



## **EDUCATION SUBCOMMITTEE MEETING MINUTES**

**Western University of Health Sciences  
College of Dental Medicine  
Community Based Dental Education Offices  
@The Village at Indian Hill  
1460 E. Holt Avenue, Suite 150  
Pomona, CA 91767  
Friday, May 2, 2014**

**Roll Call** – Michelle Hurlbutt, the Dental Hygiene Committee of California (DHCC) President called the meeting to order with roll call at: 9:00 a.m. With seven (7) DHCC members present, a quorum was established.

DHCC members present:

Sherrie-Ann Gordon, Public Member  
Susan Good, Public Member  
Michelle Hurlbutt, President, Registered Dental Hygienist (RDH) Educator  
Joyce Noel Kelsch, Registered Dental Hygienist in Alternative Practice  
(RDHAP)  
Nicolette Moultrie, RDH  
Garry Shay, Public Member  
Evangeline Ward, RDH

DHCC members absent:

Susan Johnson, Public Member  
Timothy Martinez, DMD

DHCC Staff present:

Lori Hubble, Executive Officer (EO)  
Anthony Lum, Administrative Analyst  
Donna Kantner, Retired Annuitant  
Richard Wallinder, Retired Annuitant  
Sabina Knight, Department of Consumer Affairs (DCA) Legal  
Representative  
Claire Yazigi, DCA Legal Representative

Public present:

Fran Burton, President, Dental Board of California (DBC)  
Karen Fischer, Executive Officer, DBC  
JoAnn Galliano, Program Director, Chabot College  
Carol Green, Cypress College  
Jenny Kattlove, The Children's Place  
Sue Kim, Concorde Career College, San Bernardino  
Traci Lofgren, Concorde Career College, San Bernardino  
Gayle Mathe, California Dental Association (CDA)  
Tricia Osuna, RDH  
Lin Sarfaraz, California Dental Hygiene Association (CDHA)  
Julie Tatzleff, Concorde Career College, San Bernardino  
Vickie Kimbrough Walls, Southwestern College

Prior to discussing the agenda items, Claire Yazigi introduced Sabina Knight, who is the new DCA legal counsel for the DHCC. She indicated that there would be a period of transition and that Ms. Knight would fully assume the role of DHCC legal counsel after the December 2014 meetings.

**FULL – Public Comment for Items Not on the Agenda**

President Hurlbutt asked for any public comment for items not on the agenda. There was no public comment.

President Hurlbutt then announced that the DHCC would begin to conduct its subcommittee meetings.

**EDUCATION SUBCOMMITTEE MEETING**

**EDU 1 – Roll Call**

Nikki Moultrie, RDH, Chair of the Education Subcommittee, called the meeting to order at 9:22 a.m. with a roll call. With all five (5) members present, a quorum was established.

Education Subcommittee members present:

Nicolette Moultrie, RDH, Chair  
Susan Good, Public Member  
Sherrie Gordon, Public Member  
Michelle Hurlbutt, RDH  
Noel Kelsch, RDHAP

Members absent:

None

**EDU 2 – Public Comment for Items Not on the Agenda**

There was no public comment for items not on the agenda.

**EDU 3 – Chairperson’s Report**

There was no chairperson’s report for this subcommittee.

**EDU 4 – Discussion and Possible Action on the DHCC’s Rulemaking to add California Code of Regulations (CCR), Title 16, Division 11, §§1103, 1105, 1105.1, 1105.2, 1105.3, 1105.4, and 1106 Relevant to Educational Programs.**

- **Motion: Michelle Hurlbutt moved for the subcommittee to accept the regulatory recommendations by staff, as modified (see attached).**

**Susan Good seconded the motion.**

**Vote: The motion passed 5-0**

After a collaborative discussion and suggestions for amendments to the text from subcommittee and audience members, Ms. Hurlbutt asked that the meeting minutes reflect that Claire Yazigi was to craft draft language for CCR Section 1105.1 (a)(3) regarding the program director versus interim program director, the issue of a 12-month hiring limitation for an interim program director, and a waiver of the two-year teaching experience requirement. Ms. Yazigi was requested to present the draft language to the full DHCC at tomorrow’s meeting.

**EDU 5 – Discussion and Possible Action on the Feasibility Study Regulations: CCR, Title 16, Division II, §§ 1104, 1104.1, and 1104.2.**

DHCC members discussed the proposed regulations at length and the following actions were taken:

- **Motion: Noel Kelsch moved that the subcommittee recommend accepting the proposed regulatory language to the full DHCC and direct DHCC staff to take all necessary steps to initiate the formal rulemaking process and set the proposed regulations for a public hearing and authorize the DHCC Executive Officer to make any non-substantive changes to the rulemaking package (see attached).**

**Michelle Hurlbutt seconded the motion.**

Further discussion led to the following action:

**Susan Good moved to amend the main motion by deleting the phrase, “and shall impose a fine up to \$5000” in both §1104 (e) and the last paragraph in Step 7 – Education Subcommittee (ES) and Full Committee Actions.**

**Noel Kelsch seconded the amended motion.**

**Vote (amended motion): The motion passed 5-0**

**Vote (main motion): The motion passed (5-0)**

**EDU 6 – Approval of the December 6, 2013 Education and Outreach Subcommittee Meeting Minutes**

- **Motion: Michelle Hurlbutt moved to accept the December 6, 2013 Education and Outreach Subcommittee meeting minutes.**

**Susan Good seconded the motion.**

**Vote: The motion passed (5-0)**

**EDU 7 – Future Agenda Items**

Ms. Hurlbutt asked that the subcommittee review the possibility of statutory changes to allow for the authority to impose a penalty or a citation and fine on an educational program that does not comply with the DHCC statutes or regulations.

**EDU 8 – Adjournment**

The Education and Outreach Subcommittee meeting adjourned at 2:33 p.m.