



Friday, April 12, 2019

Dental Hygiene Board of California

Full Committee

Agenda



Notice is hereby given that a public meeting of the Dental Hygiene Board of California (DHBC) will be held as follows:

DHBC MEETING AGENDA

The DHBC welcomes and encourages public participation in its meetings. The public may take appropriate opportunities to comment on any issue before the Board at the time the item is heard.

Friday, April 12, 2019
DHBC Headquarters Building
2005 Evergreen Street, 1st Floor Hearing Room
Sacramento, CA 95815

9:00 am until adjournment

AGENDA

1. Roll Call & Establishment of Quorum
2. Public Comment for Items Not on the Agenda
[The DHBC may not discuss or take action on any matter raised during the Public Comment section that is not included on this agenda, except whether to decide to place the matter on the agenda of a future meeting (Government Code §§ 11125 & 11125.7(a))]
3. President's Welcome and Report
4. Approval of the November 16, 2018 Full Committee Meeting Minutes
5. Approval of the November 17, 2018 Full Committee Meeting Minutes
6. Approval of the January 29, 2019 Teleconference Meeting Minutes
7. Executive Officer's Report
 - Personnel
 - Office Lease
 - EO Activities
8. Update from the Dental Board of California
9. Budget Report from the DCA Budget Office
10. Presentation and Report from the DCA Office of Professional Examination Services (OPES)

**Recess to Convene Subcommittee Meetings of
the Dental Hygiene Board of California**

Subcommittee Meetings for Friday, April 12, 2019 – See Attached Agendas for Subcommittee Items

- 11. Education Subcommittee:
See Attached Agenda
- 12. Enforcement Subcommittee:
See Attached Agenda
- 13. Licensing and Examination Subcommittee:
See Attached Agenda
- 14. Legislative and Regulatory Subcommittee:
See Attached Agenda

Recess to Reconvene the Full Board for Closed Session

15. Closed Session – Full Board

The Board may meet in closed session to deliberate on disciplinary matters pursuant to Government Code §11126 (c)(3).

16. Closed Session – Full Board

Discussion and Possible Action on Executive Officer Annual Evaluation

[The Board may meet in closed session to consider the evaluation of performance of a public employee pursuant to Government Code section 11126(a)(4).]

Return to Open Session

- 17. Recess of the DHBC Full Board meeting until Saturday, April 13, 2019 at 9:00 am

Public comments will be taken on agenda items at the time the specific item is raised. The DHBC may take action on any item listed on the agenda including informational only items. All times are approximate and subject to change. Agenda items may be taken out of order to accommodate speakers and to maintain a quorum. The meeting may be cancelled without notice. For verification of the meeting, call (916) 263-1978 or access DHBC's Web Site at www.dhcc.ca.gov.

The meeting facilities are accessible to individuals with physical disabilities. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting Elizabeth Elias, Assistant Executive Officer, at 916-263-2010, or email Elizabeth.elias@dca.ca.gov or send a written request to the DHBC at 2005 Evergreen Street, Suite 2050, Sacramento, CA 95815. Providing your request at least five (5) business days prior to the meeting will help to ensure availability of the requested accommodation.



*Roll Call for the Dental Hygiene Board of California
Full Board Meeting*

Friday, April 12, 2019

	Present	Absent
Susan Good, Public Member, President		
Nicolette Moultrie, RDH Member, Vice President		
Edcelyn Pujol, Public Member, Secretary		
Michelle Hurlbutt, RDH Educator Member		
Noel Kelsch, RDHAP Member		
Sandra Klein, Public Member		
Timothy Martinez, Public Health Dentist Member		
Garry Shay, Public Member		
Evangeline Ward, RDH Member		



Friday, April 12, 2019

Dental Hygiene Board of California

Agenda Item 2

Public Comment for Items Not on the Agenda

[The DHBC may not discuss or take action on any matter raised during the Public Comment section that is not included on this agenda, except whether to decide to place the matter on the agenda of a future meeting (Government Code §§ 11125 & 11125.7(a))]



Friday, April 12, 2019

Dental Hygiene Board of California

Agenda Item 3

President's Welcome and Report



Friday, April 12, 2019

Dental Hygiene Board of California

Agenda Item 4

Approval of the November 16, 2018

Full Committee Meeting Minutes

DENTAL HYGIENE COMMITTEE OF CALIFORNIA

2005 Evergreen Street, Suite 2050 Sacramento, CA 95815

P (916) 263-1978 | F (916) 263-2688 | www.dhcc.ca.gov



Dental Hygiene Committee of California Meeting Minutes

Friday, November 16, 2018

Radisson Hotel Fresno - Conference Center

1055 Van Ness Avenue

Fresno CA 93721

9:00 am until adjournment

DHCC Members Present:

Susan Good, President, Public Member

Nicolette Moultrie, Vice President, RDH

Edcelyn Pujol, Secretary, Public Member

Michelle Hurlbutt, Registered Dental Hygienist (RDH) Educator

Noel Kelsch, Registered Dental Hygienist in Alternative Practice (RDHAP)

Timothy Martinez, Public Health Dentist

Garry Shay, Public Member

Evangeline Ward, RDH

DHCC Members Absent

Sandra Klein, Public Member

DHCC Staff Present:

Anthony Lum, Executive Officer

Adina Pineschi-Petty, Doctor of Dental Surgery (DDS), Educational, Legislative, and Regulatory Specialist

Daniel Rangel, DHCC Special Investigator

Jason Hurtado, Department of Consumer Affairs (DCA) Legal Counsel for the DHCC

Public Present:

Vickie Kimbrough, Taft College, Purple Pen

Jean Kulbeth, Fresno City College

Karen Fischer, Executive Officer, Dental Board of California (DBC)

Joanne Pacheco, Fresno City College

JoAnn Galliano, MEd, RDH, DHCC Educational Consultant and Subject Matter Expert (SME)

Brenda Serpa, SJVC – Visalia

Leslie Nazaroff, San Joaquin Valley College (SJVC) – Ontario

Kelly Reich, Western Regional Examination Board (WREB)

Maureen Titus, California Dental Hygienist's Association (CDHA)

Sabrina Santucho, Concorde Career College (CCC) – San Bernardino

Arezou Goshtasbi, CCC – Garden Grove

Laurel Sampson, CCC – San Diego

Brianna Pittman-Spencer, California Dental Association (CDA)

Kim Laudenslager – Central Regional Dental Testing Service (CRDTS)

Sandra Henriquez, CDHA

Tracy Goldman, CDHA

Lisa Okamoto, CDHA

Rhoda Gonzales, CDHA

Thomas Stewart, DDS, President, DBC

Edward Cramp, Duane Morris, LLP

1. Roll Call and Establishment of a Quorum

Susan Good, President of the Dental Hygiene Committee of California (DHCC), welcomed all in attendance and called the meeting to order at 9:30 a.m. President Good stated Sandy Klein was absent and excused. DHCC Secretary, Edcelyn Pujol, took roll call and a quorum established with eight Members present.

2. Public Comments for Items Not on the Agenda

Lisa Okamoto, CDHA: The CDHA recently brought to the attention of the DHCC the California Department of Health Care Services (DHCS) recent state plan amendment which placed RDHAPs under the general supervision of the dentist. Ms. Okamoto stated that she did not see this placed on the agenda and would like it placed on a future agenda along with any other discussion the DHCC has had with the DHCS.

Maureen Titus, CDHA: Requested clarification of the April 20, 2018 DHCC meeting minutes under section "7" of the Executive Administrator's report regarding "Dental Therapists". Ms. Titus stated a comment was made that the Office of Statewide Health Planning and Development (OSHPED) stated that statutory language must be in place prior to beginning a pilot program. Ms. Titus was not sure that there was statutory language for RDHAPs prior to having an HMPP. Ms. Titus requested clarification if this was the correct procedure.

3. President's Report (Informational Only)

President Good reported since the last meeting that she has went over the annual evaluation with Executive Officer (EO) Anthony Lum. In addition, President Good has had weekly teleconference update meetings with EO Lum and have been joined by Vice President Nicolette Moultrie.

President Good stated she was reappointed to the Committee and attended the required board member orientation and training in September. In addition, President Good approved a mentoring program proposed by EO Lum for the public members of the Committee.

4. Approval of the April 20, 2018 Full Committee Meeting Minutes

Motion: Michelle Hurlbutt moved to adopt the April 20, 2018 Full Committee Meeting Minutes.

Second: Garry Shay

President Good requested comments from members of the DHCC or public.

Dr. Vickie Kimbrough requested under "Public Present" that "Heidi Cossam" be corrected to "Coggan" and stayed spelling errors to be corrected and President Good requested "President Kelsch" to be changed to "President Good" on item 5.

Garry Shay moved to amend the minutes to make the corrections.

Vote: Motion to adopt the April 20, 2018 Full Committee Meeting Minutes as Amended. Passed 6:0:3.

Name	Aye	Nay	Abstain
Susan Good	X		
Michelle Hurlbutt	X		
Noel Kelsch	X		
Sandra Klein			X (absent)
Timothy Martinez	X		
Nicolette Moultrie			X
Edcelyn Pujol	X		
Garry Shay	X		
Evangeline Ward			X

Approval of the August 8, 2018 Full Committee Teleconference Meeting Minutes

Motion: Michelle Hurlbutt moved to approve the August 8, 2018 Full Committee Teleconference Meeting Minutes.

Second: Noel Kelsch

President Good requested comments from members of the DHCC or public.

Garry Shay requested correction of his name in voting tables.

Vote: Motion to approve the March 21, 2018 Full Committee Teleconference Meeting Minutes. Passed 5:0:4.

Name	Aye	Nay	Abstain
Susan Good	X		
Michelle Hurlbutt	X		
Noel Kelsch	X		
Timothy Martinez	X		
Sandra Klein			X (absent)

Nicolette Moultrie			X
Edcelyn Pujol	X		
Garry Shay			X
Evangeline Ward			X

5. Executive Officer's Report (Update Only)

EO Lum provided an update on issues being addressed since the last meeting.

Personnel:

EO Lum reported that the DHCC Enforcement Analyst Nancy Gaytan retired at the end of October and that he is working to backfill her position. In addition, two staff members received promotions and left the DHCC. The receptionist left at the beginning of November and the probation monitor left in the middle of October. Currently there are five (5) vacant positions. EO Lum is making filling those positions his priority after the meeting concludes. He stated the advertised assistant executive officer position (AEO) which received a provisional acceptance and is in the human resources (HR) office processing. In addition, EO Lum requested four additional staff positions and he is waiting to hear on the status.

EO Activities:

In May, EO Lum attended CDHA scientific session. In May and August, he attended the Dental Board of California (DBC) meetings. At the meetings "J Productions", owned by Joan Greenfield, requested the DBC allow Registered Dental Assistants in Expanded Functions (RDAEFs) to administer local anesthesia and Nitrous Oxide-Oxygen Analgesia. AS RDAEFs do not have the education or the experience in EO Lum's opinion in either of those duties, he has spoken with concern and in opposition at both meetings. At the May meeting it was referred to the Dental Assisting Council (DAC) and at the August meeting it was tabled until the next meeting so EO Lum believes it is on the agenda for the DBC meeting in two weeks. He will continue to speak with concern and in opposition to allowing RDAEFs to administer local anesthesia and nitrous oxide-oxygen analgesia.

EO Lum completed a few outreach sessions with dental hygiene educational programs (DHEPs). EO Lum stated a few community college representatives were concerned with the DHCC becoming a board and questioned our site visit procedures. On August 20, 2018, DHCC staff had a meeting with Senator Hill to discuss these concerns and EO Lum felt that this was a very productive meeting. EO Lum will continue communication with these representatives and looks forward to a positive conclusion.

EO Lum attended three quarterly DCA Director meetings which inform of updates within the department. DCA has been hosting substance abuse coordination meetings which address the number of tests the probationer must be subjected to when under probation for substance abuse issues.

EO Lum proposed to postpone the occupational analysis due to staffing shortages. He is working with the Office of Professional Examination Services to see what he can do with workload and time duration to allow him to place staff to assist with this project.

EO Lum stated he is in communication with DHCS and will have future meetings to correct the inaccuracies of the recent state plan amendment which stated that RDHAPs were placed under the general supervision of the dentist.

Budget Report:

Budget addendum to the report as the data was received late. Within the expenditure report the numbers are dated. The department is changing over to the FISCAL system. EO Lum stated that historically, the DHCC has been frugal with expenditures and does not foresee going over the budget even after the hiring process is complete. 10%-15% should be left of the DHCC budget at the end of the fiscal year. Fund Condition is currently healthy with a nine-month reserve. As more expenditures occur it will be lower.

BreEZe Update:

EO Lum stated that the BreEZe system allows licentiates to update their licenses. BreEZe updates are called "SIRs" and the DHCC has sixty-six updates in queue. Process is slow as all programs have a list of their priorities, and DHCC priorities are triaged as to the DHCC's immediate needs. The DHCC becoming a Board takes the highest priority, and there are thirty-seven changes within BreEZe which need to take place. The DHCC website address will be outstanding and will remain www.dhcc.gov for the time being as the change is dependent upon a third party to make this change. Website address are not the highest priority if they are still functioning. In addition, staff has been working to make the DHCC website more user friendly.

Office Location:

DHCC is in a "soft lease" currently. Changes will occur as EO Lum has been looking for more space. He will present plans to the Committee when there is more concrete information.

Status of Previously Requested Future Agenda Items:

1. **Out-of-State (OOS) Local Anesthesia & Nitrous Oxide-Oxygen Analgesia Requirement and Determination if an OOS Course is Equivalent to California Requirements:**
Program will be presented for approval by DHCC at November 2018 meeting.
2. **Citation and Fine for Dental Hygiene Educational Programs (DHEPs):**
Obtaining statutory authority for probation and to cite/fine DHEPs. Staff working on regulations to provide intermediary steps prior to resorting to the full withdrawal of a DHEP's approval.
3. **RDM (Radiographic Decision Making) & ITR (Interim Therapeutic Restoration) Regulations:**
Draft regulatory language is in progress and will be presented to the DHCC for approval when complete.
4. **Legislation to Prevent Closure of RDHAP Practices due to an "Underserved Area" Status Change:**
Issue will be presented at the Licensing Subcommittee meeting.
5. **Business and Professions Code Revisions:**
Continuous changes are made on an as-needed basis.
6. **Fictitious Name Permit (FNP) Online Website Process:**
Once website is revised, will post FNP procedures online.
7. **Add BreEZe SPOC on Website:**
Unnecessary as SPOC is internal. BreEZe help line is available to the public for assistance.
8. **Report on California-specific Pass Rates for WREB & CRDTS:**

Requested California specific data from WREB and CRDTS and to be presented during the scheduled presentation.

9. Self-remediation During California Law and Ethics Exam:

Not the purpose or function of the Office of Professional Examination Services (OPES) or Licensing and Examination (L&E) to allow for remediation during the exam. Testing for knowledge and remediation is not under their purview.

10. ENF Tracking Methods to Decrease Case Processing Times:

Enacted internal process and ongoing to track cases. Some cases are dependent on third party reviews and may be subject to delays.

11. Remedial Education Programs:

Dependent on individual DHEPs to implement as DHCC has no authority to enforce DHEPs to create remediation programs.

12. Examinations Requiring 2nd and 3rd Attempts to Pass:

Pass rates are currently high and it is dependent on the individual applicant to find help with remediation.

13. Alternative Pathways to Licensure (APL):

Future item is pending and to be discussed by DHCC's APL Taskforce in the future.

14. RDH, RDHAP, and RDHEF Scope List of Duties:

DHCC has not decided as to whether to create a list for these duties.

Member Comment:

Discussion took place regarding personnel concerns and suggestions of hiring a retired annuitant (RA) to staff to assist with the shortage. EO Lum stated that the current focus is to fill current staff vacancies prior to considering adding temporary help like an RA. He stated that the hiring process is similar for a regular staff position as it is for an RA, so he'd rather focus on filling current staff positions first.

Discussion took place regarding the law and ethics exam. Dr. Hurlbutt questioned if the law and ethics exam could be changed to a module-type exam which allows the examinee to be tested along the way and requested to place "Law and Ethics Exam Revision" as an agenda item.

Ms. Moultrie requested clarification if the taskforce has met for APL and EO Lum stated that as soon as the DHCC adds staff, APL will be addressed.

Discussion took place regarding a table of permitted duties. Ms. Kelsch informed the Committee that the DBC has a table of permitted duties on the DBC website that was revised 9/18 which includes all auxiliaries. She stated that the DBC requires the table of permitted duties to be posted in the dental office and questioned if the duty table is required by the DHCC to be posted. EO Lum stated he will research if posting is mandatory.

Public Comment:

None

6. Update from Dental Board of California

Thomas Stewart, DDS, President of the DBC, on behalf of himself and Karen Fischer, Executive Officer of the DBC, thanked the DHCC for their hospitality and the opportunity to share the DBC update. He stated that at a Special Meeting in Sacramento on October 5, 2018, the DBC voted to approve the Sunset Review Background Report and authorize staff to publish and submit to the Legislature by the December 1, 2018 deadline.

Key issues where the DBC will be requesting statutory changes:

1. Merging the Dental Assisting and Dental Funds.
2. Removing the DBC's authority to approve foreign dental schools and relying on CODA for approval of international dental schools.
3. Removing a practical exam as a requirement of licensure for RDAs.

At the upcoming November 29-30, 2018 meeting in Sacramento, the Licensing, Certification, and Permits Committee will be discussing licensure of faculty that are exempt and not licensed in California to be required to hold a special faculty license. This will require a statutory change.

The DBC acknowledged the opioid crisis. It has risen to an epidemic level and that dentists in California should play an active role in the solution to it. Educating licensees and the public is paramount to consumer protection and encourages the licensees to learn about this epidemic and the tragic effects on individuals and families as well as to examine personal prescribing practices. In response to SB 1109, the Substance Use Awareness Committee will begin discussion of a regulatory proposal to require the completion of mandatory continuing education relating to the risks of addiction of Schedule II drugs as a requirement of license renewal.

Dental Assisting Council (DAC) will be hearing testimony on scope of practice issues for RDAEF IIs regarding administration of Local Anesthesia and Nitrous Oxide-Oxygen Analgesia. The DAC and the DBC acknowledge they have received opposition letters from various Dental Hygienists and Associations.

The DBC congratulated the DHCC for successful completion of their Sunset Report and becoming the Dental Hygiene Board of California. The DBC looks forward to a successful continuing relationship with the DHBC.

President Good requested comments from members of the DHCC or public.

Discussion took place on the opioid crisis. Dr. Hurlbutt questioned what percentage of the opioid crisis is attributable to dentists. Dr. Stewart stated the percentage is in the 11-19% rate as dentists are a significant provider, most notably to the younger 3rd molar age.

President Good thanked Dr. Stewart and DBC EO Fischer for their participation.

President Good stated the Subcommittees will be taken out of order, beginning with the Legislative and Regulatory and Enforcement Subcommittees, to allow Mr. Shay to attend.

President Good recessed the Full Committee at **10:16 p.m.** to allow the Subcommittees to convene.



Friday, April 12, 2019

Dental Hygiene Board of California

Agenda Item 5

**Approval of the November 17, 2018 Full
Meeting Minutes**

DENTAL HYGIENE COMMITTEE OF CALIFORNIA

2005 Evergreen Street, Suite 2050 Sacramento, CA 95815

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Dental Hygiene Committee Meeting Minutes

Saturday, November 17, 2018

Radisson Hotel Fresno - Conference Center
1055 Van Ness Avenue
Fresno CA 93721
9:00 am until adjournment

DHCC Members Present:

Susan Good, President, Public Member
Nicolette Moultrie, Vice President, RDH
Edcelyn Pujol, Secretary, Public Member
Michelle Hurlbutt, Registered Dental Hygienist (RDH) Educator
Noel Kelsch, Registered Dental Hygienist in Alternative Practice (RDHAP)
Timothy Martinez, Public Health Dentist
Evangeline Ward, RDH

DHCC Members Absent and Excused:

Sandra Klein, Public Member
Garry Shay, Public Member

DHCC Staff Present:

Anthony Lum, Executive Officer
Adina Pineschi-Petty, Doctor of Dental Surgery (DDS), Educational, Legislative, and Regulatory Specialist
Daniel Rangel, DHCC Special Investigator
Jason Hurtado, Department of Consumer Affairs (DCA) Legal Counsel for the DHCC

Public Present:

Brenda Serpa, SJVC – Visalia
Sabrina Santucho, Concorde Career College (CCC) – San Bernardino
Arezou Goshtasbi, CCC – Garden Grove
Kelly Reich, Western Regional Examination Board (WREB)
Karen Fischer, Executive Officer, Dental Board of California (DBC)
Kim Laudenslager – Central Regional Dental Testing Service (CRDTS)
Brianna Pittman-Spencer, California Dental Association (CDA)
Lisa Okamoto, California Dental Hygienist's Association (CDHA)
Joanne Pacheco, Fresno City College
Edward Cramp, Duane Morris, LLP
Vickie Kimbrough, Taft College, Purple Pen
Maureen Titus, CDHA
Laurel Sampson, CCC – San Diego
Sandra Henriquez, CDHA
Tracy Goldman, CDHA
JoAnn Galliano, MEd, RDH, DHCC Educational Consultant and Subject Matter Expert (SME)

1. Roll Call and Establishment of a Quorum

Susan Good, President of the Dental Hygiene Committee of California (DHCC), called the meeting to order at **9:01 a.m.** She announced Sandra Klein and Garry Shay are absent and had been excused. DHCC Secretary, Edcelyn Pujol, took roll call and a quorum was established with seven members present.

2. Public Comments for Items Not on the Agenda

None received

3. Presentation and Update from the Western Regional Examination Board (WREB) (Informational Only)

Kelly Reich, Western Regional Examination Board (WREB), reported on statistics which included some California-specific exam data, patient selection, exam scoring overview, examiner performance and examiner calibration techniques, as well as WREB is aware of the movement toward a non-patient-based exam. Data statistics from 2011-2017 showed 12,000 individual examinees with 13,000 overall attempts at the exam which showed overall 98% success. Stated students well prepared by educators and that the patient qualification process was changed to have more appropriate patient selection. In 2018 all attempts, pass rate 92.6% through September.

Discussion took place regarding the exam process, failure rate, and remediation. It was noted that calculus was the most common reason for failure with very few due to tissue trauma. Additionally, Ms. Reich stated after researching with educators, WREB determined eighty hours was found to be most appropriate.

Discussion took place regarding how out of state candidates find patients. Ms. Reich stated WREB does not assist the candidate and it is up to the candidate to find and screen them. Some schools create a "Special Studies" course to assist out-of-state students. It allowed the student to become a student and be covered by the school's liability insurance.

Discussion took place regarding procedures to capture "test hoppers" which may allow applicants to exceed three attempts. Kim Laudenslager stated it is crucial for California to have a question on the application for licensure which asks for disclosure of all examination attempts. CRDTS asks for disclosure of all examination attempts, however, Ms. Reich stated WREB does not request that information. She will research adding a question asking for disclosure of all examination attempts on their application. Additionally, if WREB discovered the examinee failed three attempts but finally passed a WREB exam on the fourth try, if it was still under three attempts within WREB it would not be cause for remediation as WREB only counts their attempts and there is no mechanism to catch this problem. Ms. Reich: Stated that WREB could work with the DHCC to come to a satisfactory solution.

Discussion took place as to the need for clinical exams vs. a non-patient-based exam. As the WREB statistics showed that there was a 98% pass rate, some Committee members feel there might be a need for a non-patient-based exam, as it appears that the schools are preparing the students well.

President Good stated the exam is there for consistency and scores could easily drop in the future. Ms. Reich stated there still needs to be a “gate-keeper” and a third-party assessment should continue as not all schools are alike. Ms. Kelsch stated licensure by portfolio was tabled previously and wanted all to be aware that this may be an option in the future. Ms. Reich stated she would provide additional “California Only” statistics to the Committee.

Additional public comment:

Ms. Serpa suggested a link should be provided to the DHCC and WREB to be able to check how many attempts are taken by each applicant. Dr. Hurlbutt stated CRDTS provides the DHCC with a dashboard to check applicant attempts and asked Ms. Reich if WREB would consider doing the same. Ms. Reich stated she would bring to the WREB Board.

Ms. Kelsch suggested that the DHCC research a preapplication number issued by the DHCC to tag applicants.

4. Consideration of the Legislative and Regulatory Subcommittee Report

Dr. Martinez presented the Legislative and Regulatory Subcommittee report.

- a. Recommendation from the Legislative and Regulatory Subcommittee to the full Committee to adopt changes proposed in 16 CCR §1105.4.

Discussion: None.

***Vote: Motion from the Legislative and Regulatory Subcommittee to the Full Committee to Adopt Changes Proposed in 16 CCR §1105.4.
Passed 7:0:2.***

Name	Aye	Nay	Abstain
Susan Good	X		
Michelle Hurlbutt	X		
Noel Kelsch	X		
Timothy Martinez	X		
Sandra Klein			X (absent)
Nicolette Moultrie	X		
Edcelyn Pujol	X		
Garry Shay			X (absent)
Evangeline Ward	X		

- b. Recommendation from the Legislative and Regulatory Subcommittee to the full Committee to table the proposed changes in 16 CCR §1109 to allow staff to work on the language for presentation at the February 2019 Meeting.

Ms. Kelsch stated that there is urgency for the consumer for the DHCC to adopt these regulations, as it has been delayed.

Dr. Martinez stated concerns about the use of “adhesive” and that it should not include permanent restoration materials.

No further discussion or comments received.

***Vote: Motion from the Legislative and Regulatory Subcommittee to the Full Committee to Table the Proposed Changes in 16 CCR §1109 to Allow Staff to Work on the Language for Presentation at the February 2019 Meeting.
Passed 7:0:2.***

Name	Aye	Nay	Abstain
Susan Good	X		
Michelle Hurlbutt	X		
Noel Kelsch	X		
Timothy Martinez	X		
Sandra Klein			X (absent)
Nicolette Moultrie	X		
Edcelyn Pujol	X		
Garry Shay			X (absent)
Evangeline Ward	X		

- c. Recommendation from the Legislative and Regulatory Subcommittee to the full Committee to adopt changes proposed in 16 CCR §1115.

EO Lum stated staff had a recommendation after research. It states in the proposed regulation that the licensee has the option to change their license status after two years. In discussion with legal and other licensing entities, staff is recommending the change to three years as it will allow the licensee time to decide if they would like to stay on a retired status if life situations change.

Motion: Motion to amend the proposed Legislative and Regulatory Subcommittee regulation change of 16 CCR §1115 (e)(1) from “two” to “three” years and direct staff to include change on approved forms incorporated by reference.

Motion: Michelle Hurlbutt
Second: Evangeline Ward

Ms. Moultrie requested all approved forms to reflect these changes.

***Vote: Motion to Amend the Proposed Legislative and Regulatory Subcommittee Regulation Change of 16 CCR §1115 (e)(1) from “two” to “three” Years and Direct Staff to Include Change on Approved Forms Incorporated by Reference.
Passed 7:0:2.***

Name	Aye	Nay	Abstain
Susan Good	X		
Michelle Hurlbutt	X		
Noel Kelsch	X		
Timothy Martinez	X		
Sandra Klein			X (absent)
Nicolette Moultrie	X		
Edcelyn Pujol	X		
Garry Shay			X (absent)
Evangeline Ward	X		

***Vote: Motion from the Legislative and Regulatory Subcommittee to the Full Committee to Adopt Changes Proposed in 16 CCR §1115.
Passed 7:0:2.***

Name	Aye	Nay	Abstain
Susan Good	X		
Michelle Hurlbutt	X		
Noel Kelsch	X		
Timothy Martinez	X		
Sandra Klein			X (absent)
Nicolette Moultrie	X		
Edcelyn Pujol	X		

Garry Shay			X (absent)
Evangeline Ward	X		

- d. Recommendation from the Legislative and Regulatory Subcommittee to the full Committee to adopt changes proposed in 16 CCR §1116.

EO Lum stated staff requests to change seven days to thirty business days in 16 CCR §1116 (b)(1), as workload makes seven days prohibitive.

Motion: Motion to amend the proposed Legislative and Regulatory Subcommittee regulation change of “seven days” to thirty business days in 16 CCR §1116 (b)(1) and direct staff to include change on approved forms incorporated by reference.

Motion: Nicolette Moultrie

Second: Noel Kelsch

No further comments.

Vote: Motion to Amend the Proposed Legislative and Regulatory Subcommittee Regulation Change of “seven days” to “thirty business days” in 16 CCR §1116 (b)(1) and Direct Staff to Include Change on Approved Forms Incorporated by Reference. Passed 7:0:2.

Name	Aye	Nay	Abstain
Susan Good	X		
Michelle Hurlbutt	X		
Noel Kelsch	X		
Timothy Martinez	X		
Sandra Klein			X (absent)
Nicolette Moultrie	X		
Edcelyn Pujol	X		
Garry Shay			X (absent)
Evangeline Ward	X		

Vote: Motion from the Legislative and Regulatory Subcommittee to the Full Committee to Adopt Changes Proposed in 16 CCR §1116. Passed 7:0:2.

Name	Aye	Nay	Abstain
Susan Good	X		
Michelle Hurlbutt	X		
Noel Kelsch	X		
Timothy Martinez	X		
Sandra Klein			X (absent)
Nicolette Moultrie	X		
Edcelyn Pujol	X		
Garry Shay			X (absent)
Evangeline Ward	X		

- e. Recommendation from the Legislative and Regulatory Subcommittee to the full Committee to adopt 2019 Legislative Proposals: Omnibus Bill

Ms. Galliano stated there was a request to place in the Omnibus Bill to change language that was approved in SB 1482 from “Hygiene Board” to “Dental Hygiene Board”.

LC Hurtado stated the item was amended in the Omnibus section and recorded as amended.

- f. Motion from the Legislative and Regulatory Subcommittee to the Full Committee to Adopt the Legislative and Regulatory Subcommittee Report.

***Vote: Motion from the Legislative and Regulatory Subcommittee to the Full Committee to Adopt the Legislative and Regulatory Subcommittee Report with Amendments.
Passed 7:0:2.***

Name	Aye	Nay	Abstain
Susan Good	X		
Michelle Hurlbutt	X		
Noel Kelsch	X		
Timothy Martinez	X		
Sandra Klein			X (absent)
Nicolette Moultrie	X		

Edcelyn Pujol	X		
Garry Shay			X (absent)
Evangeline Ward	X		

5. Consideration of the Licensing and Examination Subcommittee Report

Ms. Kelsch presented the Licensing and Examination Subcommittee report.

President Good questioned if there was any discussion with regard to the subcommittee report.

Discussion took place regarding hiring a “Retired Annuitant” (RA) suggestion by the Subcommittee. President Good stated that there are pros and cons to hiring a RA. She stated the pro would be experience. However, the con would be that it takes the same time and resources to hire an RA as it is to hire permanent staff (3-6 months), as well as the duration of employment is unknown as they are retired. If the same resources are directed to a permanent hire, longevity may work to our advantage. She appreciated the recommendation by the Subcommittee. Ms. Kelsch stated the Subcommittee’s intention was to hire an RA until a permanent hire may be put in place so assist the DHCC with staffing needs. Dr. Hurlbutt stated that the DHCC has utilized RAs in the past and that it has been successful. It was additionally suggested that hiring subject matter experts (SMEs) be considered as well to temporarily assist with the additional workload.

Additional Discussion:

EO Lum stated that with regard to the examination questions brought forth during the Subcommittee meeting and included within the report given by Ms. Kelsch, he stated the Office of Professional Examination Services (OPES) has been invited to the April 2019 meeting to address any questions or concerns the Committee may have.

Leslie Nazaroff stated after presentation of results of the Law and Ethics Exam (L&E), she does not feel 20% or 18% failure rate is acceptable. She questioned if the content is at the new graduate level. She is of the opinion that the L&E exam is the last step prior to licensure and should not be so cumbersome. She stated that it is of concern to the educators and suggested a taskforce in the educational field could have some input. Laurel Sampson stated that the DHCC consider hiring a psychometrist to review the exam. EO Lum stated the process includes licensees disseminating and creating questions. He explained the process that exam development follows.

Ms. Kelsch and President Good thanked Dr. Nazaroff for her input as the Committee appreciates the feedback.

No further comments.

Vote: Motion from the Licensing and Examination Subcommittee to the Full Committee to Adopt the Licensing and Examination Subcommittee Report. Passed 7:0:2.

Name	Aye	Nay	Abstain
Susan Good	X		
Michelle Hurlbutt	X		
Noel Kelsch	X		
Timothy Martinez	X		
Sandra Klein			X (absent)
Nicolette Moultrie	X		
Edcelyn Pujol	X		
Garry Shay			X (absent)
Evangeline Ward	X		

6. Consideration of the Enforcement Subcommittee Report

Dr. Hurlbutt presented the Enforcement Subcommittee report.

Dr. Hurlbutt stated that enforcement statistics and performance measures were reviewed as well as stated future agenda items that will be addressed are Diversion, Uniform Standards, and Disciplinary guidelines.

Discussion: None.

Vote: Motion from the Enforcement Subcommittee to the Full Committee to Adopt the Enforcement Subcommittee Report.

Passed 7:0:2.

Name	Aye	Nay	Abstain
Susan Good	X		
Michelle Hurlbutt	X		
Noel Kelsch	X		
Timothy Martinez	X		
Sandra Klein			X (absent)
Nicolette Moultrie	X		
Edcelyn Pujol	X		
Garry Shay			X (absent)
Evangeline Ward	X		

7. Consideration of the Education Subcommittee Report

Ms. Moultrie presented the Education Subcommittee report.

- a. Discussion, Possible Action, and Recommendation to the Full Committee Approval of Changes to the San Joaquin Valley College Dental Hygiene Programs Locations.

President Good: Recused herself.

Discussion: None.

Vote: Motion from the Education Subcommittee to the Full Committee to Approve the Request of SJVC to geographically move the SJVC San Diego Campus Site Approval to the SJVC Ontario Campus.

Passed 6:0:3.

Name	Aye	Nay	Abstain
Susan Good	X		X (recused)
Michelle Hurlbutt	X		
Noel Kelsch	X		
Timothy Martinez	X		
Sandra Klein			X (absent)
Nicolette Moultrie	X		
Edcelyn Pujol	X		
Garry Shay			X (absent)
Evangeline Ward	X		

- b. Discussion, Possible Action, and Recommendation to the Full Committee Approval of Changes to the Carrington College Dental Hygiene Programs.

President Good recused herself.

Discussion: None.

Vote: Motion from the Education Subcommittee to the Full Committee to Approve the Major Change Request of San Joaquin Valley College, Inc. to Acquire the Stock of Carrington College Pending Receipt of CODA's Approval Letter.

Passed 6:0:3.

Name	Aye	Nay	Abstain
Susan Good	X		X (recused)
Michelle Hurlbutt	X		
Noel Kelsch	X		
Timothy Martinez	X		
Sandra Klein			X (absent)
Nicolette Moultrie	X		
Edcelyn Pujol	X		
Garry Shay			X (absent)
Evangeline Ward	X		

- c. Discussion and Possible Action, and Possible Recommendation to the Full Committee on Approval Status for Concorde Career Colleges Three Campuses (Garden Grove, San Bernardino, and San Diego) due to Dental Hygiene Program Deficiencies

Discussion: None.

Vote: Motion from Education Subcommittee to Recommend to the full Committee to Approve the Curriculum Changes, the Date of Implementation and Restore the DHCC Approval Status for the Concorde Career College Programs to “Approved”.

Passed 7:0:2.

Name	Aye	Nay	Abstain
Susan Good	X		
Michelle Hurlbutt	X		
Noel Kelsch	X		
Timothy Martinez	X		
Sandra Klein			X (absent)
Nicolette Moultrie	X		
Edcelyn Pujol	X		
Garry Shay			X (absent)
Evangeline Ward	X		

d. Educational Regulations

1. Motion from the Education Subcommittee to the Full Committee to Adopt Proposed Amendments to 16 CCR §1107.

Dr. Hurlbutt stated that she supports what was done and wanted to comment that having a taskforce of educators to look at the language worked out well and encourage the DHCC to consider utilizing task forces in future projects.

No further comments received.

***Vote: Motion from the Education Subcommittee to the Full Committee to Approve the Proposed Regulatory Text of 16 CCR §1107 as Amended, Direct Staff to Submit the Text to the Director of the Department of Consumer Affairs and the Business Consumer Services and Housing Agency for Review and if No Adverse Comments are Received, Authorize the Executive Officer to Take All Steps Necessary to Initiate the Rulemaking Process, Make any Non-Substantive Changes to the Package, and set the matter for a Hearing.
Passed 7:0:2.***

Name	Aye	Nay	Abstain
Susan Good	X		
Michelle Hurlbutt	X		
Noel Kelsch	X		
Timothy Martinez	X		
Sandra Klein			X (absent)
Nicolette Moultrie	X		
Edcelyn Pujol	X		
Garry Shay			X (absent)
Evangeline Ward	X		

2. Motion to table 16 CCR §1105.2 Until the Next Meeting.

Discussion: None

***Vote: Motion from the Education Subcommittee to the Full Committee to Refer 16 CCR §1105.2 Back to Staff for Revisions and Be Placed as a Future Agenda Item.
Passed 7:0:2.***

Name	Aye	Nay	Abstain
Susan Good	X		
Michelle Hurlbutt	X		
Noel Kelsch	X		
Timothy Martinez	X		
Sandra Klein			X (absent)
Nicolette Moultrie	X		
Edcelyn Pujol	X		
Garry Shay			X (absent)
Evangeline Ward	X		

3. Motion from the Education Subcommittee to the Full Committee to Adopt Proposed Amendments to 16 CCR §§1103 through 1108 except for §1107

Discussion:

Ms. Ward requested clarification on the wording in 16 CCR §1105.1(b)(1).

No further comments received.

***Vote: Motion from the Education Subcommittee to the Full Committee to Approve the Proposed Regulatory Text of 16 CCR §§1103 through 1108 except for §1107 and §1105.2 as Amended and Including Forms Incorporated by Reference, Direct Staff to Submit the text to the Director of the Department of Consumer Affairs and the Business Consumer Services and Housing Agency for Review and if No Adverse Comments are Received, Authorize the Executive Officer to Take All Steps Necessary to Initiate the Rulemaking Process, Make any Non-Substantive Changes to the Package, and set the matter for a Hearing.
Passed 7:0:2.***

Name	Aye	Nay	Abstain
Susan Good	X		
Michelle Hurlbutt	X		
Noel Kelsch	X		
Timothy Martinez	X		
Sandra Klein			X (absent)
Nicolette Moultrie	X		
Edcelyn Pujol	X		
Garry Shay			X (absent)
Evangeline Ward	X		

4. Motion from the Subcommittee to the Full Committee to Adopt the Education Subcommittee Report.

Discussion: None

Vote: Motion from the Subcommittee to the Full Committee to Adopt the Education Subcommittee Report.

Passed 7:0:2.

Name	Aye	Nay	Abstain
Susan Good	X		
Michelle Hurlbutt	X		
Noel Kelsch	X		
Timothy Martinez	X		
Sandra Klein			X (absent)
Nicolette Moultrie	X		
Edcelyn Pujol	X		
Garry Shay			X (absent)
Evangeline Ward	X		

8. Election of 2019 DHCC Officers

President Good opened nominations:

2019 Officer Nominations			
Office	Name	Nominated	Second
President	Susan Good	Noel Kelsch	Michelle Hurlbutt
Vice President	Nicolette Moultrie	Noel Kelsch	Michelle Hurlbutt
Secretary	Edcelyn Pujol	Noel Kelsch	Michelle Hurlbutt

No additional nominations received.

Discussion:

Noel Kelsch expressed her gratitude that a public member has served as President of the Committee as this is the Department of Consumer Affairs and has been refreshing to have her input.

Motion: Motion to Close Nominations.

Motion: Noel Kelsch

Second: Michelle Hurlbutt

Discussion: None

Vote: Motion to Close Nominations.

Passed 7:0:2.

Name	Aye	Nay	Abstain
Susan Good	X		
Michelle Hurlbutt	X		
Noel Kelsch	X		
Timothy Martinez	X		
Sandra Klein			X (absent)
Nicolette Moultrie	X		
Edcelyn Pujol	X		
Garry Shay			X (absent)
Evangeline Ward	X		

Motion: Motion to Accept 2019 Officer Nominations.

Motion: Noel Kelsch

Second: Michelle Hurlbutt

Discussion: None

Vote: Motion to Accept 2019 Officer Nominations.

Passed 7:0:2.

Name	Aye	Nay	Abstain
Susan Good	X		
Michelle Hurlbutt	X		
Noel Kelsch	X		
Timothy Martinez	X		
Sandra Klein			X (absent)
Nicolette Moultrie	X		
Edcelyn Pujol	X		
Garry Shay			X (absent)
Evangeline Ward	X		

9. Future Agenda Items

1. Requested WREB to provide additional "California Only" statistics to the Committee.
2. 16 CCR §1105.2 Regulatory Language for the Educational Subcommittee.
3. Diversion Program and Uniform Standards and Disciplinary Guidelines for the Enforcement Subcommittee.
4. ITRs and associated legislation.
5. Statistics from OPES.
6. Retired Licensure Category (16 CCR §1115)
7. Research into applicant testing procedures preventing multiple exam attempts without completing remediation.
8. Reinstating a taskforce to research into Alternative Pathways to Licensure.
9. Omnibus update at February 2019 Meeting.
10. Update in DHCC hiring status.

10. Adjournment

Motion: Motion to adjourn.

Motion: Edcelyn Pujol
Second: Timothy Martinez

***Vote: Motion to Adjourn.
Passed 7:0:2.***

Name	Aye	Nay	Abstain
Susan Good	X		
Michelle Hurlbutt	X		
Noel Kelsch	X		
Timothy Martinez	X		
Sandra Klein			X (absent)
Nicolette Moultrie	X		
Edcelyn Pujol	X		
Garry Shay			X (absent)
Evangeline Ward	X		

President Good adjourned the Full Committee meeting of the DHCC at **11:16 a.m.**



Friday, April 12, 2019

Dental Hygiene Board of California

Agenda Item 6

**Approval of the January 29, 2019
Teleconference Meeting Minutes**



Dental Hygiene Board of California Teleconference Meeting Minutes

Tuesday, January 29, 2019

DHCC Headquarters, 1st Fl., Silverwood Lake Room*

2005 Evergreen Street

Sacramento, California 95815

*No members, only administrative staff at this location

TELECONFERENCE LOCATIONS:

Susan Good, President, Public Member Catalano Fenske c/o Bitwise South Stadium Donkey Kong Conference Room, 1 st Fl. 700 Van Ness Avenue Fresno, CA 93721	Sandra Klein, Public Member Congregation B'nai Israel 2111 Bryan Ave. Tustin, CA 92782
Michelle Hurlbutt, RDH Educator West Coast University Conference Room, 3rd Fl. 1477 S. Manchester Avenue Anaheim, CA 92802	Timothy Martinez, DMD Borrego Health 1700 Iowa Street, Suite 290 Riverside, CA 92507
Noel Kelsch, RDHAP Cabrillo College HAWK Bldg. Room. 2147 6500 Soquel Dr Aptos, CA, 95003	Evangeline Ward, RDH Diablo Valley College 321 Golf Club Road Life Science Bldg., #109 Pleasant Hill, CA 94523

DHBC Members Absent and Excused:

Nicolette Moultrie, Vice President, RDH

Edcelyn Pujol, Secretary, Public Member

Garry Shay, Public Member

DHBC Staff Present:

Anthony Lum, Executive Officer

Elizabeth Elias, Assistant Executive Officer

Traci Napper, Licensing Program Analyst

Adina Pineschi-Petty, Doctor of Dental Surgery (DDS), Educational, Legislative, and Regulatory Specialist

Jason Hurtado, Department of Consumer Affairs (DCA) Legal Counsel for the DHBC

Patrick Le, DCA Assistant Deputy Director, Office of Board and Bureau Services

Public Present:

Fresno:

Lygia Jolley – SJVC Visalia

Brenda Serpa – SJVC Visalia

Vickie Kimbrough – Taft College

Joanne Pacheco – Fresno City College

Tustin:

No Public

Riverside:

Jean Honny – Southwestern College

Aptos:

No Public

Pleasant Hill:

Joanne Galliano MEd, RDH, DHBC Educational Consultant and Subject Matter Expert (SME)

Ruth Kearn – Diablo Valley College; Chabot College

Nancy Cheung – Chabot College

Julie Coan – Chabot College

Anaheim:

Arezou Goshtasbi – Concorde Career College – Garden Grove

Sabrina Santucho - Concorde Career College – San Bernardino

Julia Cherney– Cypress College

Laurel Sampson - Concorde Career College – San Diego

1. Roll Call and Establishment of a Quorum

Susan Good, President of the Dental Hygiene Board of California (DHBC), reviewed teleconference meeting guidelines and called the meeting to order at **12:00 p.m.** She announced Nicolette Moultrie, Edcelyn Pujol, Secretary, and Garry Shay are absent and had been excused. President Good requested Dr. Petty to assume the secretary role in absence of Ms. Pujol and take roll call. Roll call was taken and a quorum was established with six members present.

2. Public Comments for Items Not on the Agenda

None received

3. President's Report (Informational Only)

Present Good reported she will be appointing committees within the next two weeks. She reminded that members think about rotating committees to provide a balance between public and professional

members and requested members to consider chairing a committee and advise herself or EO Lum by February 1, 2019 of any requests.

President Good reported she represented the DHBC at the November Dental Board of California (DBC) meeting. She reported the DBC had a licensee address their successful experience with the Diversion program. In addition, the next DBC meeting is February 7-8, 2019.

4. Approval of the April 21, 2018 Full Committee Meeting Minutes

Susan Good requested a correction to the minutes to replace “seconded” with “concurred” in the statement by Ms. Galliano.

No other corrections.

Sandra Klein motioned to approve the April 21, 2018 Full Committee Meeting Minutes with the correction noted by President Good.

Second: Susan Good

Vote: Motion to approve the April 21, 2018 Full Committee Meeting Minutes with the correction. Passed 6:0:3.

Name	Aye	Nay	Abstain
Susan Good	X		
Michelle Hurlbutt	X		
Noel Kelsch	X		
Timothy Martinez	X		
Sandra Klein	X		
Nicolette Moultrie			X (absent)
Edcelyn Pujol			X (absent)
Garry Shay			X (absent)
Evangeline Ward	X		

5. Executive Officer's Report (Informational Only)

Announced he hired a new Assistant Executive Officer and welcomed Elizabeth Elias from the Nursing Board.

EO Lum announced it is a DCA reporting year and stated Form 700 (Conflict of Interest) needs to be completed by April 2, 2019 and that he will be sending out reminders to the Members. Other reporting requirements are Sexual Harassment Training, Ethics Training, and the Non-Discrimination and Complaint Procedures Documentation. Additionally, he will be checking the files as to any other documentation that would require completion and notify the member on an individual basis.

EO Lum informed the Board on new legislation (AB 2138). He stated that it will change our processes in denial of licensure processes and will need new regulations to enforce. As the DCA timeline is short, we will be presenting an update and draft regulatory language at the April DHBC meeting. In addition, DCA wants an approved version by May 1, 2019. End goal is for these regulations to be implemented by July 1, 2020.

EO Lum requested questions.

Noel Kelsch welcomed AEO Elias and expressed congratulations to EO Lum for getting help for all the hours that he works.

Discussion took place regarding the drafted language process for AB 2138. EO Lum stated that it is a tight timeline and that the DHBC will be working closely with legal counsel to capture the language by the deadline. LC Hurtado stated that with public comment at the April meeting, the Board would be able to amend the language if necessary and still make the deadline.

Discussion took place regarding AB 2138 and how it reduces barriers to licensure but does not restrict them. EO Lum clarified that AB 2138 reduces barriers to licensure and stated that currently the DHBC can investigate convictions without a timeline. AB 2138 only allows boards to go back seven years of history, thereby allowing more individuals the ability to obtain licensure.

Vickie Kimbrough stated that future public comment may include dental hygiene graduates who have been convicted for driving under the influence and looking at time parameters put on any situation.

There were no further questions.

6. Discussion and Possible Action on the Proposed Regulatory Package: 16 CCR §1105.2. Required Curriculum

President Good requested Dr. Adina Pineschi-Petty to present Proposed Regulatory Package: 16 CCR §1105.2. Required Curriculum.

Dr. Petty stated at the November 2018 DHBC meeting, most of the language and forms were reviewed and approved. However, the Board tabled the entire regulatory package and clarified that the out-of-state applicant language on page four as well as the radiology course language were the items that required the regulatory package to be tabled until this teleconference.

President Good requested a motion.

Dr. Hurlbutt motioned to adopt the language in Regulatory Package 16 CCR §1105.2. Required Curriculum and all related forms, to direct staff to take all necessary steps to initiate the formal rulemaking process, including noticing the proposed language for a forty-five-day public comment, setting the proposed language for a public hearing, and authorizing the Executive Officer make any non-substantive changes to the rulemaking package.

Noel Kelsch: Seconded.

Discussion:

President Good stated the package contained past approved language and directed the Board to start their review with the unapproved language of subsection (4) of 16 CCR §1105.2.

Dr. Hurlbutt questioned the use Health and Safety Code (H&SC) section 106975.

Dr. Petty clarified that H&SC section 106975 states that Section 106965 shall not apply to any of the following persons: (b) Students in an approved school for radiologic technologists and in schools of medicine, podiatry or chiropractic when the students are operating X-ray machines under the supervision of an instructor who is a certified radiologic technologist or a certified supervisor or operator; and students of dentistry, dental hygiene and dental assisting when the students are operating X-ray machines under the supervision of an instructor who is a licensed dentist.

Discussion regarding the use of “human subjects” in the regulation. Dr. Hurlbutt stated that the DHBC does not use that language in other regulatory language and requested to consider the use of “patients”. President Good stated that “patients” has a different meaning than “human subjects” and was not sure if the substitution should be made as it would be consistent with other regulations. Dr. Petty clarified that the language was used as staff consulted other regulations of a similar nature and this was the wording that was acceptable at the time.

Dr. Hurlbutt moved amend the language to strike “human subjects” and insert “patients”.

Ms. Ward seconded.

Discussion:

Dr. Hurlbutt clarified “patients” are used in other areas and clarified the language would be consistent by using “patients”.

Public comment:

Jean Honny concurred with Dr. Hurlbutt as “human subjects” may give the connotation that research is being done and not the actual student experience which is being completed.

Vote: Motion to Amend the Language to Strike “Human Subjects” and Insert “Patients”. Passed 5:1:3.

Name	Aye	Nay	Abstain
Susan Good		X	
Michelle Hurlbutt	X		
Noel Kelsch	X		
Timothy Martinez	X		
Sandra Klein	X		
Nicolette Moultrie			X (absent)
Edcelyn Pujol			X (absent)
Garry Shay			X (absent)
Evangeline Ward	X		

Comments:

Vickie Kimbrough questioned (d)(4)(F) Clinical Experience. Dr. Kimbrough stated that the regulation applies to programs and suggested changing “The course of instruction shall include”. Lygia Jolley stated that programs have radiology instruction over several courses and would be limiting which she does not think is the intention of the regulation.

Dr. Hurlbutt moved to strike “The course of instruction shall include” and insert “There shall be sufficient clinical experiences”.

Ms. Ward seconded.

Discussion: None

Public Comment:

Dr. Kimbrough, Brenda Serpa, and Jean Honny appreciated the change as it made the regulation clearer as to the intent.

Vote: Motion to Amend the Language to Strike “The course of instruction shall include” and Insert “There shall be sufficient clinical experiences”. Passed 6:0:3.

Name	Aye	Nay	Abstain
Susan Good	X		
Michelle Hurlbutt	X		
Noel Kelsch	X		

Timothy Martinez	X		
Sandra Klein	X		
Nicolette Moultrie			X (absent)
Edcelyn Pujol			X (absent)
Garry Shay			X (absent)
Evangeline Ward	X		

Discussion on the clarification of (d)(4)(F)(i) as to three (3) exposures.

Dr. Petty stated it is three (3) exposures per subject, meaning there can only be three (3) retakes per full mouth radiographs. For every eighteen radiographs in a traditional full mouth, the student can have a maximum of twenty-one (21) exposures. President Good expressed as to the amount of radiation to a patient. Dr. Petty clarified with newer techniques and equipment, twenty-one films do not have as much radiation as it once had and is within current exposure guidelines and stated that 1105.2 (d)(4) is in line with the Dental Board of California's 1014.1 regulation having three exposures per subject.

Dr. Kimbrough stated that the DHBC may want to include "additional" prior to "exposures" to clarify the language.

Dr. Hurlbutt motioned to add "additional" prior to "exposures" and strike "subject" and replace with "patient" in (d)(4)(F)(i); and change "course" to "instruction in (d)(4) and (d)(4)(H).

Second: Sandra Klein

Discussion:

Dr. Hurlbutt stated that to change "course" to "instruction" would clarify the regulation for educators, as radiology is accomplished over several courses during a dental hygienist's education.

President Good stated she understands the need to clarify terminology for educators, however as terminology presented was consistent with other regulations, she stated concerns changing the language from similar regulations and stated her opposition to the changes.

Public Comment:

Dr. Kimbrough, Ms. Sampson, Ms. Jolley, and Ms. Kamibayashi agreed with Dr. Hurlbutt to the proposed changes, as DBC regulations apply to dental assistants who are trained with no dental background. The regulation in question will be taught in conjunction with a dental hygiene educational program (DHEP) and will have background in theory prior to working with the public, therefore the word "instruction" is more appropriate. Additionally, Dr. Kimbrough requested clarification on what courses are acceptable as to a "board-approved eight (8) hour course in infection control". EO Lum stated we would accept DBC-approved courses.

Discussion regarding the intent of the regulation and as to the need of FMXs for patients. It was clarified that the intent of the regulation is to determine competency in radiographic technique in FMXs. The use of FMXs on a patient would be based on need and that all exposures shall only be made for diagnostic purposes. Therefore, the student, along with faculty, would ultimately need to make the choice on which four patients would need the FMX. Dr. Petty stated there is no other way to obtain competency on FMXs except to complete the FMXs.

Nancy Cheung requested clarification if all exposures can be digital or do any have to be analog film. Additionally, she requested if three additional retakes could be modified to five, as DHEPs are dealing with beginning learners and in order to achieve a diagnostic quality set, there are instances where up to five retakes may be necessary. She does not feel that three is any evidence where five additional exposures would increase harm to the patient over three additional exposures. EO Lum stated all exposures may be digital. In addition, the language used indicated three additional retakes was the appropriate number. Increasing additional retakes to five was not recommended. LC Hurtado clarified that the proposed language parallels DPA language currently in regulations.

Board Comments:

Discussion took place regarding the increase to five retakes from three. Dr. Hurlbutt stated she was not opposed to five additional exposures and proposed an amendment from three to five additional radiographic retakes.

President Good voiced concerns that by increasing the number of additional exposures would increase patient radiation exposure. President Good was opposed to increasing additional exposures to five as three has been the accepted practice by the DPA. Ms. Kelsch clarified that the DDS or instructors would be deciding on additional exposures. She stated that it is necessary to monitor the health of the patient and a positive tool to be utilized to keep the consumers safe and prevent disease from being exacerbated.

EO Lum stated the language is paralleled to the DPA from the Dental Board. He stated the purpose was to mimic what has been in place and in use since 1990. Dr. Hurlbutt clarified that three additional exposures had been added recently and not from the inception of the DPA. Additionally, as a former radiology instructor, she is familiar with the need for additional films and stated there has been no evidence that would suggest five additional films are more harmful than three additional films.

Public Comment:

Ms. Cheung stated if the DHBC is concerned with protection of the public, how is the public being protected if additional films are necessary beyond the three additional films and pathology would possibly be overlooked. Additionally, the public is exposed to background radiation daily and does not feel that five additional exposures would do additional harm. Ms. Coan stated that the goal is to have diagnostic radiographs so the consumer receives the care needed.

No further comments.

Vote: Motion to Amend the Language from “three (3) exposures” to “five (5) exposures” in (d)(4)(F)(i). Failed 2:4:3.

Name	Aye	Nay	Abstain
Susan Good		X	
Michelle Hurlbutt	X		
Noel Kelsch		X	
Timothy Martinez		X	
Sandra Klein		X	
Nicolette Moultrie			X (absent)
Edcelyn Pujol			X (absent)
Garry Shay			X (absent)
Evangeline Ward	X		

Vote: Motion to Amend the Language to Add “additional” Prior to “exposures” in (d)(4)(F)(i); Strike “human subject” and Replace with “patient” in (d)(4)(F)(i) and (d)(4)(F)(ii); Strike “subject” and Replace with “patient” (d)(4)(F)(i); Strike “course” and Replace with “instruction” in (d)(4) and (d)(4)(H); Strike “The program” and Replace with “Instruction” in (d)(4)(H). Passed 6:0:3.

Name	Aye	Nay	Abstain
Susan Good	X		
Michelle Hurlbutt	X		
Noel Kelsch	X		
Timothy Martinez	X		
Sandra Klein	X		
Nicolette Moultrie			X (absent)
Edcelyn Pujol			X (absent)
Garry Shay			X (absent)
Evangeline Ward	X		

7. Discussion and Possible Action on the Proposed Regulatory Package: 16 CCR §1109. Radiographic Decision Making and Interim Therapeutic Restorations

Dr. Petty presented proposed regulatory package 16 CCR §1109 in which AB 1174 allowed additional duties in Radiographic Decision Making (RDM) and Interim Therapeutic Restorations (ITRs) for RDHs, RDHAPs, and RDHEFs and staff recommended to the Board to review the required forms and language in the attached starting point document, determine whether additional information or language is required, complete the draft of proposed regulatory language, relative to the implementation of RDM/ITR for RDHs, RDHAPs, and RDHEFs, and direct staff to take all steps necessary to initiate the formal rulemaking process, including noticing the proposed language for 45-day public comment, setting the proposed language for a public hearing, and authorize the Executive Officer to make any non-substantive changes to the rulemaking package. If after the close of the 45-day public comment period and public regulatory hearing, no adverse comments are received, authorize the Executive Officer to make any non-substantive changes to the proposed regulations before completing the rulemaking process, and adopt the proposed text to the California Code of Regulations (CCR), Title 16, Division 11 §1109 as noticed.

President Good requested a motion.

Evangeline Ward motioned to approve the required forms and language in the attached starting point document, determine whether additional information or language is required, complete the draft of proposed regulatory language, relative to the implementation of RDM/ITR for RDHs, RDHAPs, and RDHEFs, and direct staff to take all steps necessary to initiate the formal rulemaking process, including noticing the proposed language for 45-day public comment, setting the proposed language for a public hearing, and authorize the Executive Officer to make any non-substantive changes to the rulemaking package. If after the close of the 45-day public comment period and public regulatory hearing, no adverse comments are received, authorize the Executive Officer to make any non-substantive changes to the proposed regulations before completing the rulemaking process, and adopt the proposed text to the California Code of Regulations (CCR), Title 16, Division 11 §1109 as noticed.

Second: Dr. Martinez

Discussion:

Dr. Hurlbutt stated that RDM and ITR may wish to be taught separately in DHEPs and as such the Board may wish to separate it within the language. LC Hurtado stated that could be a change delegated to the EO as it would be a non-substantive change. Dr. Hurlbutt requested EO Lum to make those changes as they are non-substantive and would add more clarity.

Ms. Kelsch stated concerns that subsection (d)(6)(D)(vii) required four follow-up examinations of an ITR within a year. She stated that it places an undo burden to the consumer. Ms. Kelsch recommended two follow-up examinations. Dr. Martinez stated he was in agreement with two follow-up examinations.

EO Lum stated that he and LC Hurtado concurred that the statute indicates that the regulation must conform to HWPP 172 which requires the four checks. He explained that if the Board deviates from statute, then the Board must bring any revisions before the DBC for review.

Dr. Hurlbutt, Ms. Kelsch, and Dr. Martinez were in favor of bringing the revision before the DBC and Dr. Hurlbutt suggested to change the language to read in (d)(6)(D)(vii) "Protocols for follow-up of interim adhesive protective restorations, including but not limited to, at least two (2) follow-up examinations of the ITR within a twelve (12) month period." Ms. Kelsch stated that with her history of working with underserved populations, they might not have the ability or monetary means to have four follow-up visits. The intention of this legislation was to increase access to care to underserved populations and this would be counterproductive. Ms. Kelsch clarified that the patient would still have access to care if there were any concerns and that it would be a patient generated visit. She stated that the material used is a glass ionomer which has the benefit of fluoride release to help mitigate future problems.

President Good stated she was not in favor of the language change as it may present delays and requested clarification of intended patient follow-up care procedures if this change were to be included in the regulation.

EO Lum stated the delay to bring the language change before the DBC would only be three months as their next meeting is in May. This would be a short delay in the overall regulatory process.

Dr. Hurlbutt moved to amend subsection (d)(6)(D)(vii) to strike "follow-up examination of the ITR at one (1) week, three (3) months, six (6) months, and one (1) year." and replace with "at least two (2) follow-up examinations of the ITR within a twelve (12) month period."

Second: Noel Kelsch

Member Discussion:

President Good stated that she objected to changes that were taking place that were not approached in a consistent manner. She stated that if there is an objection, a vote would need to occur.

Public Comment:

Discussion regarding CE course follow-up care. Dr. Kimbrough questioned how would language be addressed by a CE course provider and who would be responsible for follow-up ITR checks. She questioned if it would be the responsibility of the CE provider or the student of the CE course. Dr. Hurlbutt stated that as the CE provider would be required to present their protocols to the DHBC for approval, it would have to include protocols to ensure that there is an outreach to the ITR patient to cover ITR follow-up. Further discussion addressed concerns how follow-up care would be cost and facility schedule prohibitive.

President Good requested clarification if the DBC has implemented their regulations yet and if there was any feedback as to ITR follow-up care. EO Lum stated they have not been implemented yet but are in process slightly ahead of our regulations and that he was not aware of any concerns as to follow-up care.

Ms. Kelsch stated that she has heard concerns from Federally Qualified Health Centers (FQHCs) as it is difficult for patients to get appointments for follow-up care if they are not in pain or having a problem.

No further comment.

Vote: Motion to Amend the Language in Subsection (d)(6)(D)(vii) to Strike “follow-up examination of the ITR at one (1) week, three (3) months, six (6) months, and one (1) year.” and Replace with “at least two (2) follow-up examinations of the ITR within a twelve (12) month period.” Passed 5:0:4.

Name	Aye	Nay	Abstain
Susan Good	X		
Michelle Hurlbutt	X		
Noel Kelsch	X		
Timothy Martinez	X		
Sandra Klein			X (absent)
Nicolette Moultrie			X (absent)
Edcelyn Pujol			X (absent)
Garry Shay			X (absent)
Evangeline Ward	X		

Dr. Hurlbutt questioned the use of “skill” in subsection (d)(6)(I). She stated that skills are included under competencies and requested “skills” to be stricken.

President Good requested additional comments.

Dr. Hurlbutt questioned subsection (d)(6)(A)(iii) and stating that instruction shall include “The guidelines developed by Pacific Center for Special Care at the University of the Pacific Arthur A. Dugoni School of Dentistry (Pacific) for use in training for Health Workforce Pilot Project (HWPP) #172” when the DHBC changed the follow-up guideline. EO Lum stated since the DHBC is only modifying one small section and as the majority of the language comes from HWPP #172, he is of the opinion that it should remain in the language.

Public Comment:

Dr. Kimbrough requested clarification of subsections (d)(3)(C) and (d)(3)(D). Dr. Hurlbutt suggested to strike (d)(3)(C), (d)(3)(D), and (d)(3)(E) and condense the language for (d)(3)(C) to read “RDH, RDHAP, and RDHEF faculty possess current licensure in RDM and ITR placement.” And renumber (d)(3)(F) to (d)(3)(D).

Ms. Kamibayashi questioned if the DHEP is already approved to provide RDM and ITR would they need to submit for reapproval. EO Lum stated reapproval would not be necessary. Additionally, he informed the public that this is not the only time public comment will be received and there will be many times throughout the regulatory process where comments will be solicited.

President Good requested further Board comments.

No further comments received.

Vote: Motion to Approve the Required Forms and Amended Proposed Language Relative to the Implementation of RDM/ITR for RDHs, RDHAPs, and RDHEFs, and Direct Staff to Take all Steps Necessary to Initiate the Formal Rulemaking Process, Including Noticing the Proposed Language for 45-day Public Comment, Setting the Proposed Language for a Public Hearing, and Authorize the Executive Officer to Make any Non-substantive Changes to the Rulemaking Package. If After the Close of the 45-day Public Comment Period and Public Regulatory Hearing, No Adverse Comments are Received, Authorize the Executive Officer to Make any Non-substantive Changes to the Proposed Regulations Before Completing the Rulemaking Process, and Adopt the Proposed Text to the California Code of Regulations (CCR), Title 16, Division 11 §1109 as noticed. Passed 5:0:4.

Name	Aye	Nay	Abstain
Susan Good	X		
Michelle Hurlbutt	X		
Noel Kelsch	X		
Timothy Martinez	X		
Sandra Klein			X (absent)
Nicolette Moultrie			X (absent)
Edcelyn Pujol			X (absent)
Garry Shay			X (absent)
Evangeline Ward	X		

8. Discussion and Possible Action on the Proposed Regulatory Package: 16 CCR §1115. Retired License Fee Resolutions and Permanently Disabled Category Subsection

Dr. Petty presented proposed regulatory package 16 CCR §1115 in which B&PC section 1944, subdivision (a) allows the Board to establish by resolution the amount of the fees that relate to the licensing of a registered dental hygienist (RDH), a registered dental hygienist in alternative practice (RDHAP), and a registered dental hygienist in extended functions (RDHEF). In addition, B&PC section 464, subdivision (a) states any of the boards within the department may establish, by regulation, a system for a retired category of licensure for persons who are not actively engaged in the practice of their profession or vocation.

Dr. Petty stated staff is requesting the Board to establish by resolution the fee for retired RDH, RDHAP, and RDHEF licenses, as well as the fee to restore a retired license to an active status. In addition, staff is requesting consideration of the addition of a permanently disabled category subsection to allow permanently disabled RDHs, RDHAPs, and RDHEFs who meet the requirements of that subsection the ability to apply for a retired license as well as to consider removing the seven-year limit to past discipline. As the past discipline has already been cleared, it should not preclude them from retiring their license as they have already atoned for their discipline.

EO Lum stated the DHBC has been receiving questions from disabled dental hygienists regarding retiring their license. By adding this category to the regulations would make it easier to retire their license.

President Good requested a motion.

Evangeline Ward moved to approve the required forms and language in the attached starting point document, determine whether additional information or language is required, complete the draft of proposed regulatory language, relative to the implementation of Retired Licensure for RDHs, RDHAPs, and RDHEFs, and direct staff to take all steps necessary to initiate the formal rulemaking process, including noticing the proposed language for 45-day public comment, setting the proposed language for a public hearing, and authorize the Executive Officer to make any non-substantive changes to the rulemaking package. If after the close of the 45-day public comment period and public regulatory hearing, no adverse comments are received, authorize the Executive Officer to make any non-substantive changes to the proposed regulations before completing the rulemaking process, and adopt the proposed text to the California Code of Regulations (CCR), Title 16, Division 11 §1115 as noticed.

Second: Noel Kelsch

President Good questioned if there was any opposition on the change or discussion.

None received.

Public Comment: None

Vote: Motion to Approve the Required Forms and Amended Proposed Language Relative to the Implementation of Retired Licensure for RDHs, RDHAPs, and RDHEFs, and Direct Staff to Take all Steps Necessary to Initiate the Formal Rulemaking Process, Including Noticing the Proposed Language for 45-day Public

Comment, Setting the Proposed Language for a Public Hearing, and Authorize the Executive Officer to Make any Non-substantive Changes to the Rulemaking Package. If After the Close of the 45-day Public Comment Period and Public Regulatory Hearing, No Adverse Comments are Received, Authorize the Executive Officer to Make any Non-substantive Changes to the Proposed Regulations Before Completing the Rulemaking Process, and Adopt the Proposed Text to the California Code of Regulations (CCR), Title 16, Division 11 §11115 as noticed. Passed 5:0:4.

Name	Aye	Nay	Abstain
Susan Good	X		
Michelle Hurlbutt	X		
Noel Kelsch	X		
Timothy Martinez	X		
Sandra Klein			X (absent)
Nicolette Moultrie			X (absent)
Edcelyn Pujol			X (absent)
Garry Shay			X (absent)
Evangeline Ward	X		

President Good requested a motion on the fee resolution.

Noel Kelsch motioned to adopt the proposed fees.

Second: Michelle Hurlbutt

Discussion: None

Public Comment: None

Vote: Motion to Adopt by Resolution the Proposed Fees for the Retired RDH, RDHAP, or RDHEF License Fee to be One-half of the Current License Renewal Fee and Reactivation of a Retired RDH, RDHAP, or RDHEF License Fee to be \$160. Passed 5:0:4.

Name	Aye	Nay	Abstain
Susan Good	X		

Michelle Hurlbutt	X		
Noel Kelsch	X		
Timothy Martinez	X		
Sandra Klein			X (absent)
Nicolette Moultrie			X (absent)
Edcelyn Pujol			X (absent)
Garry Shay			X (absent)
Evangeline Ward	X		

9. Carrington College Stock Transfer Update

Dr. Petty reported at the November 17, 2018 meeting, the Committee discussed the major change request of San Joaquin Valley College, Inc. to acquire the stock of Carrington College. The Committee voted on the "Motion from the Education Subcommittee to the Full Committee to Approve the Major Change Request of San Joaquin Valley College, Inc. to Acquire the Stock of Carrington College Pending Receipt of CODA's Approval Letter". The motion passed 6:0:3.

The DHBC received confirmation from CODA approving the major change request of San Joaquin Valley College, Inc. to acquire the stock of Carrington College on December 4, 2018. Dr. Petty stated that staff recommendation is to confirm approval voted on November 17, 2018 of the major change request of San Joaquin Valley College, Inc. to acquire the stock of Carrington College.

Michelle Hurlbutt motioned for the Board to confirm the DHCC approval voted on at the November 17, 2018 meeting of the major change request of San Joaquin Valley College, Inc. to acquire the stock of Carrington College.

Second: Noel Kelsch

Discussion: None

Public Comment: None

Vote: Motion to Confirm the DHCC Approval Voted on at the November 17, 2018 Meeting of the Major Change Request of San Joaquin Valley College, Inc. to Acquire the Stock of Carrington College. Passed 5:0:4.

Name	Aye	Nay	Abstain
Susan Good	X		
Michelle Hurlbutt	X		

Noel Kelsch	X		
Timothy Martinez	X		
Sandra Klein			X (absent)
Nicolette Moultrie			X (absent)
Edcelyn Pujol			X (absent)
Garry Shay			X (absent)
Evangeline Ward	X		

10. Omnibus Update

EO Lum stated at the November meeting he presented the opportunity to make non-substantive changes to a bill that is presented by the legislature every year for our existing statutes. What was presented to the Board were proposed changes for clarity purposes such as inserting “Dental” in front of “Hygiene Board”, as well as numbering changes and punctuation errors. In addition, at the November meeting there were concerns brought up regarding “adhesives” with regard to ITR, so “interim” was placed for clarity.

At a follow-up meeting with the Senate Business, Professions, and Economic Development Committee (B&P) staff to discuss our omnibus revisions, EO Lum stated they had minimal questions and accepted the changes, seemed satisfied and pleased with our proposal. Senate B&P suggested for clarity in Section 1905.2 regarding scope of practice issues, since the DHBC is now a Board, they suggested adding “Dental” before “Board” to clarify reference to the DBC.

President Good offered congratulations to the staff for their work on the Omnibus proposal.

President requested questions or comments.

None received.

11. Future Agenda Items

1. Dr. Hurlbutt requested the DHBC review settings and supervision levels for RDHs, RDHAPs, and RDHEFs.
2. Dr. Martinez requested the DHBC review length of inactivation of licensure and if any remediation or CE prior to reactivation should be required.
3. Brenda Serpa requested the Board consider allowing the DHEP students to take the DHBC Law and Ethics Exam during their final term prior to student graduation.

12. Adjournment

Meeting was adjourned at **3:03 p.m.**



Friday, April 12, 2019

Dental Hygiene Board of California

Agenda Item 7

Executive Officer's Report

- **Budget Report**
- **Personnel**
- **Office Lease**
- **EO Activities**



Friday, April 12, 2019

Dental Hygiene Board of California

Agenda Item 8

Update from the Dental Board of California



Friday, April 12, 2019

Dental Hygiene Board of California

Agenda Item 9

Budget Report from the DCA Budget Office

DENTAL HYGIENE COMMITTEE - FUND 3140
BUDGET REPORT
FY 2018-19 EXPENDITURE ESTIMATES

Preliminary FM 07

OBJECT DESCRIPTION	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19				
	ACTUAL EXPENDITURES (MONTH 13)	ACTUAL EXPENDITURES (MONTH 13)	ACTUAL EXPENDITURES (PRELIM 12)	BUDGET STONE 2018-19	CURRENT YEAR EXPENDITURES (PRELIM 07)	PERCENT SPENT	PROJECTIONS TO YEAR END	UNENCUMBERED BALANCE
PERSONNEL SERVICES								
Salary & Wages (Staff)	293,185	391,591	374,780	536,000	213,852	40%	476,584	59,416
Statutory Exempt (EO)	91,393	87,156	89,052	82,000	54,026	66%	92,616	(10,616)
Temp Help Reg (907)	53,244	96,293	2,056	57,000	28,965	51%	28,965	28,035
Temp Help Reg (Exam Proctors)	0	0	0	2,000	0	0%	0	2,000
Committee Spc 911 Per Diem	1,700	7,100	4,100	0	2,600	-	5,200	(5,200)
Committee Spc 904, 931, 961 Special Per Diem	0	0	0	24,000	0	0%	0	24,000
Overtime	17,457	9,132	1,162	0	0	-	0	0
Staff Benefits	186,569	238,222	229,317	318,000	131,238	41%	292,473	25,527
TOTALS, PERSONNEL SVC	643,548	829,494	700,466	1,019,000	430,681	42%	895,838	123,162
OPERATING EXPENSE AND EQUIPMENT								
General Expense	5,432	6,146	5,132	13,000	9,132	70%	15,655	(2,655)
Fingerprint Reports	148	0	0	3,000	0	0%	0	3,000
Printing	20,566	32,514	20,610	6,000	14,049	234%	24,600	(18,600)
Communication	5,047	3,677	3,003	7,000	1,014	14%	4,000	3,000
Postage	15,001	5,411	3,332	16,000	1,361	9%	7,915	8,085
Insurance	0	10	21	0	0	-	100	(100)
Travel In State	24,187	29,951	21,176	14,000	907	6%	25,105	(11,105)
Training	0	453	0	3,000	0	0%	500	2,500
Facilities Operations	55,849	55,989	59,526	30,000	33,165	111%	56,854	(26,854)
Utilities	0	0	0	1,000	0	0%	0	1,000
C & P Services - Interdept.	0	0	0	24,000	0	0%	0	24,000
C & P Services - External	5,311	15,421	37,946	47,000	6,921	15%	26,702	20,298
DEPARTMENTAL SERVICES:								
Office of Information Services	290,807	328,663	327,690	299,000	174,417	58%	299,000	0
Administration Services	112,881	128,500	140,830	161,000	93,917	58%	161,000	0
Interagency Services	0	0	0	30,000	0	0%	0	30,000
Interagency Services w/ Office of								
Professional Examination Services	5,260	5,372	5,372	0	9,870	-	73,492	(73,492)
Division of Investigation - Internal	2,949	2,760	3,286	5,000	2,917	58%	5,000	0
Communications Division	7,000	14,446	8,910	11,000	6,417	58%	11,000	0
Program and Policy Review Division	0	654	7,920	10,000	5,833	58%	10,000	0
INTERAGENCY SERVICES:								
Consolidated Data Center	235	3	2,183	4,000	1	0%	1,000	3,000
DP Maintenance & Supply	1,591	0	304	3,000	422	14%	1,000	2,000
EXAMS EXPENSES:								
Exam Supplies	0	0	0	8,000	0	0%	0	8,000
Exam Site Rental-Non State	0	0	0	24,000	0	0%	0	24,000
C/P Svcs-External Expert Administration	6,190	4,137	4,370	254,000	4,501	2%	7,715	246,285
C/P Svcs-External Expert Examiners	0	0	0	25,000	0	0%	0	25,000
ENFORCEMENT:								
Attorney General	46,853	86,463	77,437	47,000	25,180	54%	70,251	(23,251)
Office Admin. Hearings	2,584	8,458	5,645	3,000	380	13%	5,562	(2,562)
Court Reporters	175	175	400	0	0	-	400	(400)
Evidence/Witness Fees	475	0	0	0	300	-	300	(300)
Vehicle Operations	0	0	0	8,000	0	0%	0	8,000
Equipment	2,298	27,375	1,796	0	3,905	-	7,810	(7,810)
TOTALS, OE&E	689,598	756,578	736,889	1,056,000	394,607	37%	814,961	241,039
TOTAL EXPENSE	1,333,146	1,586,072	1,437,355	2,075,000	825,288	40%	1,710,799	364,201
Sched. Reimb. - Fingerprints	0	0	0	(5,000)	0	0%	(5,000)	0
Sched. Reimb. - External/Private/Grant	(1,175)	(1,410)	(1,175)	(1,000)	(470)	47%	(1,000)	0
Unsched. Reimb. - Finger Print Fees	(874)	0	0	0	0	-	0	0
Unsched. Reimb. - Probation Monitoring Fee	(14,820)	(12,924)	(16,670)	0	(4,855)	-	0	0
Unsched. Reimb. - Investigative Cost Recover	(8,613)	(6,250)	(8,376)	0	(4,706)	-	0	0
Unsched. - DOI ICR Civil Case Only	0	(360)	0	0	0	-	0	0
NET APPROPRIATION	1,307,663	1,565,128	1,411,135	2,069,000	815,257	39%	1,704,799	364,201
SURPLUS/(DEFICIT):								17.6%

3140 - State Dental Hygiene Fund

Analysis of Fund Condition

Prepared 12/10/2018

(Dollars in Thousands)

2019-20 Governor's Budget

	PY 2017-18	CY 2018-19	BY 2019-20
BEGINNING BALANCE	\$ 2,014	\$ 1,652	\$ 1,271
Prior Year Adjustments	\$ -	\$ -	\$ -
Adjusted Beginning Balance	\$ 2,014	\$ 1,652	\$ 1,271
REVENUES, TRANSFERS, AND OTHER ADJUSTMENTS			
Revenues:			
4121200 Delinquent fees	\$ 23	\$ 26	\$ 27
4127400 Renewal fees	\$ 1,577	\$ 1,578	\$ 1,594
4129200 Other regulatory fees	\$ 16	\$ 16	\$ 16
4129400 Other regulatory licenses and permits	\$ 180	\$ 186	\$ 191
4163000 Income from surplus money investments	\$ 5	\$ 19	\$ 9
4172500 Miscellaneous revenue	\$ 8	\$ 25	\$ 25
Total Revenues	\$ 1,809	\$ 1,850	\$ 1,862
Transfers from Other Funds			
0380 - Committee on Dental Auxilliaries	\$ -	\$ -	\$ -
Transfers to Other Funds			
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
Total Revenues, Transfers, and Other Adjustments	\$ 1,809	\$ 1,850	\$ 1,862
Total Resources	\$ 3,823	\$ 3,502	\$ 3,133
EXPENDITURES			
Disbursements:			
0840 State Controller (State Operations)	\$ -	\$ -	\$ -
1110 Department of Consumer Affairs Regulatory Board Program Expenditures (State Operations)	\$ -	\$ -	\$ -
1111 Department of Consumer Affairs Program Expenditures (State Operations)*	\$ 2,044	\$ 2,069	\$ 2,278
8880 Financial Information System for California (State Operations)	\$ 2	\$ -	\$ -
9892 Supplemental Pension Payments (State Operations)	\$ -	\$ 16	\$ 34
9900 Statewide General Administrative Expenditures (Pro Rata) (State Operations)	\$ 125	\$ 146	\$ 130
Total Disbursements	\$ 2,171	\$ 2,231	\$ 2,442
FUND BALANCE			
Reserve for economic uncertainties	\$ 1,652	\$ 1,271	\$ 691
Months in Reserve	8.9	6.2	3.3

*PY 2017-18 is currently estimating expenditures for the full appropriation amount

[illegible]



Friday, April 12, 2019

Dental Hygiene Board of California

Agenda Item 10

**Presentation and Report from the DCA Office of Professional
Examination Services (OPES)**



Friday, April 12, 2019

Dental Hygiene Board of California

Agenda Item 15

Closed Session

[The DHBC may meet in closed session to deliberate on disciplinary matters pursuant to
Government Code § 11126 (c)(3).]

**<<ALL NON-PARTICIPANTS ARE ASKED TO EXIT THE ROOM. THANK YOU.
DHBC>>**



Friday, April 12, 2019

Dental Hygiene Board of California

Agenda Item 16

Closed Session

[The DHBC may meet in closed session to consider the evaluation of performance of a public employee pursuant to Government Code § 11126 (a)(4).]

**<<ALL NON-PARTICIPANTS ARE ASKED TO EXIT THE ROOM. THANK YOU.
DHBC>>**



Friday, April 12, 2019

Dental Hygiene Board of California

Agenda Item 17

**Recess of the Full Board Meeting until
Saturday, April 13, 2019 at 9:00 am**