.4 Retired License	Rulemaking file approved by Legal (10/10/17) and has been forwarded to DCA Budgets and the Legislative and Regulatory Review Unit.	Creates a retired license category.
e) 16 CCR, Division 11, §§ 1150, 1151, & 1153 Name Badge/Sponsored Free Healthcare Events	Rulemaking file approved by Legal (9/25/17) and has been forwarded to DCA Budgets and the Legislative and Regulatory Review Unit.	Creates a requirement for out-of-state dental hygiene practitioners to wear a name badge that identifies their name and whether they can perform SLN functions.



THOMSON REUTERS

**WESTLAW** California Code of Regulations[Home Table of Contents](#)**§ 1105.1. Faculty.**

16 CA ADC § 1105.1

## BARCLAYS OFFICIAL CALIFORNIA CODE OF REGULATIONS

Barclays Official California Code of Regulations [Currentness](#)

Title 16. Professional and Vocational Regulations

Division 11. Dental Hygiene Committee of California

Article 3. Educational Programs

16 CCR § 1105.1

**§ 1105.1. Faculty.**

(a) "Program Director" or "Interim Program Director" means a registered dental hygienist or dentist who has the authority and responsibility to administer the educational program in accordance with approved accreditation standards referenced in subsection (c) of section 1103 of this article. The educational program may have an Interim Program Director for a maximum of twelve (12) months. The director shall have a full-time appointment as defined by the institution, whose primary responsibility is for the operation, supervision, evaluation and revision of the program. The program director shall meet the following minimum qualifications:

- (1) Possess an active, current dental or dental hygiene license issued by the Committee or the Dental Board of California (DBC), with no disciplinary actions;
- (2) Possess a master's or higher degree from a college or university accredited by an agency recognized by the U.S. Department of Education or Council for Higher Education Accreditation;
- (3) Documentation of two (2) years' experience teaching in pre- or post-licensure registered dental hygiene or dental programs. This requirement may be waived for an Interim Program Director; and
- (4) Documentation of a minimum of 2,000 hours in direct patient care as a registered dental hygienist, or working with a registered dental hygienist.

(b) "Program faculty" means an individual having a full-time or part-time agreement with the institution to instruct one or more of the courses in the educational program's curriculum. The individual shall hold a baccalaureate degree or higher from a college or university accredited by an agency recognized by the U.S. Department of Education or Council for Higher Education Accreditation, and possess the following: an active California dental or dental hygiene license or special permit with no disciplinary actions; or a postsecondary credential generally recognized in the field of instruction; or a degree in the subject being taught or evaluated. All program faculty shall have documented background in educational methodology every two years, consistent with teaching assignments.

- (1) Clinical teaching faculty shall have direct patient care experience within the previous five (5) years in the dental hygiene area to which he or she is assigned, which can be met by either: two (2) years' experience providing direct patient care as a registered dental hygienist or dentist; or one (1) academic year of dental or dental hygienist level clinical teaching experience.
- (2) Didactic teaching faculty shall possess the following minimum qualifications: Current knowledge of the specific subjects taught, which can be met by either: having completed twelve (12) hours of continuing education in the designated subject area; or two (2) semester units or three (3) quarter units of dental hygiene education related to the designated dental hygiene area; or have national certification in the designated dental hygiene area.

(c) Faculty Responsibilities.

- (1) Each faculty member shall assume responsibility and accountability for instruction, evaluation of students, and planning and implementing curriculum content as required by the educational program.
- (2) Each faculty member shall participate in an orientation prior to teaching, including, but not limited to, the educational program's curriculum, policies and procedures, strategies for teaching, and student supervision and evaluation.
- (3) Each faculty member shall be competent in the area in which he or she teaches.

Note: Authority cited: Section 1905, Business and Professions Code. Reference: Sections 1905 and 1941, Business and Professions Code.

**HISTORY**

THOMSON REUTERS

**WESTLAW** California Code of Regulations[Home Table of Contents](#)**§ 1107. RDH Course in Local Anesthesia, Nitrous Oxide-Oxygen Analgesia and Periodontal Soft Tis...**

16 CA ADC § 1107

**BARCLAYS OFFICIAL CALIFORNIA CODE OF REGULATIONS**Barclays Official California Code of Regulations [Currentness](#)

Title 16. Professional and Vocational Regulations

Division 11. Dental Hygiene Committee of California

Article 3. Educational Programs

16 CCR § 1107

**§ 1107. RDH Course in Local Anesthesia, Nitrous Oxide-Oxygen Analgesia and Periodontal Soft Tissue Curettage.**

(a) Approval of Course. The Committee shall approve only those educational courses of instruction in local anesthetic, nitrous oxide-oxygen analgesia and periodontal soft tissue curettage that continuously meet all course requirements. Continuation of approval will be contingent upon compliance with these requirements.

(1) A course in local anesthesia, nitrous oxide-oxygen analgesia and periodontal soft tissue curettage is a course that provides instruction in the following duties:

(A) Administration of local anesthetic agents, infiltration and conductive, limited to the oral cavity;

(B) Administration of nitrous oxide and oxygen when used as an analgesic; utilizing fail-safe machines with scavenger systems containing no other general anesthetic agents; and

(C) Periodontal soft tissue curettage.

(2) An applicant course provider shall submit an "Application for Approval of a Course in Local Anesthesia, Nitrous Oxide-Oxygen Analgesia and Periodontal Soft Tissue Curettage" (DHCC SLN-01 12/2013) hereby incorporated by reference, accompanied by the appropriate fee, and shall receive approval prior to enrollment of students.

(3) All courses shall be at the postsecondary educational level.

(4) Each approved course shall be subject to review by the Committee at any time.

(5) Each approved course shall submit a biennial report "Report of a Course in Local Anesthesia, Nitrous Oxide-Oxygen Analgesia and Periodontal Soft Tissue Curettage" (DHCC SLN-03 09/2013) hereby incorporated by reference.

(b) Requirements for Approval. In order to be approved, a course shall provide the resources necessary to accomplish education as specified in this section. Course providers shall be responsible for informing the Committee of any changes to the course content, physical facilities, and faculty, within 10 days of such changes.

(1) Administration. The course provider shall require course applicants to possess current certification in Basic Life Support for health care providers as required by Title 16, Division 10, Chapter 1, Article 4, Section 1016 (b)(1)(C) of the California Code of Regulations in order to be eligible for admission to the course, and one of the following:

(A) Possess a valid active license to practice dental hygiene issued by the Committee; or,

(B) Have graduated from an educational program for dental hygienists approved by the Commission on Dental Accreditation or an equivalent accrediting body approved by the Committee; or

(C) Provide a letter of certification from the dean or program director of an educational program accredited by the Commission on Dental Accreditation that the course applicant is in his or her final academic term and is expected to meet all educational requirements for graduation. The school seal must be affixed to the letter with the name of the program.

(2) Faculty. Pre-clinical and clinical faculty, including course director and supervising dentistry), shall:

(A) Possess a valid, active California license to practice dentistry or dental hygiene for at least two (2) years immediately preceding any provision of course instruction;

(B) Provide pre-clinical and clinical instruction only in procedures within the scope of practice of their respective licenses.

(C) Complete an educational methodology course immediately preceding any provision of course instruction and every two years thereafter; and,

(D) Be calibrated in instruction and grading by the course provider.

(3) Facilities and Equipment. Pre-clinical and clinical instruction shall be held at a physical facility. Physical facilities and equipment shall be maintained and replaced in a manner designed to provide students with a course designed to meet the educational objectives set forth in this section. A physical facility shall have all of the following:

(A) A lecture classroom, a patient clinic area, a sterilization facility and a radiology area for use by the students.

(B) Access for all students to equipment necessary to develop dental hygiene skills in these duties.

(C) Infection control equipment shall be provided according to the requirements of CCR Title 16, Division 10, Chapter 1, Article 1, Section 1005.

(D) At least one complete nitrous oxide-oxygen unit shall be provided for each six (6) students enrolled in the course and shall include a fail-safe flowmeter, functional scavenger system and disposable or sterilizable nasal hoods for each laboratory partner or patient. All tubing, hoses and reservoir bags shall be maintained and replaced at regular intervals to prevent leakage of gases. When not attached to a nitrous oxide-oxygen unit, all gas cylinders shall be maintained in an upright position, secured with a chain or in a cart designed for storage of gas cylinders.

(4) Health and Safety. A course provider shall comply with local, state, and federal health and safety laws and regulations.

(A) All students shall have access to the course's hazardous waste management plan for the disposal of needles, cartridges, medical waste and storage of oxygen and nitrous oxide tanks.

(B) All students shall have access to the course's clinic and radiation hazardous communication plan.

(C) All students shall receive a copy of the course's bloodborne and infectious diseases exposure control plan, which shall include emergency needlestick information.

(5) Clinical Education. As of January 1, 2016, each course's clinical training shall be given at a dental or dental hygiene school or facility approved by the Committee, which has a written contract for such training. Such written contract shall include a description of the settings in which the clinical training may be received and shall provide for direct supervision of such training by faculty designated by the course provider. A facility shall not include a dental office unless such office is an extramural facility of an educational program approved by the Committee.

(6) Recordkeeping. A course provider shall possess and maintain the following for a period of not less than 5 years:

(A) A copy of each approved curriculum, containing a course syllabus.

(B) A copy of completed written examinations, clinic rubrics, and completed competency evaluations.

(C) A copy of faculty calibration plan, faculty credentials, licenses, and certifications including documented background in educational methodology immediately preceding any provision of course instruction and every two years thereafter.

(D) Individual student records, including those necessary to establish satisfactory completion of the course.

(E) A copy of student course evaluations and a summation thereof.

(7) Curriculum Organization and Learning Resources.

(A) The organization of the curriculum for the course shall be flexible, creating opportunities for adjustments to and research of advances in the administration of local anesthetic, nitrous oxide-oxygen analgesia and periodontal soft tissue curettage as provided in the section of this article on Requirements for RDH Programs.

(B) Curriculum shall provide students with an understanding of these procedures as provided in the section of this article on Requirements for RDH Programs and an ability to perform each procedure with competence and judgment.

(C) Curriculum shall prepare the student to assess, plan, implement, and evaluate these procedures as provided and in accordance with the section of this article on Requirements for RDH Programs.

(D) Curriculum shall include a remediation policy, and procedures outlining course guidelines for students who fail to successfully complete the course.

(E) Students shall be provided a course syllabus that contains:

(i) Course learning outcomes,

(ii) Titles of references used for course materials,

(iii) Content objectives,

(iv) Grading criteria which includes competency evaluations and clinic rubrics to include problem solving and critical thinking skills that reflect course learning outcomes, and

(v) A remediation policy and procedures.

(F) Students shall have reasonable access to dental and medical reference textbooks, current scientific journals, audio visual materials and other relevant resources.

(8) General Curriculum Content. Areas of didactic, preclinical and clinical instruction shall include:

(A) Indications and contraindications for all patients of:

(i) periodontal soft tissue curettage;

(ii) administration and reversal of local anesthetic agents;

(iii) nitrous oxide-oxygen analgesia agents

(B) Head and neck anatomy;

(C) Physical and psychological evaluation procedures;

(D) Review of body systems related to course topics;

(E) Theory and psychological aspects of pain and anxiety control;

(F) Selection of pain control modalities;

(G) Pharmacological considerations such as action of anesthetics and vasoconstrictors, local anesthetic reversal agents and nitrous oxide-oxygen analgesia;

(H) Recovery from and post-procedure evaluation of periodontal soft tissue curettage, local anesthesia and nitrous oxide/oxygen analgesia;

(I) Complications and management of periodontal soft tissue curettage, local anesthesia and nitrous oxide-oxygen analgesia emergencies;

(J) Armamentarium required and current technology available for local anesthesia, nitrous oxide-oxygen analgesia and periodontal soft tissue curettage;

(K) Techniques of administration of maxillary and mandibular local infiltrations, field blocks and nerve blocks; nitrous oxide-oxygen analgesia and performance of periodontal soft tissue curettage;

(L) Proper infection control procedures according to the provisions of Title 16, Division 10, Chapter 1, Article 4, Section 1005 of the California Code of Regulations;

(M) Patient documentation that meets the standard of care, including, but not limited to, computation of maximum recommended dosages for local anesthetics and the tidal volume, percentage and amount of the gases and duration of administration of nitrous oxide-oxygen analgesia;

(N) Medical and legal considerations including patient consent, standard of care, and patient privacy;

(O) Student course evaluation mechanism.

(9) Specific Curriculum Content.

(A) Local anesthetic agents curriculum must include at least thirty (30) hours of instruction, including at least fifteen (15) hours of didactic and preclinical instruction and at least fifteen (15) hours of clinical instruction. Preclinical instruction shall include a minimum of two (2) experiences per injection, which may be on another student. Clinical instruction shall include at least four (4) clinical experiences per injection on four different patients, of which only one may be on another student. Curriculum must include maxillary and mandibular anesthesia techniques for local infiltration, field block and nerve block to include anterior superior alveolar (ASA) nerve block (infraorbital), middle superior alveolar nerve block (MSA), anterior middle superior alveolar nerve block (AMSA), posterior superior alveolar nerve block (PSA), greater palatine nerve block, nasopalatine (P-ASA) nerve block, suprapariosteal, inferior alveolar nerve block (to include Gow-Gates technique), lingual nerve block, buccal nerve block, mental nerve block, incisive nerve block and intraseptal injections. One clinical experience per injection shall be used to determine clinical competency in the course. The competency evaluation for each injection and technique must be achieved at a minimum of 75%.



Injection Type	Didactic Instruction (At least 15 hours of instruction required.)	Clinical Instruction (At least 15 hours of instruction required.)	Required Preclinical Injections (Injections may be on another student.)	Required Clinical Injections (On four different patients, of which only one may be on another student.)
Anterior Superior Alveolar (ASA)/Infraorbital	Yes	Yes	2	4
Middle Superior Alveolar (MSA)	Yes	Yes	2	4
Anterior Middle Superior Alveolar (AMSA)	Yes	Yes	2	4
Posterior Superior Alveolar (PSA)	Yes	Yes	2	4
Greater Palatine (GP)	Yes	Yes	2	4
Nasopalatine (P-ASA)	Yes	Yes	2	4
Supraperiosteal	Yes	Yes	2	4
Inferior Alveolar (IA)	Yes	Yes	2	4
*Gow Gates	Yes (Didactic only)			
Lingual	Yes	Yes	2	4
Buccal	Yes	Yes	2	4
Mental	Yes	Yes	2	4
Incisive	Yes	Yes	2	4
Intraseptal	Yes	Yes	2	4

(B) Nitrous oxide-oxygen analgesia curriculum must include at least eight (8) hours of instruction, including at least four (4) hours of didactic and preclinical instruction and at least four (4) hours of clinical instruction. This includes at least two (2) preclinical experiences on patients, both of which may be on another student, and at least three (3) clinical experiences on patients, of which only one may be on another student and one of which will be used to determine clinical competency in the course. Each clinical experience shall include the performance of a dental hygiene procedure while administering at least twenty (20) minutes of nitrous oxide-oxygen analgesia. The competency evaluation must be achieved at a minimum of 75%.

Nitrous Oxide-Oxygen Sedation Requirements	Didactic and Preclinical Instruction	Clinical Instruction	Required Preclinical Experiences	Required Clinical Experiences
Minimum 8 hours of instruction	Yes  Minimum 4 hours instruction	Yes  Minimum 4 hours instruction	1. Minimum two experiences 2. Both experiences may be on another student 3. Minimum of 20 minutes of nitrous oxide-oxygen exposure for each experience	1. Minimum three experiences 2. One experience may be on another student 3. One experience must be used to determine competency 4. Minimum of 20 minutes of nitrous oxide-oxygen exposure for each experience

(C) Periodontal soft tissue curettage curriculum must include at least six (6) hours of instruction, including at least three (3) hours of didactic and preclinical instruction and at least three (3) hours of clinical instruction. Education may include use of a laser approved for soft tissue curettage. This includes at least three (3) clinical experiences on patients, of which only one may be on another student and one of which will be used to determine clinical competency in the course. The competency evaluation for this procedure must be achieved at a minimum of 75%.

(10) Certificate of Completion. A course provider shall issue a certificate of completion "Certification in Administration of Local Anesthesia, Nitrous Oxide-Oxygen Analgesia, and Periodontal Soft Tissue Curettage (DHCC SLN-02 09/2013)", hereby incorporated by reference, only after a student has achieved clinical competency of the three procedures.

(c) Appeals.

(1) The Committee may deny or withdraw its approval of a course. If the Committee denies or withdraws approval of a course, the reasons for withdrawal or denial will be provided in writing within ninety (90) days.

(2) Any course provider whose approval is denied or withdrawn shall be granted an informal conference before the Executive Officer or his or her designee prior to the effective date of such action. The course provider shall be given at least ten days' notice of the time and place of such informal conference and the specific grounds for the proposed action.

(3) The course provider may contest the denial or withdrawal of approval by either:

(A) Appearing at the informal conference. The Executive Officer shall notify the course provider of the final decision of the Executive Officer within ten days of the informal conference. Based on the outcome of the informal conference, the course provider may then request a hearing to contest the Executive Officer's final decision. A course provider shall request a hearing by written notice to the Committee within 30 calendar days of the postmark date of the letter of the Executive Officer's final decision after informal conference. Hearings shall be held pursuant to the provisions of Chapter 5 (commencing with Section 11500) of Part 1 of Division 3 of Title 2 of the Government Code. Or;

(B) Notifying the Committee in writing the course provider's election to forego the informal conference and to proceed with a hearing pursuant to the provisions of Chapter 5 (commencing with Section 11500) of Part 1 of Division 3 of Title 2 of the Government Code. Such notification shall be made to the Committee before the date of the informal conference.

Note: Authority cited: Sections 1905, 1906, 1909 and 1944, Business and Professions Code. Reference: Sections 1905 1909, 1917 and 1944, Business and Professions Code.

#### HISTORY

1. New section filed 8-4-2014; operative 8-4-2014 pursuant to Government Code section 11343.4(b)(3) (Register 2014, No. 32).
2. Change without regulatory effect amending subsections (b)(9)(A)-(B) filed 8-30-2017 pursuant to section 100, title 1, California Code of Regulations (Register 2017, No. 35).



**Saturday, November 18, 2017**

**Dental Hygiene Committee of California**

**Agenda Item 5**

**Legislative and Regulatory Subcommittee  
Report**





**Saturday, November 18, 2017**

**Dental Hygiene Committee of California**

**Agenda Item 6**

**Licensing and Examination Subcommittee  
Report**



**Saturday, November 18, 2017**

**Dental Hygiene Committee of California**

**Agenda Item 7**

**Enforcement Subcommittee Report**



**Saturday, November 18, 2017**

**Dental Hygiene Committee of California**

**Agenda Item 8**

**Education Subcommittee Report**



**Saturday, November 18, 2017**

**Dental Hygiene Committee of California**

**Agenda Item 9**

**Closed Session**

***[The DHCC may meet in closed session to consider the appointment of a public employee pursuant to Government Code section 11126(a)(4)]***



**Saturday, November 18, 2017**

**Dental Hygiene Committee of California**

**Agenda Item 10**

**Election of 2018 DHCC Officers**

**DENTAL HYGIENE COMMITTEE OF CALIFORNIA**

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## MEMORANDUM

<b>DATE</b>	November 18, 2017
<b>TO</b>	Dental Hygiene Committee of California Committee Members
<b>FROM</b>	Anthony Lum, Interim Executive Officer
<b>SUBJECT</b>	<b>Agenda Item 10 - Election of Officers</b>

Section 1903 (c) of the Business and Professions Code requires the Committee to elect a president, vice president, and secretary from its membership. The election of officers typically takes place in the DHCC Fall meetings of each year.

Excerpt from the DHCC Member Guidelines and Procedure Manual regarding election of officers:

### **OFFICERS**

The DHCC shall annually elect, from its members, a President, a Vice-President, and a Secretary each of whom shall hold office for a term of one year. An officer shall not serve in a particular office position for more than two consecutive terms unless extenuating circumstances prevail and it is the will of the majority of the members to do so.

Elections shall take place each year.

If the office of the President becomes vacant, the Vice President shall assume the office of the President. If the office of the Vice-President becomes vacant, an election shall be held at the next scheduled meeting. Elected officers shall then serve the remainder of the term.

The current officers are:

**President** – Noel Kelsch, RDHAP

**Vice President** – Susan Good, Public Member

**Secretary** – Evangeline Ward, RDH

### **Committee Action Requested**

- ☐ Nomination of President
- ☐ Nomination of Vice President
- ☐ Nomination of Secretary
- ☐ Keep current Officers

### **2018 Officers**

President \_\_\_\_\_  
Vice President \_\_\_\_\_  
Secretary \_\_\_\_\_



**Saturday, November 18, 2017**

**Dental Hygiene Committee of California**

**Agenda Item 11**

**Discussion and Possible Action on Proposed DHCC  
2018 & 2019 Meeting Calendar**



# 2018 Calendar

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3					1	2	3	1	2	3	4	5	6	7
7	8	9	10	11	12	13	4	5	6	7	8	9	10	4	5	6	7	8	9	10	8	9	10	11	12	13	14
14	15	16	17	18	19	20	11	12	13	14	15	16	17	11	12	13	14	15	16	17	15	16	17	18	19	20	21
21	22	23	24	25	26	27	18	19	20	21	22	23	24	18	19	20	21	22	23	24	22	23	24	25	26	27	28
28	29	30	31				25	26	27	28				25	26	27	28	29	30	31	29	30					
May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2	1	2	3	4	5	6	7				1	2	3	4
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31					26	27	28	29	30	31	
September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1		1	2	3	4	5	6					1	2	3							1
2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8
9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22
23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30		23	24	25	26	27	28	29
30																					30	31					

# 2019 Calendar

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2						1	2		1	2	3	4	5	6
6	7	8	9	10	11	12	3	4	5	6	7	8	9	3	4	5	6	7	8	9	7	8	9	10	11	12	13
13	14	15	16	17	18	19	10	11	12	13	14	15	16	10	11	12	13	14	15	16	14	15	16	17	18	19	20
20	21	22	23	24	25	26	17	18	19	20	21	22	23	17	18	19	20	21	22	23	21	22	23	24	25	26	27
27	28	29	30	31			24	25	26	27	28			24	25	26	27	28	29	30	28	29	30				
														31													
May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1		1	2	3	4	5	6					1	2	3
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	31
							30																				
September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7			1	2	3	4	5						1	2	1	2	3	4	5	6	7
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
29	30						27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				



**Saturday, November 18, 2017**

**Dental Hygiene Committee of California**

**Agenda Item 12**

**Future Agenda Items**



**Saturday, November 18, 2017**

**Dental Hygiene Committee of California**

**Agenda Item 13**

**Adjournment**