



## Licensing and Examination Subcommittee Meeting Minutes Friday, April 12, 2019

### Location:

DHBC Headquarters Building  
2005 Evergreen Street, 1<sup>st</sup> Floor Hearing Room  
Sacramento, CA 95815

### DHBC Members Present:

Sandra Klein, Chair, Public Member  
Susan Good, Public Member  
Nicolette Moultrie, Registered Dental Hygienist (RDH) Member  
Edcelyn Pujol, Public Member

### DHBC Members Absent:

Timothy Martinez, Chair, Public Health Dentist Member

### DHBC Staff Present:

Anthony Lum, Executive Officer (EO)  
Elizabeth Elias, Assistant Executive Officer (AEO)  
Traci Napper, Program Analyst  
Adina Pineschi-Petty, Doctor of Dental Surgery (DDS), Education, Legislative, and Regulatory Specialist  
Daniel Rangel, Special Investigator  
Jason Hurtado, Department of Consumer Affairs (DCA) Legal Counsel for the DHBC

### Public Present:

Mary McCune, California Dental Association (CDA)  
Lisa Okamoto, California Dental Hygienist's Association (CDHA)  
Melissa Fellman, Sacramento City College  
Karen Fischer, Executive Officer, Dental Board of California (DBC)  
Fran Burton, President, DBC  
Tonette Steeb, Diablo Valley College  
Vickie Kimbrough, Taft College, Purple Pen  
Maureen Titus, CDHA  
JoAnn Galliano, MEd, RDH, DHBC Educational Consultant and Subject Matter Expert (SME)  
Lisa Kamibayashi, West Los Angeles College (WLAC)  
Joanne Pacheco, Fresno City College (FCC)  
Jean Kulbeth, FCC  
Lori Mc Donald, Truckee Meadows Community College, Reno, NV, CDHEA  
Laurel Sampson, Concorde Career College – San Diego

## 1. Roll Call and Establishment of a Quorum

Sandra Klein, Chairperson of the Licensing and Examination Subcommittee, called the meeting to order at **3:00 p.m.** DHBC President Good appointed herself as acting member of the Licensing and Examination Subcommittee in the absence of Dr. Martinez (excused). Roll call was taken, and a quorum was established with all four members present.

## 2. Public Comments for Items Not on the Agenda

There were no comments from the public.

## 3. Chairperson's Report

Chair Klein stated that there was no Chairperson's report for this meeting.

## 4. Approval of the November 16, 2018 Licensing and Examination Subcommittee Meeting Minutes

Motion: Nicolette Moultrie moved to accept the November 16, 2018 Licensing and Examination Subcommittee Meeting Minutes.

Second: Edcelyn Pujol

Chair Klein requested comments from the Subcommittee or public. There were no comments.

*Vote: Motion to accept the November 16, 2018 Licensing and Examination Subcommittee Meeting Minutes. Passed 3:0:2.*

Name	Aye	Nay	Abstain
Sandra Klein			X
Susan Good	X		
Nicolette Moultrie	X		
Edcelyn Pujol	X		
Timothy Martinez			X (absent)

## 5. Licensing Statistics (Informational Only)

Traci Napper, Licensing Analyst, presented licensing statistics as of March 8, 2019. Explanation was given for the different licensing categories as well as to the current statistics for each.

Discussion took place regarding delinquency and if any incentives were provided for the licensee to bring their license back into compliance. Ms. Napper explained the cancellation and reinstatement processes along with the requirements for each.

No additional questions.

## 6. Written Exam Statistics (Informational Only)

Ms. Napper presented the Law and Ethics examination statistics for Registered Dental Hygienists (RDH) and Registered Dental Hygienists in Alternative Practice (RDHAP) categories from October 20, 2018 until March 11, 2019.

Discussion took place regarding the improvement in scores from the statistics presented at the November 16, 2018 Licensing and Examination Subcommittee Meeting. The Subcommittee recognized RDH educators for their efforts in preparing their students for the Law and Ethics exam.

No further questions or comments.

## 7. Discussion and Possible Action, and Recommendation to the Full Board on the Commission on Dental Accreditation (CODA) Standard 2-1: Licensing Criteria

Executive Officer (EO) Anthony Lum presented that recently, licensing staff identified a discrepancy while issuing licenses. EO Lum described the current policy that staff has used for years when processing applications. However, CODA Standard 2-1 requires two-year colleges to award an associate degree but allows four-year colleges to award an associate degree, certificate, or baccalaureate degree. EO Lum requested clarification of acceptable documentation that the DHBC may require as proof of completion of a DHEP for licensing purposes.

Discussion took place regarding acceptable options for degree documentation for licensing purposes for the DHBC. Many suggestions of acceptable documentation were contributed by the Subcommittee and public and discussed. Additionally, it was suggested by legal counsel to amend statutory language to require a two-year degree for licensure.

Motion: Susan Good moved for the Licensing and Examination Subcommittee to recommend to the Full Board to direct staff to draft statutory language to amend section 1917 of the Business and Profession Code to require a two-year degree for licensure.

Second: Nicolette Moultrie

No further discussion or questions.

*Vote: Motion for the Licensing and Examination Subcommittee to Recommend to the Full Board to Direct Staff to Draft Statutory Language to Amend Section 1917 of the Business and Profession Code to require a Two-year Degree for Licensure.  
Passed 4:0:1.*

Name	Aye	Nay	Abstain
Sandra Klein	X		
Susan Good	X		
Nicolette Moultrie	X		
Edcelyn Pujol	X		
Timothy Martinez			X (absent)

8. Discussion and Possible Action, and Recommendation to the Full Board on RDH, RDHAP, and RDHEF Duty Chart

EO Lum presented that he current chart of duties for RDHs, RDHAPs, and RDHEFs in the Dental Practice Act is outdated and does not reflect the current duties each of these license categories can provide. Additionally, EO Lum stated DHBC staff receive numerous calls and emails annually from licensees inquiring whether certain duties are a part of their scope of practice and inquire whether a new, updated chart could be created in the law for clarity. He stated DHBC staff is requesting clarification of whether to implement an updated duties chart in the law for RDH, RDHAP, and RDHEF for clarification to the profession

Discussion took place regarding the need for a duty chart or if there was a requirement as for one. It was noted that duty charts are not included within the regulations, but previous duty charts were originated by the California Dental Association (CDA). It was suggested that any duty or service charts should originate from interested associations and not from the DHBC. Additionally, as laws change, the duties listed would only be accurate as to the day the chart was printed, and that each licentiate is responsible to know the laws and be clear on the allowable services attached to their licensure,

No additional discussion or questions.

Motion: Nicolette Moultrie moved to recommend to the full Board to not add a duty or service chart to the current DHBC statutes or regulations.

Second: Susan Good

*Vote: Motion to recommend to the Full Board to Not Add a Duty Chart to the Current DHBC Statutes or Regulations.*

*Passed 4:0:1.*

Name	Aye	Nay	Abstain
Sandra Klein	X		
Susan Good	X		
Nicolette Moultrie	X		

Name	Aye	Nay	Abstain
Edcelyn Pujol	X		
Timothy Martinez			X (absent)

## 9. Future Agenda Items

Nicolette Moultrie stated that some students do not have Social Security numbers and questioned if an Individual Taxpayer Identification Number (ITIN) number was acceptable for licensing.

Maureen Titus requested a future discussion on the option on dual licensure for RDHs and RDHAPs so as only pay one fee.

## 10. Adjournment

Chair Klein adjourned the Dental Hygiene Licensing and Examination Subcommittee meeting at **3:55 p.m.**