

DHBC

Dental Hygiene
Board of California

Saturday, July 20, 2024
DHBC Board Meeting Materials





Notice is hereby given that a public meeting of the Dental Hygiene Board of California (DHBC) will be held as follows:

DHBC MEETING AGENDA

The DHBC welcomes and encourages public participation in its meetings. The public may take appropriate opportunities to comment on any issue before the Board at the time the item is heard.

Meeting Date and Time

Saturday, July 20, 2024
9:00 am until Adjournment

The DHBC will conduct the meeting in person in accordance with Government Code section 11123, subdivision (a), via WebEx teleconference for interaction, and Webcast viewing through the DCA portal listed below.

In Person Meeting Location

Department of Consumer Affairs
1625 North Market Blvd.
HQ1 Hearing Room, 1st Fl.
Sacramento, CA 95834

Instructions for WebEx Meeting Participation

The preferred audio connection is via telephone conference and not the microphone and speakers on your computer. The phone number and access code will be provided as part of your connection to the meeting. Please see the instructions attached hereto to observe and participate in the meeting using WebEx from a Microsoft Windows-based PC. Members of the public may, but are not obligated to, provide their names or personal information as a condition of observing or participating in the meeting. When signing into the WebEx platform, participants may be asked for their name and email address. Participants who choose not to provide their names will be required to provide a unique identifier, such as their initials or another alternative, so that the meeting moderator can identify individuals who wish to make a public comment. Participants who choose not to provide their email address may utilize a fictitious email address in the following sample format:
XXXXXX@mailinator.com.

For all those who wish to participate or observe the meeting, please log on to the website below. If the hyperlink does not work when clicked on, you may need to highlight the entire hyperlink, then right click. When the popup window opens, click on "Open Hyperlink" to activate it, and join the meeting.

<https://dca-meetings.webex.com/dca-meetings/j.php?MTID=ma2a595b259ec04e710214c83ec056acc>

If joining using the link above:

Webinar number: 2480 315 3183

Webinar password: DHBC720

If joining by phone:

+1-415-655-0001 US Toll

Access code: 2480 315 3183

Passcode: 3422720

The meeting will be webcast, provided there are no unforeseen technical difficulties or limitations. To view the webcast, please visit [Live Webcasts – Department of Consumer Affairs \(thedcapage.blog\)](#). The meeting will not be cancelled if webcast is not available. Meeting adjournment may not be webcast if it is the only item that occurs after a closed session.

Members of the Board

President - Dr. Carmen Dones, RDH Educator Member

Vice President - Sonia "Pat" Hansen, RDH Member

Secretary - Naleni "Lolly" Tribble-Agarwal, RDH Member

RDHAP Member – Michael Long

Dentist Member – Dr. Sridevi Ponnala

Public Member - Sherman King

Public Member – Dr. Justin Matthews

Public Member - VACANT

Public Member - VACANT

The DHBC welcomes and encourages public participation in its meetings.

Please see public comment specifics at the end of this agenda.

The DHBC may act on any item listed on the agenda, unless listed as informational only. All times are approximate and subject to change. Agenda items may be taken out of order to accommodate speakers and to maintain a quorum. The meeting may be cancelled without notice.

Agenda

1. Roll Call & Establishment of Quorum.
2. Public Comment for Items Not on the Agenda.
[The DHBC may not discuss or act on any matter raised during the Public Comment section that is not included on this agenda, except whether to decide to place the matter on the agenda of a future meeting [Government Code sections 11125 & 11125.7(a).]
3. President's Report.
4. Update from the Department of Consumer Affairs (DCA) Executive Staff.
5. Update from the Dental Board of California (DBC).
6. Discussion and Possible Action to Approve the March 22, 2024, Full Board Meeting Minutes.
7. Discussion and Possible Action to Approve the March 23, 2024, Full Board Meeting Minutes.
8. Executive Officer's Report.
 - Personnel.
 - Budget.
 - Administration – EO Activities and Updates.
9. Discussion and Possible Action on Education Committee Report and Recommendation(s).
10. Discussion and Possible Action on Legislative and Regulatory Committee Report and Recommendation(s).
11. Enforcement Update: Statistical Report.
12. Licensing, Examinations, and Continuing Education Update: Statistical Report.
13. Discussion and Possible Action Regarding Myofunctional Therapy and its Use in the Dental Hygiene Profession.
14. Future Agenda Items.

<<Recess to Reconvene the Full Board for Closed Session>>

15. *Closed Session – Full Board*

Pursuant to Government Code Section 11126(c)(3), the Board will Deliberate on Disciplinary Actions and Decisions to be Reached in Administrative Procedure Act Proceedings. If there are no disciplinary actions and decisions to be addressed, it will be announced.

<<Return to Open Session>>

16. Adjournment.

Public comments will be taken on the agenda items at the time the specified item is raised. Government Code section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration by the Board prior to the Board taking any action on said item. Members of the public will be provided appropriate opportunities to comment on any issue before the Board, but the Board President may, at their discretion, apportion available time among those who wish to speak. Individuals may appear before the Board to discuss items not on the agenda; however, the Board can neither discuss nor take official action on these items at the time of the same meeting [Government Code sections 11125, 11125.7(a).]

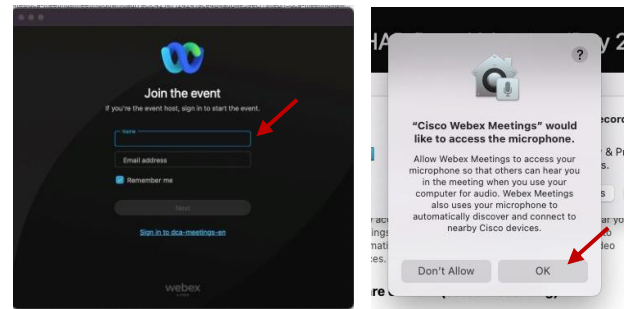
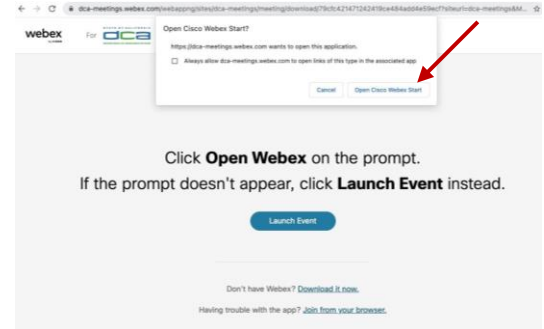
A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting the DHBC at 916-263-1978, via email at dhbcinfo@dca.ca.gov, or by sending a written request to 2005 Evergreen Street, Suite 1350, Sacramento, CA 95815. Providing your request at least five business days prior to the meeting will help to ensure availability of the requested accommodation.

If joining using the meeting link

1 Click on the meeting link. This can be found in the meeting notice you received.

2 If you have not previously used Webex on your device, your web browser may ask if you want to open Webex. Click "Open Cisco Webex Start" or "Open Webex", whichever option is presented. DO NOT click "Join from your browser", as you will not be able to participate during the meeting.

3 Enter your name and email address*. Click "Join as a guest". Accept any request for permission to use your microphone and/or camera.



* Members of the public are not obligated to provide their name or personal information and may provide a unique identifier such as their initials or another alternative, and a fictitious email address like in the following sample format: XXXXX@mailinator.com.

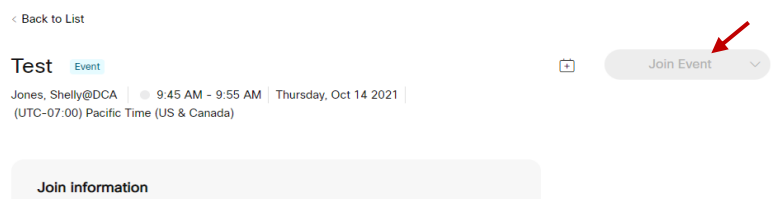
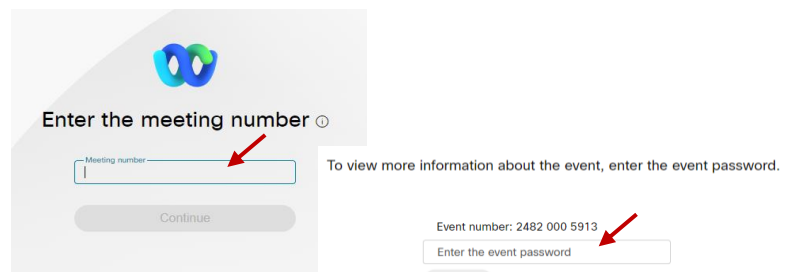
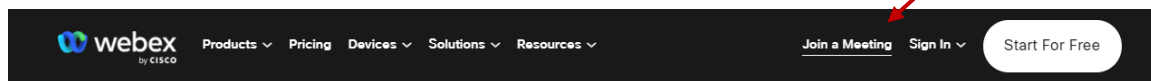
OR

If joining from Webex.com

1 Click on "Join a Meeting" at the top of the Webex window.

2 Enter the meeting/event number and click "Continue". Enter the event password and click "OK". This can be found in the meeting notice you received.

3 The meeting information will be displayed. Click "Join Event".



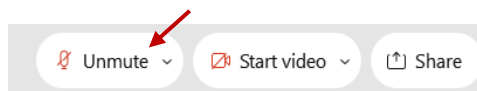
OR

Connect via telephone*:

You may also join the meeting by calling in using the phone number, access code, and passcode provided in the meeting notice.

Microphone

Microphone control (mute/unmute button) is located on the command row.

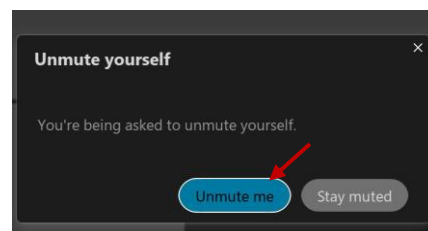


Green microphone = Unmuted: People in the meeting can hear you.



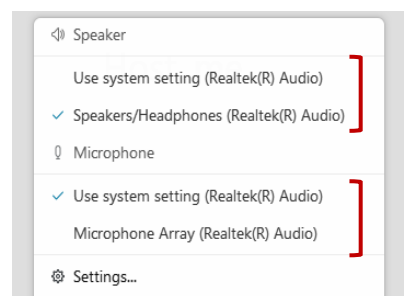
Red microphone = Muted: No one in the meeting can hear you.

Note: Only panelists can mute/unmute their own microphones. Attendees will remain muted unless the moderator enables their microphone at which time the attendee will be provided the ability to unmute their microphone by clicking on "Unmute Me".



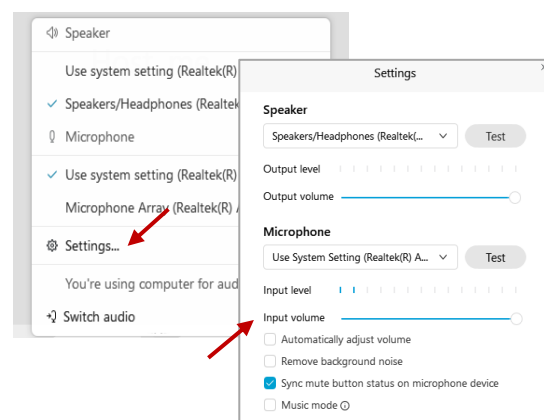
If you cannot hear or be heard

- 1 Click on the bottom facing arrow located on the Mute/Unmute button.
- 2 From the pop-up window, select a different:
 - Microphone option if participants can't hear you.
 - Speaker option if you can't hear participants.



If your microphone volume is too low or too high

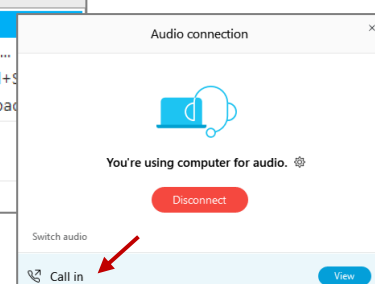
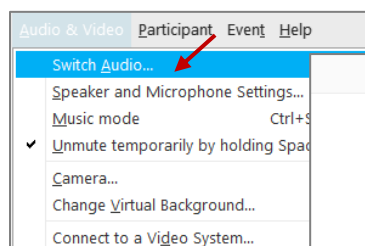
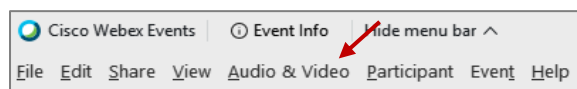
- 1 Locate the command row – click on the bottom facing arrow located on the Mute/Unmute button.
- 2 From the pop-up window:
 - Click on "Settings...":
 - Drag the "Input Volume" located under microphone settings to adjust your volume.



Audio Connectivity Issues

If you are connected by computer or tablet and you have audio issues or no microphone/speakers, you can link your phone through Webex. Your phone will then become your audio source during the meeting.

- 1 Click on "Audio & Video" from the menu bar.
- 2 Select "Switch Audio" from the drop-down menu.
- 3 Select the "Call In" option and following the directions.



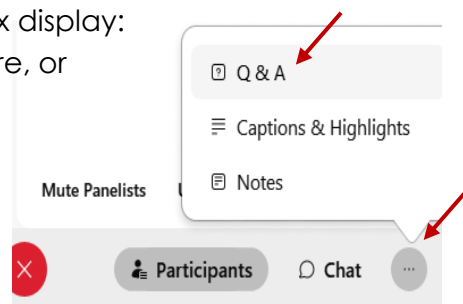
The question-and-answer (Q&A) and hand raise features are utilized for public comments.

NOTE: This feature is not accessible to those joining the meeting via telephone.

Q&A Feature

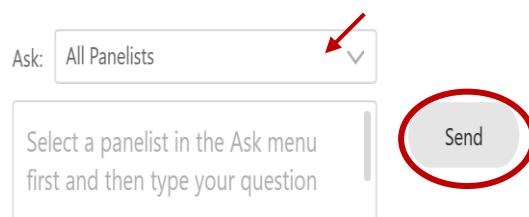
1 Access the Q&A panel at the bottom right of the Webex display:

- Click on the icon that looks like a “?” inside of a square, or
- Click on the 3 dots and select “Q&A”.



2 In the text box:

- Select “All Panelists” in the dropdown menu,
- Type your question/comment into the text box, and
- Click “Send”.



— OR —

Hand Raise Feature

- 1
- Hovering over your own name.
 - Clicking the hand icon that appears next to your name.
 - Repeat this process to lower your hand.

If connected via telephone:

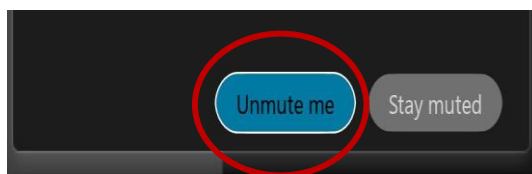
- Utilize the raise hand feature by pressing *3 to raise your hand.
- Repeat this process to lower your hand.

Unmuting Your Microphone



The moderator will call you by name and indicate a request has been sent to unmute your microphone. Upon hearing this prompt:

- Click the **Unmute me** button on the pop-up box that appears.

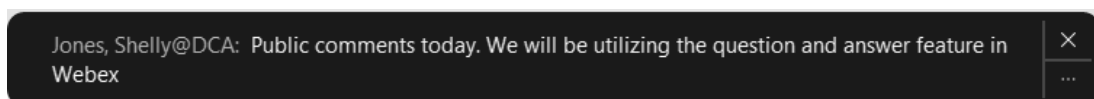


— OR —

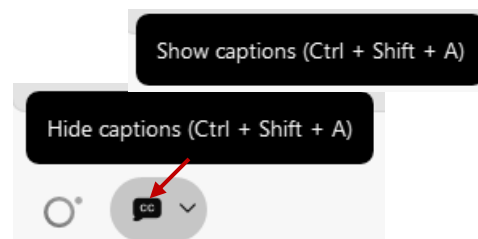
If connected via telephone:

- Press *3 to unmute your microphone.

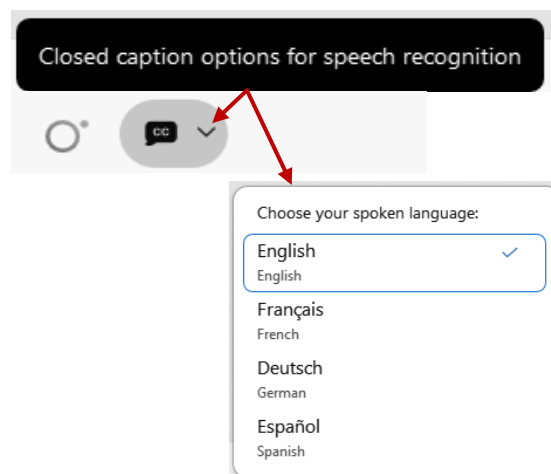
Webex provides real-time closed captioning displayed in a dialog box on your screen. The captioning box can be moved by clicking on the box and dragging it to another location on your screen.



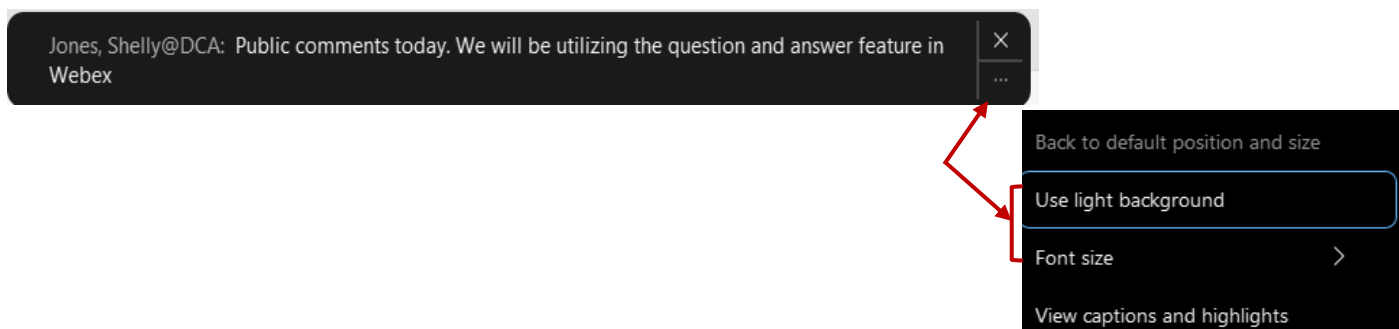
The closed captioning can be hidden from view by clicking on the closed captioning icon. You can repeat this action to unhide the dialog box.



You can select the language to be displayed by clicking the drop-down arrow next to the closed captioning icon.



You can view the closed captioning dialog box with a light or dark background or change the font size by clicking the 3 dots on the right side of the dialog box.





Member	Present	Absent
Carmen Dones		
Sonia "Pat" Hansen		
Sherman King		
Michael Long		
Justin Matthews		
Sridevi Ponnala		
Naleni "Lolly" Tribble-Agarwal		

Saturday, July 20, 2024

Dental Hygiene Board of California

Agenda Item 1

Roll Call & Establishment of Quorum.

Board Secretary to call the Roll.



Saturday, July 20, 2024

Dental Hygiene Board of California

Agenda Item 2

Public Comment for Items Not on the Agenda.

[The Board may not discuss or act on any matter raised during the Public Comment section that is not included on this agenda, except whether to decide to place the matter on the agenda of a future meeting (Government Code Sections 11125 & 11125.7(a).]



Saturday, July 20, 2024

Dental Hygiene Board of California

Agenda Item 3.

President's Report.



Saturday, July 20, 2024

Dental Hygiene Board of California

Agenda Item 4.

**Update from the Department of Consumer Affairs (DCA)
Executive Staff.**



Saturday, July 20, 2024

Dental Hygiene Board of California

Agenda Item 5.

Update from the Dental Board of California (DBC).



Saturday, July 20, 2024

Dental Hygiene Board of California

Agenda Item 6.

**Discussion and Possible Action to Approve the
March 22, 2024, Full Board Minutes.**



Dental Hygiene Board of California Meeting Minutes

Friday, March 22, 2024

DRAFT

Department of Consumer Affairs
1747 North Market Blvd.
Ruby Room
Sacramento, CA 95834

DHBC Members Present:

President – Dr. Carmen Dones, Registered Dental Hygienist (RDH) Educator Member
Vice President – Sonia “Pat” Hansen, RDH Member
Secretary – Naleni “Lolly” Tribble-Agarwal, RDH Member
Registered Dental Hygienist in Alternative Practice (RDHAP) Member – Michael Long
Public Health Dentist Member – Sridevi Ponnala
Public Member – Sherman King
Public Member – Dr. Justin Matthews
Public Member – Vacant
Public Member – Vacant

DHBC Staff Present:

Anthony Lum, Executive Officer
Albert Law, Assistant Executive Officer
Traci Napper, Licensing Analyst
Adina A. Pineschi-Petty, Doctor of Dental Surgery (DDS), Education, Legislative, and
Regulatory Specialist
Crystal Yuyama, Administrative Analyst
Yuping Lin, Department of Consumer Affairs (DCA) Legal Counsel for the DHBC
Elizabeth Dietzen-Olsen, DCA Regulatory Legal Counsel for the DHBC

1. Agenda Item 1: Roll Call and Establishment of a Quorum

Dr. Carmen Dones, President of the Dental Hygiene Board of California (DHBC, Board), reviewed meeting guidelines and called the meeting to order at **9:04 a.m.** Board Secretary Naleni “Lolly” Tribble-Agarwal completed the roll call, and a quorum was established with seven (7) members present.

2. Agenda Item 2: Public Comment for Items Not on the Agenda.

Board Member comment: None.

Public comment: None.

3. Agenda Item 3: Strategic Planning Session.

Strategic Planning Facilitators: Ann Fisher and Trisha St. Claire.

1. Team Building:

a. Training videos:

i. Value of DEI (Diversity, Equity, and Inclusion).

1. Diversity: All the characteristics and experiences which define each of us as individuals and the groups to which we belong.
2. Equality: We provide the same, equal treatment.
3. Equity: We create pathways to equal outcomes.
4. Inclusion: The practice it takes to create a positive environment where the difference of every person is recognized, understood, and valued.
5. DCA Mission Statement: To advance a diverse, equitable, and inclusive California Department of Consumer Affairs for ALL.
6. DCA Support Services:
 - a. Equal Employment Opportunity (EEO) Office.
 - b. Consumer Information Center (CIC).
 - c. Office of Human Resources (OHR).
 - d. Office of Publications, Design & Editing (PDE).
 - e. SOLID Training & Planning Solutions.
 - f. Office of Professional Examination Services (OPES).

ii. Advancing Equity.

b. "Why Create a Strategic Plan" exercise.

- i. The point of the exercise was to invoke the idea that devising a structured plan (goals and objectives) can help the Board to stay organized and on track to accomplish the requests and concerns of its stakeholders.

2. Strategic Planning Answers:

a. Where Are We Now?

i. **Mission Statement:**

1. To protect the public and consumers by meeting the oral health needs of all Californians through equitable educational oversight, regulation, and enforcement.

ii. **Values:**

1. Accessibility, Collaboration, Communication, Diversity, Equity, Inclusion, Integrity, Public Service, Transparency.

iii. **Environmental Scan:**

1. DHBC conducted a survey to gather the current concerns and requests from a total of 513 participating stakeholders, including 500 External Stakeholders, 6 Board Members, 7 Executive Office and Staff.

b. Where Are We Going?

i. **Vision:**

1. Access to high quality oral health care for all Californians.

ii. **Goal Areas:**

1. Licensing, Enforcement, Legislation and Regulation, Education Oversight, Administration, Outreach and Communication.

iii. **Objectives:**

1. The focus of today's strategic planning session is to establish the objectives.
 - a. Aim for 3 to 6 objectives per goal area.

- b. Refer to SWOT Analysis, DEI Questions, Board and Staff Roles and Responsibilities, and SMARTIE Methodology to develop objectives.

3. SWOT Analysis.

- a. Strengths, Weaknesses, Opportunities, and Threats

4. DEI Questions.

- a. Different perspectives about ideas and priorities.
- b. Unnecessary requirements or barriers to licensure.
- c. Outreach and connection to all Californians.
- d. Furthering equal access to opportunities.

5. Board and Staff Roles and Responsibilities.

- a. Consider consumer protection mandates.
- b. Consider board staff's available time and resources.

6. Instructions:

- a. Identify 3 to 6 objectives per goal area.
 - i. The issue/topic.
 - ii. Why the issue/topic should be addressed.
 - iii. How the Board can solve/address the issue/topic.
 - iv. The desired outcome.
- b. Confirm the objectives use the SMARTIE Methodology.

7. SMARTIE Methodology.

- a. Specific: Details what needs to be done.
- b. Measurable: Success that can be measured.

- c. Actionable: Uses action words.
 - d. Realistic: Possible to attain.
 - e. Time-Based: Deadline can be assigned.
 - f. Inclusive: Considers all individuals.
 - g. Equitable: Created pathways to equal outcomes.
8. Goal Area 1: Licensing – To protect consumers, the Board establishes and maintains licensure and regulatory standards for access to licensure in the profession.
- a. Objective 1 – Revise language and clarify inactive/active questions on the renewal application to eliminate licensee's confusion when filling out the application.
 - b. Objective 2 – Implement a CE tracking tool to assist licensees as they complete their CEs so that they can more easily track their progress and help them remain compliant in the event of a CE audit. Examples of tracking tools discussed included a CE checklist form posted to the DHBC website or a potential BreEZe feature.
 - c. Objective 3 – Offer exam in Spanish to accommodate California's Hispanic population. Providing the exam in Spanish will increase the opportunities for this demographic to seek out the dental hygiene profession, increase the Hispanic licensee pool, and have more RDHAPs that speak Spanish that can support the California's Spanish-speaking population.
 - d. Objective 4 – Inform each college of their Law and Ethics exam pass rates to provide insight on how their educational program is performing. Awareness of their performance allows the colleges to adjust and improve to their educational programs to better prepare dental hygiene students for the Law and Ethics Exams and increase their respective pass rates.
 - e. Miscellaneous 1 – Explanation of costs and fees associated with licensure will be addressed in the upcoming newsletter.
 - f. Miscellaneous 2 – Explanation for typodont and removal of clinical exam will be addressed in the upcoming newsletter.

Public comment: None.

9. Goal Area 2: Enforcement – The Board protects the health and safety of California consumers through the enforcements of laws and regulations governing the practice of dental hygiene.
- a. Objective 1 – Increase the percentage of audits performed to surpass the minimum 5% required by the law. Conducting more CE audits than required by law will contribute to increased compliance of licensees as more oversight and verification over CEs will take place. Over time, this practice will effectively reduce the CE audit failure rates from its current 40%.
 - b. Objective 2 – Decrease general processing times and meet DCA targets to avoid a backlog of CE audits, citations, cases, and other enforcement related items.
 - c. Objective 3 – Reduce knowledge gaps between staff by allowing more cross training opportunities across DHBC staff. Promote a smoother transition of new staff into positions by developing a stronger onboarding process.
 - d. Objective 4 – Update the procedure manual and create a written document board members can reference when responding to enforcement cases. A refined onboarding process and thorough training will allow the board members to settle into their roles. It will also set expectations for new board members that are subsequently added.
 - e. Objective 5 – Educate licensees on the Board's enforcement process. It may be addressed in the upcoming newsletter.
 - f. Objective 6 – Inform consumers on how to file complaints and provide resources for consumers to file a complaint at the dental office. Potential methods include bilingual brochures with minimal information or a QR code with a link to DHBC website that can be posted alongside the dental office's wall of licenses.
 - g. Objective 7 – Review and update enforcement disciplinary guidelines for uniform staff application.

Public comment:

JoAnn Galliano stated licensees are struggling with the reporting unlicensed practice process and reporting responsibilities, including how to report, where to report (DBC or DHBC), consequences for reporting/not reporting, anonymous reporting, and job protections. She proposed for more education for licensees to better understand their lawful reporting duties and to prevent unlicensed practice and violations. She recommends that this be an entry on the newsletter.

Darla Dale stated the Board should consider creating guidelines on DHBC's enforcement process when filing a complaint with the DHBC so RDH's can distribute the resources directly to patients/consumers.

10. Goal Area 3: Legislation and Regulation – The Board advocates for statutes and adopts regulations, policies, and procedures that strengthen and support its mandates, mission, and vision.

- a. Objective 1 – Obtain legislation and discuss with interested stakeholders on the issue of reexamining RDH's and RDHAP's supervision of local anesthesia and soft tissue curettage to increase access for patient care and reduction of disease.
- b. Objective 2 – Obtain legislation and explore the issues via subcommittee on expanding scope of practice for prescription writing to increase access to patient care and reduction of disease. Research States (e.g. Arkansas) that currently authorize prescriptions for oxygen, fluoride, injections, medical necessary Botox that can be used as basis for expansion.
- c. Objective 3 – Transfer authority of regulations to the appropriate board. Establish Dental Hygiene Board of California (DHBC) regulations from the Dental Board of California (DBC) existing set of regulations to allow for more freedom to qualify CE courses.
- d. Miscellaneous 1 – Explanation for aspects of the code (including range of supervision) will be addressed in the upcoming newsletter.

Public comment:

JoAnn Galliano suggested the Board reiterate to stakeholders that they have access to discussion on legislation and regulation and can provide input if they participate in board meetings. She suggested the Board add the item to the newsletter so licensees are aware that they can sign for the mailing list for legislation and regulation alert emails.

11. Goal Area 4: Education Oversight – To protect consumers, the Board regulates and enforces dental hygiene educational standards to improve both consistency and quality of the programs.

- a. Objective 1 – Increase staffing numbers to improve oversight for compliance of the law.
- b. Objective 2 – Create a penalties and warnings structure to establish standardized actions and fines for non-compliant schools. Incorporating this structure into the

disciplinary guidelines ensures that programs are aware of the repercussions of non-compliance.

- c. Objective 3 – Propose new laws (aligned with DBC regulations and DHBC’s own regulations) that allow for non-dental hygiene dental courses to apply to continuing education (CE). More access to CE classes will increase efficiency for practitioners. Licensees and campuses will be aware of what CEs are eligible or not.
- d. Objective 4 – Advocate for regulation change to allow applicants to receive credit for initial coursework to avoid applicants having to retake courses. Board will research alignment with CODA and other related issues.
- e. Objective 5 – Encourage educational programs to set up extramural settings to increase access to care for rural settings and allow students to stay in rural settings post-graduation. Distance education/virtual learning, extramural programs (satellite campus) allow for more graduates and more well-rounded experience for students.
- f. Objective 6 – Support dental hygiene students’ work in healthcare environments as part of training and community service hours. Legislation AB 936 to allow students to practice pre-licensure. Encourage schools to think broadly and include as curriculum. This allows an increase in access to care, broader education for students, and overall increase access to public health.

Public comment:

JoAnn Galliano stated that the Dental Board’s Sunset Review proposed mental health courses to be consider adding mental health courses for CE credit in addition to physical health courses due to the correlations between depression and suicide rates with dentistry. She questioned whether DHBC would consider doing the same or potentially collaborate with DBC on the matter.

12. Goal Area 5: Administration – The board builds and maintains an organization with effective governance, strong leadership, and qualified management.

- a. Objective 1 – Establish new positions and develop staff organizational structure to increase effectiveness and improve oversight over programs. Plans include requesting for a Staff Services Manager (II) to oversee all Staff Services Managers (I).
- b. Objective 2 – Improve process of organizing and sending Board Meeting preparation documents by using a Dropbox depository, distribute supporting

documents individually, use page separators to distinguish different sections, label meeting packets, and prioritize presentation of bills.

- c. Objective 3 – Write and distribute an updated Board Member procedural manual.
- d. Objective 4 – Develop and update the website to make it easier to navigate. Collaborate with DCA to work on how to implement changes to website.
- e. Miscellaneous 1 – Information on the new phone system will be addressed in the upcoming newsletter.

Public comment:

Darla Dale requested that administration have protocol in place for staff to follow up on received complaints from licensees and consumers.

13. Goal Area 6: Outreach and Communication – The Board provides communication, education, and information to stakeholders regarding the practice and regulation of the dental hygiene profession.

- a. Objective 1 – Improve approach on how to inform graduating students on the licensing processes to reduce the number of questions and delays during application process. Methods to improve approach includes videos, FAQs, collaborations with other boards.
- b. Objective 2 – Develop information channels by implementing social media accounts, streamlining website, and reestablishing newsletter. Developing the Board's presence online allows applicants to be more informed and may generate more interest in the dental hygiene profession.
- c. Objective 3 – Maintain relationships with interested stakeholders (associations, exam administrators, accreditations, organizations, etc.) by creating communication channels and keeping an open dialogue between entities.
- d. Objective 4 – Establish specialized position(s) to maintain outreach and communication between the Board and the public. This includes RDHAP information outreach to underserved areas.

Public comment:

JoAnn Galliano expressed that the Board should consider doing outreach to communities that would benefit from RDHAP's operations. She highlighted the importance of promoting

dental hygiene care in disenfranchised communities such as nursing homes and minority populations in rural areas.

Strategic Plan Timeframe: 5 years for 28 objectives

4. Adjournment

Meeting was adjourned at **3:41 p.m.**

DRAFT



Saturday, July 20, 2024

Dental Hygiene Board of California

Agenda Item 7

**Discussion and Possible Action to Approve the
March 23, 2024, Full Board Meeting Minutes.**



Dental Hygiene Board of California Meeting Minutes

DRAFT

Saturday, March 23, 2024

Department of Consumer Affairs
1747 North Market Blvd.
Ruby Room
Sacramento, CA 95834

DHBC Members Present:

President – Dr. Carmen Dones, Registered Dental Hygienist (RDH) Educator Member
Vice President – Sonia “Pat” Hansen, RDH Member
Secretary – Naleni “Lolly” Tribble-Agarwal, RDH Member
Registered Dental Hygienist in Alternative Practice (RDHAP) Member – Michael Long
Public Health Dentist Member – Sridevi Ponnala
Public Member – Sherman King
Public Member – Dr. Justin Matthews
Public Member – Vacant
Public Member – Vacant

DHBC Staff Present:

Anthony Lum, Executive Officer
Albert Law, Assistant Executive Officer
Traci Napper, Licensing Analyst
Adina A. Pineschi-Petty, Doctor of Dental Surgery (DDS), Education, Legislative, and Regulatory Specialist
Crystal Yuyama, Administrative Analyst
Yuping Lin, Department of Consumer Affairs (DCA) Legal Counsel for the DHBC
Elizabeth Dietzen-Olsen, DCA Regulatory Legal Counsel for the DHBC

1. FULL Board Agenda Item 1: Roll Call and Establishment of a Quorum

Dr. Carmen Dones, President of the Dental Hygiene Board of California (DHBC, Board), reviewed meeting guidelines and called the meeting to order at **9:01 a.m.** Board Secretary Naleni “Lolly” Tribble-Agarwal completed the roll call, and a quorum was established with seven (7) members present.

2. FULL BOARD Agenda Item 2: Public Comment for Items Not on the Agenda.

Board Member comment: None.

Public comment: Susan McLearn, California Dental Hygienists’ Association (CDHA), requested additional questions to be added to the “Dental Hygiene License Renewal

Survey” on or before the next Board meeting. She stated the questions would be to determine if and how licenses are being used in order to obtain a full and accurate assessment of the dental hygiene community workforce. Ms. McLearan provided a written copy of the CDHA’s questions to the Board.

3. FULL Agenda Item 3: Enforcement Presentation: Update on “Attorney General’s Annual Report on Accusations Prosecuted for Department of Consumer Affairs Client Agencies, Business and Professions Code section 312.2 January 1, 2024.”

Mr. Carl Sonne, Senior Assistant Attorney General, provided background on the Attorney General’s Report for Fiscal Year (FY) 2022 – 2023 (Report). He reported on how the data in the Report was collected, and summarized the data for all of the Boards and Bureaus in the Department of Consumer Affairs (DCA) to allow the Board to put the DHBC’s data in context.

Additionally, Mr. Sonne provided the Board on data specific to the DHBC. He stated the Board has a sophisticated and robust enforcement program, and complemented staff on their professional handling of cases.

Board Member comment: President Dones recognized staff for their efficiency in handling DHBC cases.

Public comment: None.

4. EDUCATION COMMITTEE Agenda Item (a): Roll Call & Establishment of Quorum.

Dr. Carmen Dones, Education Committee Chair, called the Education Committee to order at 9:31 a.m., completed the roll call, and a quorum was established with all five (5) members present.

5. EDUCATION COMMITTEE Agenda Item (b): Public Comment for Items Not on the Agenda.

Committee Member comment: None.

Public comment: None.

6. EDUCATION COMMITTEE Agenda Item (c): Discussion and Possible Action to Approve a Permanent Student Enrollment Increase with Distance Education at the University of Pacific Dental Hygiene Educational Program.

Ms. Lori Laughter, University of Pacific Dental Hygiene Educational Program (UOP) Director, stated UOP was seeking approval from the Board to increase enrollment by two (2) students at UOP’s San Francisco facility. Additionally, Ms. Laughter and Dr. Elisa Chavez, Professor of Diagnostic Sciences and Director of the Pacific Center for Equity and Oral Health, stated UOP was seeking approval from the Board to increase enrollment by

four (4) students through the addition of a remote education delivery option for students living in rural areas and communities known to be healthcare underserved. She stated by increasing UOP's enrollment through the creation of synchronous learning programs in areas that are geographically remote from UOP's main campus will allow students to be educated in their community and remain in underserved areas after licensure to provide care to their local communities. Ms. Laughter provided the specifics as to how UOP intended to provide remote education RDH students to ensure consistency with delivery to the RDH students enrolled in UOP's San Francisco campus.

Motion: Justin Matthews moved for the Education Committee to recommend to the Full Board to approve the Permanent Student Enrollment Increase at the University of Pacific Dental Hygiene Educational Program, San Francisco campus.

Second: Naleni "Lolly" Tribble-Agarwal.

Committee Member discussion: Executive Officer (EO) Anthony Lum praised UOP for their idea and their commitment to increasing access to education.

Committee Member King requested clarity as to the delivery of education at the distant site. Ms. Laughter clarified the education at the distance site would be synchronous with a faculty member present in the classroom, and provided the same degree as students at the San Francisco campus.

Public comment: Elena Francisco, UOP faculty, thanked the Board for their support and seeing UOP's vision as there is a tremendous need in the underserved communities.

A student at Southwestern College requested clarification as to the distance portion of UOP's education. Ms. Laughter clarified the education at the distance site would be synchronous with a faculty member present in the classroom.

Vote: Motion for the Education Committee to recommend to the Full Board to approve the Permanent Student Enrollment Increase with Distance Education at the University of Pacific Dental Hygiene Educational Program. Passed 4:0:1.

Name	Aye	Nay	Abstain/Absent
Carmen Dones, Chair	X		
Sherman King	X		
Michael Long			Recused
Justin Matthews	X		
Naleni "Lolly" Tribble-Agarwal	X		

7. EDUCATION COMMITTEE Agenda Item (d): Discussion and Possible Action to Approve a Clinical Facility Increase at the West Coast University Dental Hygiene Educational Program.

Dr. Michelle Hurlbutt, West Coast University Dental Hygiene Educational Program (WCU) Dean stated WCU was seeking approval from the Board to increase the program's facilities to allow for a larger simulation/dental materials lab. She stated WCU educates a maximum of 125 students at a time, having five (5) cohorts of 25 students. Dr. Hurlbutt added this expansion will allow WCU to allow students to make up missed lab sessions, or provide additional time to students needing additional lab training. She stated WCU will add nine (9) additional hygiene units with radiography, totaling 39 units, 15 with radiography capabilities, which will provide WCU with more flexibility in scheduling.

Motion: Naleni "Lolly" Tribble-Agarwal moved for the Education Committee to recommend to the Full Board to approve the Clinical Facility Increase at the West Coast University Dental Hygiene Educational Program.

Second: Michael Long.

Committee Member discussion: Committee Member Long stated he was reviewing past agendas and that there was a comment where WCU was satisfactorily passed but there was a lack of space. He commended WCU for moving forward to create additional space and addressing it, even though they are in compliance.

Committee Chair Dones thanked WCU for making more space for dental hygiene students as there is a shortage of dental hygienists.

Public comment: None.

Vote: Motion for the Education Committee to recommend to the Full Board to approve the Clinical Facility Increase at the West Coast University Dental Hygiene Educational Program. Passed 5:0:0.

Name	Aye	Nay	Abstain/Absent
Carmen Dones, Chair	X		
Sherman King	X		
Michael Long	X		
Justin Matthews	X		
Naleni "Lolly" Tribble-Agarwal	X		

8. EDUCATION COMMITTEE Agenda Item (e): Discussion and Possible Action on the Status of the Pasadena City College Dental Hygiene Educational Program.

Dr. Adina Petty reported that DHBC staff conducted a site visit on October 12, 2022, of the Pasadena City College Dental Hygiene Educational Program (PCC). She stated based on the results of the site visit, it was noted that evidence of program compliance with the minimum Dental Hygiene Educational Program (DHEP) standards set by the California Code of Regulations (CCR) and the Commission on Dental Accreditation (CODA) was deficient.

Dr. Petty stated that at the Board's November 18, 2023 Full Board Meeting, the Board reviewed DHBC staff reports and documentation provided by PCC, and the Board expressed concerns regarding the "R" Building Educational and Facility Master Plan Project schedule, which addresses the timeline for the proposed "R" Building renovation, which includes the new dental education and clinical space in support of the PCC. She reported the Board stated the timeline for PCC to complete its intended plan is unacceptable as it is for multiple years and the PCC will be operating at full capacity while non-compliant of the law.

Adrine Reganian, PCC Director, and Dr. Micah Young, PCC Dean of Health Sciences were present in person, and Dr. Laura Ramirez, PCC Assistant Superintendent and Vice President of Instruction, and Mr. Alex Boekelheide, PCC Executive Director Strategic Communications and Marketing were present online. The PCC representatives were provided time to provide a narrative regarding PCC's commitment to correcting deficiencies, as well as for being available to answer the Board's questions.

Initially the Board proposed to issue a citation and place PCC on probation regarding their noncompliance with the DHBC's laws and regulations. However, Dr. Young stated if PCC receives a citation, the citation would hinder PCC's ability to receive funding to correct PCC's cited deficiencies in DHBC law and regulation.

Motion: Due to the Education Committee's concerns regarding continued dental hygiene program operations deficient of the law, Justin Matthews moved for the Education Committee to recommend to the Full Board to place PCC on probation for two years with quarterly updating reporting requirements on their progression toward compliance.

Second: Naleni "Lolly" Tribble-Agarwal.

Committee Member discussion: A robust discussion took place regarding PCC's deficiencies and as to the timeline projected for PCC to become in full compliance with the Board. The motion reflected a revision of removing the citation and only placing them on probation due to the school's comments about affecting the potential for them to obtain grant funding for their programs. The Board was unaware of the potential funding impact and accepted the comments as presented until research could be completed.

Public comment: J Petrillo, RDH, Board Trustee for the Long Beach CDHA Component and 1985 PCC graduate, stated they want to support PCC and honor the legacy and great work PCC provided through the years. They stated they are in support of upgrading the facility, and hope “the powers that be” need to know they need to get the facility upgraded and really work on it.

Vote: Motion for the Education Committee to recommend to the Full Board to place PCC on probation for two years with quarterly updating reporting requirements on their progression toward compliance. Passed 5:0:0.

Name	Aye	Nay	Abstain/Absent
Carmen Dones	X		
Sherman King	X		
Michael Long	X		
Justin Matthews	X		
Naleni “Lolly” Tribble-Agarwal	X		

9. EDUCATION COMMITTEE Agenda Item (f): Discussion and Possible Action on the Status of the Taft College Dental Hygiene Educational Program.

Dr. Adina Petty reported DHBC staff conducted a site visit at the Taft College Dental Hygiene Educational Program (Taft) on February 21 - 22, 2024. She stated this site visit was generated due to the review of Taft’s Self Study as prepared for CODA, as well as to the Board’s oversight goals to review all DHEPs in California. She stated evidence of program compliance with the minimum DHEP standards set by the Business and Professions Code (BPC), CCR, and CODA was deficient.

Dr. Petty stated Taft was determined to have seven violations, with the most egregious of violations being that Taft failed to ensure dental hygiene students completed all requirements for graduation established by the Board and CODA. Therefore, several 2022 and 2023 graduates did not meet all program requirements to receive licensure as verified through reviewed documentation. She stated these students obtained licensure based on notification from the program (letters from the program director) that their required competencies were completed. However, as discovered during the site visit, the students did not complete their competencies to be issued a dental hygiene license in California.

Dr. Vickie Kimbrough, Taft Director, was provided time to provide a narrative regarding Taft’s commitment to correcting deficiencies, as well as for being available to answer the Board’s questions.

Initially the Board proposed to issue a citation, fine, and place Taft on probation regarding their noncompliance with DHBC laws and regulations. However, Dr. Kimbrough stated if Taft receives a citation, the citation would hinder Taft's ability to receive funding to correct Taft's cited deficiencies in DHBC laws and regulations. The Board was unaware of the potential funding impact and accepted the comments as presented until research could be completed.

Motion: Carmen Dones moved for the Education Committee to recommend to the Full Board to issue a fine of \$2,000 (\$1,000 each for the years of 2022 and 2023 graduations) and place the Taft College Dental Hygiene Educational Program on three-years' probation with quarterly updating reporting requirements to ensure compliance of the law.

Second: Michael Long.

Committee Member discussion: A robust discussion took place regarding Taft's deficiencies. The motion reflected a revision of removing the citation and only placing them on probation and issuing fines due to the school's comments about affecting the potential for them to obtain grant funding for their programs.

Additionally, Committee Member Long stated a rubric for punitive measures needs to be established when presented with these DHEP concerns.

Public comment: Dr. Michelle Hurlbutt stated her concern is a lack of consistency regarding punitive measures the Education Committee is taking regarding the different DHEPs, and urged the Education Committee to establish set guidelines.

Committee Member King stated a fine is appropriate due to the deficiencies Taft has regarding graduating students who haven't completed all requirements, whereas PCC has facility concerns. EO Lum added that the egregiousness of Taft's deficiencies warrant the fine and specific probationary timeframe.

Dr. Tracy Montez, Executive Officer of the Dental Board of California (DBC), stated she was speaking in her former role as DCA's Chief of the Division of Programs and Policy Review who oversees the Office of Professional Examination Services (OPES) who helped with the decision to remove the Dental Hygiene Clinical Examination requirement. She stated she echoes the Education Committee's sentiment that this is about graduating students lacking competency completion. She stated one of the reason why OPES recommended removal of the Dental Hygiene Clinical Examination requirement was because the DHEPs were doing an excellent job at utilizing these clinical competencies to establish minimum competence. Dr. Montez urged the Education Committee to ensure the effectiveness of DHEPs so the Board would not have to bring back a Dental Hygiene Clinical Examination requirement.

Lisa Huitron, current student at West Los Angeles College, stated that between PCC having a facility problem where the facility is outdated and Taft not meeting state requirements is significantly different. She stated she has been in the dental field over 20

years and seeing her requirements as a dental hygiene student, she thinks it would be a great disservice to not make every DHEP fully required to meet all requirements before their students can continue on in the program and prior to taking the board exam.

Vote: Motion for the Education Committee to recommend to the Full Board to issue a fine of \$2,000 (\$1,000 each for the years of 2022 and 2023 graduations) and place the Taft College Dental Hygiene Educational Program on three-years' probation with quarterly updating reporting requirements to ensure compliance of the law. Passed 5:0:0.

Name	Aye	Nay	Abstain/Absent
Carmen Dones, Chair	X		
Sherman King	X		
Michael Long	X		
Justin Matthews	X		
Naleni "Lolly" Tribble-Agarwal	X		

10. EDUCATION COMMITTEE Agenda Item (g): Dental Hygiene Educational Program Site Visit Update and Site Visit Schedule.

Dr. Adina Petty reported on the current status of the following DHEPs: PCC [as reported in Education Committee Agenda Item (e)], Carrington College-Sacramento Campus, Carrington College-San Jose Campus, Cypress College, and Taft College [as reported in Education Committee Agenda Item (f)].

Dr. Petty additionally provided the current site visit schedule for the California DHEPs.

Committee member comment: Committee Member Tribble-Agarwal stated to be consistent with holding all DHEPs accountable, she requested the Carrington College – Sacramento Dental Hygiene Educational Program (Carrington-Sacramento) be placed on the July Board meeting agenda as an action item as they had a number of violations and feels they should be placed on probation.

Public comment: None.

11. EDUCATION COMMITTEE Agenda Item (h): Future Agenda Items.

Committee Member comment: Committee Member Tribble-Agarwal stated to be consistent with holding all DHEPs accountable, she requested Carrington-Sacramento be placed on the July Board meeting agenda as an action item as they had a number of violations and feels they should be placed on probation.

Public comment: Dr. Vickie Kimbrough, Taft Director, recommended the Board consider adding graduation portfolios for dental hygiene students.

Dr. Michelle Hurlbutt recommended the Board request a list of competencies and skills from each DHEP versus requesting a portfolio.

Dr. Tracy Montez, DBC Executive Officer, stated the DBC has a legislative proposal asking to remove the portfolio exam. She stated the portfolio has not worked as intended and there have not been any candidates submitting their portfolio since 2020.

Jessica Fagan, Carrington-Sacramento Dean of Curriculum, stated that Carrington-Sacramento is in compliance with the Board in all but one outstanding item that they are working with Dr. Petty to become in full compliance.

12. EDUCATION COMMITTEE Agenda Item (i): Adjournment of the Education Committee.

Chair Dones adjourned the Education Committee at **11:53 a.m.**

13. LEGISLATION AND REGULATORY COMMITTEE Agenda Item (a): Roll Call & Establishment of Quorum.

Naleni “Lolly” Tribble-Agarwal, Legislation and Regulatory Committee Chair, called the Legislation and Regulatory Committee to order at **1:01 p.m.**, completed the roll call, and a quorum was established with all five (5) members present.

14. LEGISLATION AND REGULATORY COMMITTEE Agenda Item (b): Public Comment for Items Not on the Agenda.

Committee Member comment: None.

Public comment: None.

15. LEGISLATION AND REGULATORY COMMITTEE Agenda Item (c): Discussion and Possible Action to Approve Responses to Comments and Continue Rulemaking to Amend California Code of Regulations (CCR), Title 16, Section 1105. Faculty to Student Ratio.

Dr. Adina Petty provided the history on proposed regulatory language for 16 CCR section 1105 regarding the faculty to student ratio in DHEPs. She stated the regulatory package was prepared by staff, submitted to OAL, and noticed for the initial 45-day public comment period, and during the public comment period, the Board received 66 comments. Dr. Petty stated of the 66 letters, 64 were in support of this proposal and came from a variety of current students, past students, and faculty members. Additionally, one comment (the California Dental Association) raised general concerns about workforce shortages, but stated they were neutral on the proposal, and the remaining comment was initially a letter of support, followed up with an email stating that they were in favor of the 1:6 ratio.

Dr. Petty recommended for the Committee to consider and approve the responses drafted to address public comments received during the 45-day comment period on the Board's proposed regulation regarding faculty to student ratios, and authorize the Executive Officer to take all steps necessary to complete the rulemaking and adopt the proposed regulations at Section 1105(b)(4) as noticed.

Motion: Michael Long moved for the Legislation and Regulatory Committee to recommend to the Board to approve the responses drafted to address public comments received during the 45-day comment period on the Board's proposed regulation regarding faculty to student ratios, and authorize the Executive Officer to take all steps necessary to complete the rulemaking and adopt the proposed regulations at Section 1105(b)(4) as noticed.

Second: Carmen Dones.

Committee Member discussion: Committee Member Long, as a current faculty member at UOP, is in favor of a 1:5 faculty to student ratio.

Public comment: Tooka Zokaie, California Dental Association (CDA), stated that CDA was the neutral letter received by the Board. She stated she wanted to respectfully urge the Board to continue the dialog about this moving forward as faculty to student ratios. She stated CDA's letter dealt with overarching challenges the faculty to student ratios aim to address. She asked the Board to monitor changes with graduation rates, challenges with program retention, and how waitlists and ratios are working for the school.

Andrea Siyluy, a member of CDHA, stated she was against raising the faculty to student ratio to 1:6. She indicated when she was a student, she remembers how time and attention was divided when there were four (4) students to one faculty member. She detailed the clinical process she experienced when she was in school, and stated that the time taken away from students will increase the possibility for students to be overlooked. She stated there is a reason California set the standard for dental hygiene and the Nation, and if the ratio is increased, it will affect the quality of care received by patients.

Diane Loera, Cerritos College DHEP Director, stated she is in favor of retaining the 1:5 faculty to student ratio. She stated she wasn't sure how this started, or where the intent to change to 1:6 came from. She stated the 1:6 would not solve the number of students admitted to a DHEP, as the DHEP has the same infrastructure that can only accommodate 24 students. Ms. Loera stated with the current climate, and as student needs are much more diverse, students require much more attention in order to ensure the quality of students colleges produce. She states this is not only in dental hygiene, but across all technical education.

"Martun", recent graduate from the Central Valley, opposes a 1:6 faculty to student ratio. He stated that by raising the ratio you are not taking into account that it is not just increasing the number of students a licensed faculty member has to monitor and check, but increasing the number of patients that licensed faculty member has to monitor and check.

He states that the standard of care should be considered, and the patients have a right to professional care.

Lisa Huitron, West Los Angeles College, stated she wrote a letter to the Board and that she hopes the faculty to student ratio remains 1:5. She states it is difficult enough currently to be able to work with instructors without feeling that as students they are being rushed through or feeling like they are taking time away from other students when they have a question. She would like a 1:4 ratio, but knows that is not the current issue. Ms. Huitron states moving to a 1:6 ratio would be a great disservice to not only the staff and students, but to the patients.

Jenae Zappia, 2023 graduate, states the 1:6 faculty to student ratio takes away from the students and faculty when the students are learning the fundamentals of dental hygiene care. She states it is already difficult and students struggle with the current 1:5 ratio. She states a 1:6 ratio would not support producing high quality dental hygienists, and that our top priority should be a commitment to excellence in dental hygiene.

Tiffany Mosqueda, Orange County Society Trustee, stated the decision to remove the live clinical board exam was based on the 1:5 faculty to student ratio. She states that changing it to 1:6 can really affect the skills of the students graduating from these DHEPs. Ms. Mosqueda provided her personal experience with faculty availability, and stated if the ratio is increased, it will not be in the patient's best interest.

Vote: Motion for the Legislation and Regulatory Committee to recommend to the Board to approve the responses drafted to address public comments received during the 45-day comment period on the Board's proposed regulation regarding faculty to student ratios, and authorize the Executive Officer to take all steps necessary to complete the rulemaking and adopt the proposed regulations at Section 1105(b)(4) as noticed. Passed 3:0:2.

Name	Aye	Nay	Abstain/Absent
Naleni "Lolly" Tribble-Agarwal, Chair	X		
Carmen Dones			X
Sonia "Pat" Hansen			X
Michael Long	X		
Sridevi Ponnala	X		

16. LEGISLATION AND REGULATORY COMMITTEE Agenda Item (d): Regulatory Update: Status of Dental Hygiene Board of California Regulatory Packages.

Dr. Adina Petty reported as to the current status of DHBC proposed regulatory packages completed and in process for the Board. Additionally, she provided an overview of the regulatory process.

Committee Member discussion: None.

Public comment: None.

17. LEGISLATION AND REGULATORY COMMITTEE Agenda Item (e): Legislative Update: Bills of Interest and Legislative Calendar.

Dr. Adina Petty reported as to current legislation of interest to the Board, as well as reporting on the current legislative calendar.

Motion: Carmen Dones moved for the Legislation and Regulatory Committee to recommend to the Full Board to approve the proposed positions as follows:

Legislation	DHBC Position
AB (Assembly Bill) 1891 (Weber): Community colleges: allied health programs.	Support.
AB 2242 (Carrillo, Wendy): Dentistry: dental assistants.	Watch.
AB 2269 (Flora): Board membership qualifications: public members.	Watch.
AB 2701 (Villapudua): Medi-Cal: dental cleanings and examinations.	Support.
AB 2862 (Gipson): Licenses: African American applicants.	Watch.
AB 2920 (Reyes): Dentistry: dental schools.	Watch.
AB 3127 (McKinnor): Reporting of crimes: mandated reporters.	Watch.
AB 3175 (Villapudua): Health care coverage: dental services.	Watch.
SB (Senate Bill) 1067 (Smallwood-Cuevas): Healing arts: expedited licensure process: medically underserved area or population.	Watch.
SB 1369 (Limón): Dental providers: fee-based payments.	Watch.
SB 1385 (Roth): Professions and vocations.	Watch.
SB 1451 (Ashby): Professions and vocations.	Support.

Legislation	DHBC Position
SB 1453 (Ashby): Dentistry: board meetings.	Watch.

Second: Sridevi Ponnala.

Committee Member discussion: Discussion took place regarding the proposed legislation and their positions.

Public comment: Susan McLearn, CDHA, stated CDHA strongly supports AB 2701 requiring the Medi-Cal dental program to provide two (2) cleanings and examinations per year for their beneficiaries and would appreciate the Board providing support to this bill.

Tooka Zokaie, CDA, stated CDA also recommends a support position for AB 2701. She stated over half of states cover two (2) cleanings and prevention visits per year for their beneficiaries, but California does not currently offer the basic preventative benefit for adults. She stated the prevalence of dental disease is disproportionately high among lower income beneficiaries. Additionally, Ms. Zokaie stated CDA opposes SB 1451 stating the California Department of Health Care Access and Information (HCAI) has never removed designated Dental Healthcare Professional Shortage Areas (DHPSA), and have increased over the past five (5) years creating additional regions for practices. She stated the DHPSA areas are based on the presence of a dentist, so any increase of RDHAPs would not jeopardize the DHPSA. Finally, Ms. Zokaie stated CDA is in support of AB 1891 as community colleges continue to be one of the most financially accessible pathways into the dental hygiene profession for students, and this bill would create a more dynamic and inclusive admission process by evaluating candidates more holistically, and providing a more diverse health workforce in California.

Vote: Motion for the Legislation and Regulatory Committee to recommend to the Full Board to the take the following positions. Passed 5:0:0.

Name	Aye	Nay	Abstain/Absent
Naleni “Lolly” Tribble-Agarwal, Chair	X		
Carmen Dones	X		
Sonia “Pat” Hansen	X		
Michael Long	X		
Sridevi Ponnala	X		

18. LEGISLATION AND REGULATORY COMMITTEE Agenda Item (f): Future Agenda Items.

Committee Member comment: Committee Member Dones asked staff to research creating legislation to mimic AB 936 (Wood, 2023) for dental hygiene students.

Public comment: None.

19. LEGISLATION AND REGULATORY COMMITTEE Agenda Item (g): Adjournment of the Legislative and Regulatory Committee Meeting.

Chair Tribble-Agarwal, Legislation and adjourned the Education Committee at **1:55 p.m.**

20. FULL BOARD Agenda Item 4: Roll call and re-establishment of quorum.

President Dones re-called the Full Board Meeting to order at **1:57 p.m.**, completed the roll call, and a quorum was re-established with all seven (7) members present.

21. FULL BOARD Agenda Item 5: President's Report.

President Dones stated she has been very busy with her and EO Lum meeting a few times per month for updates on Board issues needing her attention. She reported that since the November Board meeting, she has participated in a few Department of Consumer Affairs (DCA) Board Leadership meetings to obtain updates from the department on various issues such as the current state budget situation and process, staff's return to the office and mandated use of telework, and changes to the methods we are allowed to conduct open meetings.

President Dones stated she and EO Lum reviewed the results from his performance evaluation the Board completed in November, and that in February, she participated in the DCA President's Training session. Additionally, she welcomed the Board's newest board member, Michael Long, RDHAP Member, who was present for his first meeting.

Board Member comment: None.

Public comment: None.

22. FULL BOARD Agenda Item 6: Update from the Department of Consumer Affairs Executive Staff.

Yvonne Dorantes, Assistant Deputy Director, DCA Member Relations welcomed Board Member Long and reported the following:

a. **Business, Consumer Services, and Housing Agency Update:**

Ms. Dorantes stated last month, the Business, Consumer Services, and Housing Agency officially welcomed Secretary Tomiquia Moss. DCA welcomed her and stated they look forward to working with her.

b. **Budget Letter 23-27 - Current Year Expenditure Reductions:**

Ms. Dorantes reminded the Board of the Department of Finance's (DOF) Budget Letter that directed all State agencies under the Governor to take immediate action to reduce current year expenditures, with certain exceptions for time-sensitive, emergency-related, mission-critical, or information security (IT) needs. She stated DCA thanks the Board for doing their part to reduce expenses and find cost savings as part of the collective state agency effort.

c. **Diversity, Equity, and Inclusion (DEI) Update:**

Ms. Dorantes stated the DEI Steering Committee will hold its next meeting on April 5th. The Committee will discuss DEI actions, priorities, and language access, and will elect a new Chairperson.

She reported that DEI training opportunities continue to be a priority for DCA, and stated DCA's SOLID trainers underwent a DEI certification program with the University of Massachusetts in April of last year. Ms. Dorantes stated that before this certification, SOLID offered 3 DEI related courses for employees, but after obtaining certification, SOLID developed 11 new courses with 2,079 DEI course completions in 2023.

Ms. Dorantes reminded the Board of the training courses available to Board members on DCA's Learning Management System, including a recent training addition titled "How Leaders Navigate DEI Dialogue in the Workplace" which offers tools for effective conversations, psychological safety and how it impacts these conversations, and includes discussion around challenges leaders are facing. She stated this training is available online and can be completed at the Board Member's convenience.

d. **Legislative Hearing: Interstate Licensure Compacts:**

Ms. Dorantes stated DCA Director Kimberly Kirchmeyer was invited by the Senate Committee on Business, Professions, and Economic Development (BP & ED Committee), to testify last month at an informational hearing focused on interstate licensure compacts. She stated Director Kirchmeyer discussed the impact of licensing compacts on consumer protection, licensees, and boards and bureaus, as well as the Legislature; answered questions from the BP & ED Committee and provided examples demonstrating that compacts are not a one size fits all solution, and that there are many factors for the Legislature to consider, including the priorities of consumer protection and licensing standards that should not be compromised or lowered. She stated Director Kirchmeyer reported 17 of the 36 (47%) boards and bureaus under DCA offer some form of reciprocity already, and that with several bills recently introduced proposing licensure compacts for DCA boards, DCA will continue to work with the Legislature on this issue.

e. **Complaint Prioritization and Referral Guidelines for Healing Arts Boards - Effective March 1, 2024**

Ms. Dorantes reported that in collaboration with the DCA Executive Leadership Team and the Executive Officer/Bureau Chief Cabinet, DCA's Division of Investigation (DOI) updated the Complaint Prioritization and Referral Guidelines for Healing Arts Boards. The guidelines were shared with Board leadership, and as of March 1, 2024, these guidelines should be used when determining which complaints to refer to DOI and what can remain with each respective program. Of note, referral guidelines for the professions and vocations boards/bureaus are in progress and will be completed soon.

f. **Look Ahead**

Ms. Dorantes reminded the Board members to file their required "Statement of Economic Interests (Form 700) within 30 days of their appointment, annually, and within 30 days of leaving office. She stated this year's annual filing period covers the prior calendar year (January 1 through December 31, 2023). The official deadline for filing is Tuesday, April 2, 2024. She stated to ensure compliance, DCA requests that Form 700 filers complete the e-filing by Friday, March 15, 2024, and that the Board members should have received an email from Netfile with instructions on how to file your Annual Form 700.

g. **Board Member Orientation Training – March 27, 2024**

Ms. Dorantes reminded the Board members to complete Board Member Orientation Training (BMOT) within one year of appointment and re-appointment. She stated BMOT training provides an important overview of the roles and responsibilities of a board member, and access to the variety of resources and support DCA has to offer. She stated Board Members can register through DCA's Learning Management System, as well as the training will also be offered virtually on June 18, 2024, as well as on October 22, 2024.

23. FULL BOARD Agenda Item 7: Update from the Dental Board of California.

Dr. Tracy Montez, Dental Board of California's (DBC) Executive Officer, reported that on March 12, the DBC had its Sunset Oversight Hearing. She stated the hearing went well, with questions focusing on foreign dental schools and dental assisting workforce shortages. She added both items be more fully addressed in the Board's Sunset responses. Dr. Montez stated to help prepare for DBC's Sunset Hearing, staff watched the DHBC's Sunset Hearing last year, which allowed the DBC to be better prepared for questions.

Dr. Montez stated she will be meeting with EO Lum to discuss workforce data collection and trends, among other items, the week of March 25, 2024. She stated the DBC continues to process applications and complaints timely. Additionally, the DBC anticipates taking positions on various legislative bills at their May 14-15, 2024 DBC meeting in Anaheim, California. Dr. Montez stated she looks forward to continuing to work with the DHBC and EO Lum.

Board Member comment: None.

Public comment: None.

24. FULL BOARD Agenda Item 8: Discussion and Possible Action to Approve the November 18, 2023, Full Board Meeting Minutes.

Motion: Justin Matthews moved to approve the November 18, 2023, Full Board Meeting Minutes.

Second: Naleni “Lolly” Tribble-Agarwal.

Board Member discussion: None.

Public comment: None.

Vote: Motion to approve the November 18, 2023, Full Board Meeting Minutes. Passed 7:0:0.

Name	Aye	Nay	Abstain/Absent
Carmen Dones	X		
Sonia “Pat” Hansen	X		
Sherman King	X		
Michael Long	X		
Justin Matthews	X		
Sridevi Ponnala	X		
Naleni “Lolly” Tribble-Agarwal	X		

25. FULL BOARD Agenda Item 9: Executive Officer’s Report (Informational Only).

Executive Officer (EO) Anthony Lum reported on the following:

a. Personnel:

EO Lum reported executive staff continue to work to fill our vacant positions, with two vacancies remaining. He stated the Board hired a new Special Investigator, welcomed Paul Corbin, and stated he is doing a fantastic job in working our enforcement cases. Additionally, EO Lum stated the Board filled the Citation and Fine Analyst position in December and recently filled the Board’s continuing education auditor position.

b. Budget:

EO Lum provided the latest Budget Expenditure and Revenue Reports to the Board and reported the DHBC’s current year budget along with a forecast of the anticipated amount to be spent for the rest of the year. He stated that the revenue amount will

fluctuate throughout the year depending on the number of license renewals and applications the Board receives in a given month.

Additionally, EO Lum reported on the Board's Fund Condition (FC) which shows a point-in-time of how much the Board has in the Board's "savings account" by fiscal year. He stated that the FC is healthy, and a good safety net in the instance additional funds are needed to cover new expenses.

c. Administration:

EO Lum reported he participated in several meetings with DCA on various topics including departmental and Board issues; Leadership and Cabinet meetings; budget, legislation, and regulations; conducted interviews to fill vacant positions; and participated in a council meeting with the Dept. of Health Care Information and Access (HCAI) as they are wanting to learn more about the RDHAP license and how they provide their services to underserved areas.

Additionally, EO Lum reported he participated in the Dental Board's February Board meeting and thanked them for working with the Board to eventually remove as much dental hygiene oversight language as possible from their laws as it is now the responsibility of the DHBC.

Board Member comment: None.

Public comment: None.

26. FULL BOARD Agenda Item 10: Discussion and Possible Action on Education Committee Report and Recommendation(s).

Education Committee Chair Carmen Dones reported on Education Committee Agenda Item (c) regarding "Discussion and Possible Action to Approve a Permanent Student Enrollment Increase with Distance Education at the University of Pacific Dental Hygiene Educational Program (UOP)."

Motion: Sridevi Ponnala moved for the Board to approve the Permanent Student Enrollment Increase at the University of Pacific Dental Hygiene Educational Program, San Francisco campus.

Second: Sherman King.

Board Member discussion: None.

Public comment: None.

Vote: Motion for the Board to approve the Permanent Student Enrollment Increase at the University of Pacific Dental Hygiene Educational Program, San Francisco campus. Passed 6:0:1.

Name	Aye	Nay	Abstain/Absent
Carmen Dones	X		
Sonia “Pat” Hansen	X		
Sherman King	X		
Michael Long			Recused
Justin Matthews	X		
Sridevi Ponnala	X		
Naleni “Lolly” Tribble-Agarwal	X		

Motion: Sridevi Ponnala moved for the Board to approve the Permanent Student Enrollment Increase with Distance Education at the University of Pacific Dental Hygiene Educational Program.

Second: Sherman King.

Board Member discussion: None.

Public comment: None.

Vote: Motion for the Board to approve the Permanent Student Enrollment Increase with Distance Education at the University of Pacific Dental Hygiene Educational Program. Passed 6:0:1.

Name	Aye	Nay	Abstain/Absent
Carmen Dones	X		
Sonia “Pat” Hansen	X		
Sherman King	X		
Michael Long			Recused
Justin Matthews	X		
Sridevi Ponnala	X		
Naleni “Lolly” Tribble-Agarwal	X		

Education Committee Chair Carmen Dones reported on Education Committee Agenda Item (d) regarding “Discussion and Possible Action to Approve a Clinical Facility Increase at the West Coast University Dental Hygiene Educational Program (WCU).”

Motion: Justin Matthews moved for the Board to approve the Clinical Facility Increase at the West Coast University Dental Hygiene Educational Program.

Second: Michael Long.

Board Member discussion: None.

Public comment: None.

Vote: Motion for the Board to approve the Clinical Facility Increase at the West Coast University Dental Hygiene Educational Program. Passed 7:0:0.

Name	Aye	Nay	Abstain/Absent
Carmen Dones	X		
Sonia “Pat” Hansen	X		
Sherman King	X		
Michael Long	X		
Justin Matthews	X		
Sridevi Ponnala	X		
Naleni “Lolly” Tribble-Agarwal	X		

Education Committee Chair Carmen Dones reported on Education Committee Agenda Item (e) regarding “Discussion and Possible Action on the Status of the Pasadena City College Dental Hygiene Educational Program (PCC).”

Motion: Michael Long moved for the Board to place the Pasadena City College Dental Hygiene Educational Program on probation for two years with quarterly updating reporting requirements on their progression toward compliance.

Second: Sonia “Pat” Hansen.

Board Member discussion: None.

Public comment: None.

Vote: Motion for the Board to place the Pasadena City College Dental Hygiene Educational Program on probation for two years with quarterly updating reporting requirements on their progression toward compliance. Passed 7:0:0.

Name	Aye	Nay	Abstain/Absent
Carmen Dones	X		
Sonia “Pat” Hansen	X		
Sherman King	X		
Michael Long	X		
Justin Matthews	X		
Sridevi Ponnala	X		
Naleni “Lolly” Tribble-Agarwal	X		

Education Committee Chair Carmen Dones reported on Education Committee Agenda Item (f) regarding “Discussion and Possible Action on the Status of the Taft College Dental Hygiene Educational Program.”

Motion: Justin Matthews moved for the Board to issue a fine of \$2,000 (\$1,000 each for the years of 2022 and 2023 graduations) and place the Taft College Dental Hygiene Educational Program on three-years’ probation with quarterly updating reporting requirements to ensure compliance of the law.

Second: Sherman King.

Board Member discussion: None.

Public comment: None.

Vote: Motion for the Board to issue a fine of \$2,000 (\$1,000 each for the years of 2022 and 2023 graduations) and place the Taft College Dental Hygiene Educational Program on three-years’ probation with quarterly updating reporting requirements to ensure compliance of the law. Passed 7:0:0.

Name	Aye	Nay	Abstain/Absent
Carmen Dones	X		
Sonia “Pat” Hansen	X		
Sherman King	X		
Michael Long	X		
Justin Matthews	X		
Sridevi Ponnala	X		

Name	Aye	Nay	Abstain/Absent
Naleni “Lolly” Tribble-Agarwal	X		

Education Committee Chair Carmen Dones reported on the Education Committee informational items.

Motion: Sridevi Ponnala moved for the Board to accept the Education Committee report.

Second: Justin Matthews.

Board Member discussion: None.

Public comment: None.

Vote: Motion for the Board to accept the Education Committee report. Passed 7:0:0.

Name	Aye	Nay	Abstain/Absent
Carmen Dones	X		
Sonia “Pat” Hansen	X		
Sherman King	X		
Michael Long	X		
Justin Matthews	X		
Sridevi Ponnala	X		
Naleni “Lolly” Tribble-Agarwal	X		

27. FULL BOARD Agenda Item 11: Discussion and Possible Action on Legislative and Regulatory Committee Report and Recommendation(s).

Legislative and Regulatory Committee Chair Naleni “Lolly” Tribble-Agarwal reported on Legislative and Regulatory Committee Agenda Item (c) regarding “Discussion and Possible Action to Approve Responses to Comments and Continue Rulemaking to Amend California Code of Regulations, Title 16, Section 1105. Faculty to Student Ratio.”

Motion: Justin Matthews moved for the Board to approve the responses drafted to address public comments received during the 45-day comment period on the Board’s proposed regulation regarding faculty to student ratios and authorize the Executive Officer to take all steps necessary to complete the rulemaking and adopt the proposed regulations at Section 1105(b)(4) as noticed.

Second: Sherman King.

Board Member discussion: None.

Public comment: None.

Vote: Motion to approve the responses drafted to address public comments received during the 45-day comment period on the Board's proposed regulation regarding faculty to student ratios and authorize the Executive Officer to take all steps necessary to complete the rulemaking and adopt the proposed regulations at Section 1105(b)(4) as noticed. Passed 6:0:1.

Name	Aye	Nay	Abstain/Absent
Carmen Dones			Abstain
Sonia "Pat" Hansen	X		
Sherman King	X		
Michael Long	X		
Justin Matthews	X		
Sridevi Ponnala	X		
Naleni "Lolly" Tribble-Agarwal	X		

Legislative and Regulatory Committee Chair Naleni "Lolly" Tribble-Agarwal reported on Legislative and Regulatory Committee Agenda Item (e) regarding "Legislative Update: Bills of Interest and Legislative Calendar."

Motion: Sridevi Ponnala moved for the Board to approve the proposed positions as follows:

Legislation	DHBC Position
AB 1891 (Weber): Community colleges: allied health programs.	Support.
AB 2242 (Carrillo, Wendy): Dentistry: dental assistants.	Watch.
AB 2269 (Flora): Board membership qualifications: public members.	Watch.
AB 2701 (Villapudua): Medi-Cal: dental cleanings and examinations.	Support.
AB 2862 (Gipson): Licenses: African American applicants.	Watch.
AB 2920 (Reyes): Dentistry: dental schools.	Watch.
AB 3127 (McKinnor): Reporting of crimes: mandated reporters.	Watch.

Legislation	DHBC Position
AB 3175 (Villapudua): Health care coverage: dental services.	Watch.
SB 1067 (Smallwood-Cuevas): Healing arts: expedited licensure process: medically underserved area or population.	Watch.
SB 1369 (Limón): Dental providers: fee-based payments.	Watch.
SB 1385 (Roth): Professions and vocations.	Watch
SB 1451 (Ashby): Professions and vocations.	Support.
SB 1453 (Ashby): Dentistry: board meetings.	Watch.

Second: Justin Matthews.

Board Member discussion: None.

Public comment: Allison Wagstaff, CDHA Government Relation Council, asked to confirm AB 1891 and AB 2701 were changed from a “Watch” position to a “Support” position. EO Lum confirmed AB 1891 and AB 2701 were changed from a “Watch” position to a “Support” position.

Vote: Motion to approve the proposed positions as stated. Passed 6:0:1.

Name	Aye	Nay	Abstain/Absent
Carmen Dones	X		
Sonia “Pat” Hansen	X		
Sherman King			Abstain
Michael Long	X		
Justin Matthews	X		
Sridevi Ponnala	X		
Naleni “Lolly” Tribble-Agarwal	X		

Legislative and Regulatory Committee Chair Naleni “Lolly” Tribble-Agarwal reported on the Legislative and Regulatory Committee informational items.

Motion: Justin Matthews moved for the Board to accept the Legislative and Regulatory Committee report.

Second: Michael Long.

Board Member discussion: None.

Public comment: None.

Vote: Motion for the Board to accept the Legislative and Regulatory Committee report. Passed 7:0:0.

Name	Aye	Nay	Abstain/Absent
Carmen Dones	X		
Sonia “Pat” Hansen	X		
Sherman King	X		
Michael Long	X		
Justin Matthews	X		
Sridevi Ponnala	X		
Naleni “Lolly” Tribble-Agarwal	X		

28. FULL BOARD Agenda Item 12: Enforcement Update: Statistical Report (Informational Only).

EO Lum reported due to time constraints for travel arrangements, and as agenda item 12's content is in the meeting packet as a statistical report update for information only, he asked if there were any Board Member or Public Comments on the materials in lieu of a presentation.

Board Member comment: None.

Public comment: None.

29. FULL BOARD Agenda Item 13: Licensing and Examination Statistics and Continuing Education Audits Update (Informational Only).

EO Lum reported due to time constraints for travel arrangements, and as agenda item 13's content is available in the meeting packet as a statistical report update for information only, he asked if there were any Board Member or Public Comments on the materials in lieu of a presentation.

Board Member comment: None.

Public comment: None.

30. FULL BOARD Agenda Item 14: Future Agenda Items.

1. Board Member Tribble-Agarwal requested for requested the Carrington College – Sacramento Dental Hygiene Educational Program be placed on the July Board meeting agenda as an action item.
2. Board Member Dones asked staff to research creating legislation to mimic AB 936 (Wood, 2023) for dental hygiene students.
3. Susan McLearn, California Dental Hygienists' Association (CDHA), requested additional questions to be added to the "Dental Hygiene License Renewal Survey" on or before the next Board meeting. She stated the questions would be to determine if and how licenses are being used in order to obtain a full and accurate assessment of the dental hygiene community workforce.

31. FULL BOARD Agenda Item 15: Closed Session.

The Board met in Closed Session to deliberate on enforcement disciplinary actions and decisions to be reached in Administrative Procedure Act Proceedings.

32. FULL BOARD Agenda Item 16: Adjournment.

Meeting was adjourned at **4:00 p.m.**



Saturday, July 20, 2024

Dental Hygiene Board of California

Agenda Item 8.

Executive Officer's Report.

Department of Consumer Affairs
Expenditure Projection Report
Dental Hygiene Board of California
Reporting Structure(s): 11111100 Support
Fiscal Month: 11
Fiscal Year: 2023 - 2024

11

PERSONAL SERVICES

Fiscal Code	Line Item	PY Budget	PY YTD	PY Encumbrance	PY YTD + Encumbrance	PY FM13	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Projections to Year End	Balance	Notes	Prior Year Ratio	Straight Line Ratio	Lag Month
5100	PERMANENT POSITIONS	\$1,023,000	\$891,211	\$0	\$891,211	\$666,441	\$1,062,000	\$76,322	\$725,549	\$0	\$725,549	\$799,501	\$252,499		\$803,715	\$791,508	
5100000000	Earnings - Perm Civil Svc Empl	\$941,000	\$500,779	\$0	\$500,779	\$551,852	\$970,000	\$66,602	\$618,729	\$0	\$618,729	\$683,061	\$286,039	Roster	\$681,880	\$674,977	
5105000000	Earnings-Exempt/Statutory Empl	\$82,000	\$100,432	\$0	\$100,432	\$114,549	\$82,000	\$9,720	\$106,820	\$0	\$106,820	\$116,440	-\$34,440	Roster	\$121,835	\$116,531	
5100	TEMPORARY POSITIONS	\$59,000	\$0	\$0	\$0	\$0	\$59,000	\$0	\$0	\$0	\$0	\$0	\$59,000		\$0	\$0	
5100150004	Temp Help (907)	\$57,000	\$0	\$0	\$0	\$0	\$57,000	\$0	\$0	\$0	\$0	\$0	\$57,000	Roster	\$0	\$0	
5100150005	Exam Proctor (915)	\$2,000	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0	\$0	\$0	\$0	\$2,000	Roster	\$0	\$0	
5105-5108	PER DIEM, OVERTIME, & LUMP SUM	\$24,000	\$14,190	\$0	\$14,190	\$14,990	\$24,000	\$1,400	\$3,615	\$0	\$3,615	\$3,815	\$20,185		\$4,633	\$3,943	
5105100001	Bd/Commission Mbrs (901, 920)	\$0	\$2,200	\$0	\$2,200	\$3,000	\$3,000	\$24,000	\$1,400	\$2,800	\$0	\$2,800	\$21,000	Roster	\$3,818	\$3,055	
5105100002	Committee Mbrs 904,911,931,961	\$24,000	\$600	\$0	\$600	\$600	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	
5108000000	OT Earn Oth than to Temp Help	\$0	\$641	\$0	\$641	\$641	\$0	\$0	\$815	\$0	\$815	\$815	-\$815	Roster	\$815	\$889	
5108000001	Lump Sum payout	\$0	\$10,749	\$0	\$10,749	\$10,749	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	
5150	STAFF BENEFITS	\$601,000	\$319,579	\$0	\$319,579	\$351,353	\$619,000	\$43,541	\$420,970	\$0	\$420,970	\$463,877	\$155,123		\$463,018	\$459,240	
5150150000	Dental Insurance	\$3,000	\$2,773	\$0	\$2,773	\$3,129	\$3,000	\$375	\$3,666	\$0	\$3,666	\$3,000	\$0		\$4,136	\$3,999	
5150250000	Employee Assistance PGM Fee	\$0	\$219	\$0	\$219	\$260	\$0	\$26	\$233	\$0	\$233	\$0	\$0		\$276	\$254	
5150350000	Health Insurance	\$163,000	\$50,343	\$0	\$50,343	\$56,293	\$174,000	\$9,229	\$82,035	\$0	\$82,035	\$174,000	\$0		\$91,731	\$89,493	
5150400000	Life Insurance	\$0	\$174	\$0	\$174	\$194	\$0	\$20	\$220	\$0	\$220	\$0	\$0		\$245	\$240	
5150450000	Medicare Taxation	\$8,000	\$8,592	\$0	\$8,592	\$9,507	\$8,000	\$1,080	\$10,105	\$0	\$10,105	\$8,000	\$0		\$11,082	\$11,024	
5150500000	OASDI	\$67,000	\$32,892	\$0	\$32,892	\$36,806	\$68,000	\$4,251	\$40,589	\$0	\$40,589	\$68,000	\$0		\$45,419	\$44,278	
5150600000	Retirement - General	\$290,000	\$182,221	\$0	\$182,221	\$200,725	\$299,000	\$23,799	\$227,511	\$0	\$227,511	\$299,000	\$0		\$250,614	\$248,194	
5150750000	Vision Care	\$1,000	\$546	\$0	\$546	\$604	\$1,000	\$74	\$662	\$0	\$662	\$1,000	\$0		\$732	\$722	
5150800000	Workers' Compensation	\$20,000	\$37	\$0	\$37	\$37	\$20,000	\$49	\$49	\$0	\$49	\$20,000	\$0		\$49	\$53	
5150800004	SCIF Allocation Cost	\$0	\$13,377	\$0	\$13,377	\$12,712	\$0	\$0	\$17,396	\$0	\$17,396	\$0	\$0		\$16,531	\$18,977	
5150820000	Other Post-Employment Benefits	\$31,000	\$19,759	\$0	\$19,759	\$21,669	\$28,000	\$2,291	\$22,286	\$0	\$22,286	\$28,000	\$0		\$24,440	\$24,312	
5150900000	Staff Benefits - Other	\$18,000	\$8,647	\$0	\$8,647	\$9,416	\$18,000	\$2,346	\$16,219	\$0	\$16,219	\$463,877	-\$445,877	Formula	\$17,663	\$17,693	
PERSONAL SERVICES		\$1,707,000	\$934,981	\$0	\$934,981	\$1,032,783	\$1,754,000	\$121,263	\$1,150,133	\$0	\$1,150,133	\$1,267,194	\$486,806		\$1,271,365	\$1,254,691	

OPERATING EXPENSES & EQUIPMENT

Fiscal Code	Line Item	PY Budget	PY YTD	PY Encumbrance	PY YTD + Encumbrance	PY FM13	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Projections to Year End	Balance	Notes	Prior Year Ratio	Straight Line Ratio	Lag Month
5301	GENERAL EXPENSE	\$38,000	\$11,179	\$1,884	\$13,063	\$13,768	\$38,000	\$241	\$8,332	\$1,350	\$9,682	\$10,071	\$27,929		\$10,641	\$10,562	
5301100002	Admin OH-Other State Agencies	\$0	\$2,797	\$0	\$2,797	\$2,852	\$0	\$20	\$3,099	\$0	\$3,099	\$3,200	-\$3,200	SCO	\$3,160	\$3,381	
5301100003	Fingerprint Reports	\$3,000	\$539	\$0	\$539	\$784	\$3,000	\$147	\$662	\$0	\$662	\$950	\$2,050	DOJ	\$963	\$722	
5301150000	Conferences	\$0	\$4,228	\$0	\$4,228	\$4,228	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	
5301200000	Dues and Memberships	\$0	\$94	\$0	\$94	\$94	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	
5301350000	Freight and Drayage	\$0	\$310	\$1,204	\$1,514	\$1,514	\$0	\$0	\$150	\$1,350	\$1,500	\$1,500	-\$1,500	FedEx	\$1,600	\$1,636	
5301400000	Goods - Other	\$27,000	\$0	\$0	\$0	\$0	\$27,000	\$0	\$0	\$0	\$0	\$0	\$27,000		\$0	\$0	
5301450000	Library Pur excl UC/CSUC/Oth E	\$0	\$99	\$0	\$99	\$99	\$0	\$74	\$74	\$0	\$74	\$74	-\$74	Capitol Enquiry	\$74	\$81	
5301700000	Office Supplies - Misc	\$8,000	\$2,053	\$470	\$2,523	\$2,928	\$8,000	\$0	\$3,717	\$0	\$3,717	\$3,717	\$4,283	Apex Solutions + River City Office Supply	\$4,314	\$4,055	
5301900000	Subscriptions	\$0	\$1,060	\$210	\$1,270	\$1,270	\$0	\$0	\$630	\$0	\$630	\$630	-\$630	Relx Inc	\$630	\$687	
Fiscal Code	Line Item	PY Budget	PY YTD	PY Encumbrance	PY YTD + Encumbrance	PY FM13	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Projections to Year End	Balance	Notes	Prior Year Ratio	Straight Line Ratio	Lag Month
5302	PRINTING	\$17,000	\$16,508	\$15,310	\$31,818	\$33,289	\$17,000	\$1,334	\$15,471	\$16,597	\$32,069	\$32,153	-\$15,153		\$32,081	\$34,984	
5302300000	Office Copiers - Maintenance	\$0	\$1,209	\$2,168	\$3,377	\$3,377	\$0	\$0	\$2,226	\$1,814	\$4,040	\$4,040	-\$4,040	Smile	\$4,040	\$4,408	
5302700000	Pamphlets, Leaflets, Brochures	\$0	\$15,299	\$10,553	\$25,852	\$27,323	\$0	\$0	\$212	\$0	\$212	\$297	-\$297	Superior Courts	\$224	\$231	
5302900000	Printing - Other	\$17,000	\$0	\$2,589	\$2,589	\$2,589	\$17,000	\$1,334	\$13,034	\$14,783	\$27,817	\$27,817	-\$10,817	BIT California + Document Fulfillment Services	\$27,817	\$30,346	
Fiscal Code	Line Item	PY Budget	PY YTD	PY Encumbrance	PY YTD + Encumbrance	PY FM13	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Projections to Year End	Balance	Notes	Prior Year Ratio	Straight Line Ratio	Lag Month
5304	COMMUNICATIONS	\$13,000	\$4,056	\$0	\$4,056	\$5,079	\$13,000	\$0	\$3,445	\$0	\$3,445	\$4,788	\$8,212		\$4,284	\$3,758	
5304100000	Cell Phones, PDAs, Pager Svcs	\$0	\$1,433	\$0	\$1,433	\$1,994	\$0	\$0	\$1,356	\$0	\$1,356	\$1,788	-\$1,788	Verizon	\$1,509	\$1,480	
5304700000	Telephone Services	\$0	\$2,623	\$0	\$2,623	\$3,485	\$0	\$0	\$2,089	\$0	\$2,089	\$3,000	-\$3,000	AT&T + Verizon + NWN	\$2,775	\$2,279	
5304800000	Communications - Other	\$13,000	\$0	\$0	\$0	\$0	\$13,000	\$0	\$0	\$0	\$0	\$0	\$13,000		\$0	\$0	
Fiscal Code	Line Item	PY Budget	PY YTD	PY Encumbrance	PY YTD + Encumbrance	PY FM13	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Projections to Year End	Balance	Notes	Prior Year Ratio	Straight Line Ratio	Lag Month
5306	POSTAGE	\$20,000	\$6,394	\$0	\$6,394	\$6,394	\$20,000	\$0	\$4,615	\$0	\$4,615	\$4,615	\$15,385		\$4,615	\$5,034	
5306600003	DCA Postage Allo	\$0	\$6,394	\$0	\$6,394	\$6,394	\$0	\$0	\$4,615	\$0	\$4,615	\$4,615	-\$4,615	UPS	\$4,615	\$5,034	
5306700000	Postage - Other	\$20,000	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000		\$0	\$0	
Fiscal Code	Line Item	PY Budget	PY YTD	PY Encumbrance	PY YTD + Encumbrance	PY FM13	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Projections to Year End	Balance	Notes	Prior Year Ratio	Straight Line Ratio	Lag Month
5308	INSURANCE	\$0	\$21	\$0	\$21	\$21	\$0	\$0	\$27	\$0	\$27	\$27	-\$27		\$27	\$30	
5308900000	Insurance - Other	\$0	\$21	\$0	\$21	\$21	\$0	\$0	\$27	\$0	\$27	\$27	-\$27	One time fee	\$27	\$30	
Fiscal Code	Line Item	PY Budget	PY YTD	PY Encumbrance	PY YTD + Encumbrance	PY FM13	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Projections to Year End	Balance	Notes	Prior Year Ratio	Straight Line Ratio	Lag Month
53202-204	IN STATE TRAVEL	\$20,000	\$4,302	\$0	\$4,302	\$4,349	\$20,000	\$4,553	\$10,607	\$0	\$10,607	\$12,607	\$7,393		\$10,909	\$11,571	
5320220000	Travel-In State-Per Diem Lodgi	\$0	\$1,522	\$0	\$1,522	\$1,522	\$0	\$2,171	\$4,168	\$0	\$4,168	\$4,168	-\$4,168	No more trips	\$4,168	\$4,547	
5320230000	Travel-In State-Per Diem Meals	\$0	\$347	\$0	\$347	\$347	\$0	\$866	\$1,673	\$0	\$1,673	\$1,673	-\$1,673	No more trips	\$1,673	\$1,825	
5320240000	Travel-In State-Per Diem Other	\$0	\$94	\$0	\$94	\$94	\$0	\$51	\$234	\$0	\$234	\$234	-\$234	No more trips	\$234	\$255	
5320260000	Travel-In St-Trav Agcy Mgt Fee	\$0	\$108	\$0	\$108	\$108	\$0	\$21	\$35	\$0	\$35	\$35	-\$35	No more trips	\$35	\$38	
5320400000	Travel-In State-Commercial Air	\$0	\$1,332	\$0	\$1,332	\$1,332	\$0	\$237	\$1,129	\$0	\$1,129	\$1,129	-\$1,129	No more trips	\$1,129	\$1,232	
5320420000	Travel-In State-Taxi & Shuttle	\$0	\$26	\$0	\$26	\$26	\$0	\$0	\$0	\$0	\$0	\$0	\$0	No more trips	\$0	\$0	
5320420001	Lyft-Transportation Network Co	\$0	\$39	\$0	\$39	\$39	\$0	\$0	\$46	\$0	\$46	\$46	-\$46	No more trips	\$46	\$51	
5320420002	Uber-Transportation Network Co	\$0	\$52	\$0	\$52	\$52	\$0	\$24	\$24	\$0	\$24	\$24	-\$24	No more trips	\$24	\$26	
5320440000	Travel - In State -Private Car	\$0	\$480	\$0	\$480	\$527	\$0	\$1,028	\$3,081	\$0	\$3,081	\$3,081	-\$3,081	No more trips	\$3,383	\$3,362	
5320470000	Travel - In State - Rental Car	\$0	\$303	\$0	\$303	\$303	\$0	\$154	\$216	\$0	\$216	\$216	-\$216	No more trips	\$216	\$236	
5320490000	Travel - In State - Other	\$20,000	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$2,000	\$18,000	Estimate	\$0	\$0	
Fiscal Code	Line Item	PY Budget	PY YTD	PY Encumbrance	PY YTD + Encumbrance	PY FM13	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Projections to Year End	Balance	Notes	Prior Year Ratio	Straight Line Ratio	Lag Month
5322	TRAINING	\$7,000	\$2,065	\$0	\$2,065	\$2,065	\$7,000	\$0	\$1,000	\$0	\$1,000	\$1,000	\$6,000		\$1,000	\$1,091	
5322400000	Training - Tuition & Registrat	\$7,000	\$2,065	\$0	\$2,065	\$2,065	\$7,000	\$0	\$1,000	\$0	\$1,000	\$1,000	\$6,000	CalHR training	\$1,000	\$1,091	
Fiscal Code	Line Item	PY Budget	PY YTD	PY Encumbrance	PY YTD + Encumbrance	PY FM13	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Projections to Year End	Balance	Notes	Prior Year Ratio	Straight Line Ratio	Lag Month
5324	FACILITIES	\$171,000	\$131,393	\$11,493	\$142,886	\$144,130	\$171,000	\$16,069	\$136,663	\$12,235	\$148,898	\$150,496	\$20,504		\$148,918	\$162,434	
5324100000	Facilities Maintenance Svcs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$556	\$0	\$556	\$600	-\$600	OmniNet + NORTH MARKET LP	\$0	\$606	
5324200000	Facilities Ops - Other (Svcs)	\$0	\$2,663	\$0	\$2,663	\$2,663	\$0	\$2,494	\$3,494	\$0	\$3,494	\$3,494	-\$3,494	DGS	\$3,494	\$3,494	
5324250000	Facilities Planning -Gen Svcs	\$0	\$3,975	\$0	\$3,975	\$5,218	\$0	\$451	\$4,446	\$0	\$4,446	\$5,799	-\$5,799	DGS - Lease Surcharge + Estimate	\$5,837	\$4,850	
5324350000	Rents and Leases	\$147,000	\$0	\$0	\$0	\$0	\$147,000	\$0	\$0	\$0	\$0	\$0	\$147,000		\$0	\$0	
5324450000	Rent -Bldgs&Grounds(Non State)	\$24,000	\$124,755	\$11,493	\$136,248	\$136,248	\$24,000	\$11,771	\$127,815	\$11,771	\$139,586	\$139,586	-\$115,586	Rent Schedule	\$139,586	\$152,276	
5324500000	Security	\$0	\$0	\$0	\$0	\$0	\$0	\$352	\$352	\$464	\$816	\$816	-\$816	NORTH MARKET LP	\$0	\$890	
Fiscal Code	Line Item	PY Budget	PY YTD	PY Encumbrance	PY YTD + Encumbrance	PY FM13	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Projections to Year End	Balance	Notes	Prior Year Ratio	Straight Line Ratio	Lag Month
5326	UTILITIES	\$1,000	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$1,000		\$0	\$0	
5326900000	Utilities - Other	\$1,000	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$1,000		\$0	\$0	
Fiscal Code	Line Item	PY Budget	PY YTD	PY Encumbrance	PY YTD + Encumbrance	PY FM13	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Projections to Year End	Balance	Notes	Prior Year Ratio	Straight Line Ratio	Lag Month
53402-53403	C/P SERVICES (INTERNAL)	\$74,000	\$250,331	\$0	\$250,331	\$289,419	\$74,000	\$13,731	\$130,735	\$0	\$130,735	\$179,841	-\$105,841		\$151,200	\$142,620	
5340290000	Health and Medical	\$0	\$0	\$0	\$0	\$99	\$0	\$0	\$0	\$0	\$0	\$100	-\$100	Estimate	\$0	\$0	
5340310000	Legal - Attorney General	\$47,000	\$142,725	\$0	\$142,725	\$163,048	\$47,000	\$11,608	\$71,215	\$0	\$71,215	\$100,382	-\$53,382	AG Billing thru May \$88,828	\$81,355	\$77,689	
5340320000	Office of Adminisr Hearing	\$33,000	\$107,606	\$0	\$107,606	\$126,272	\$33,000	\$2,124	\$59,520	\$0	\$59,520	\$76,359	-\$76,359	OAH Billing thru March \$59,520	\$69,844	\$64,831	
5340330000	Consult & Prof Svcs-Interdept	\$24,000	\$0	\$0	\$0	\$0	\$24,000	\$0	\$0	\$0	\$0	\$0	\$24,000		\$0	\$0	
Fiscal Code	Line Item	PY Budget	PY YTD	PY Encumbrance	PY YTD + Encumbrance	PY FM13	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Projections to Year End	Balance	Notes	Prior Year Ratio	Straight Line Ratio	Lag Month
53404-53405	C/P SERVICES (EXTERNAL)	\$222,000	\$51,501	\$23,666	\$75,157	\$81,876	\$222,000	\$12,914	\$55,104	\$20,781	\$75,885	\$76,785	\$145,215		\$221,566	\$82,784	
5340420000	Administrative	\$187,000	\$1,814	\$100	\$1,914	\$6,914	\$187,000	\$3,944	\$38,836	\$13,264	\$52,100	\$52,100	\$134,900	AmEx + Elavon + PSI	\$188,177	\$56,836	
5340420001	Expert Examiners-Exam Process	\$25,000	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000		\$0	\$0	
5340420002	Expert Examiners-Exam Develmnrt	\$0	\$600	\$0	\$600	\$600	\$0	\$0	\$0	\$0	\$0	\$600	-\$600	Estimate	\$0	\$0	
5340420003	Subject Matter Experts	\$0	\$7,045	\$0	\$7,045	\$7,445	\$0	\$4,200	\$0	\$4,200	\$4,200	\$4,500	-\$4,500	SME Estimate	\$4,438	\$4,582	
5340420005	Credit Card Service Fee	\$0	\$35,170	\$18,016	\$53,186	\$53,186	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	
5340480000	Health and Medical	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,450	\$1,450	\$1,450	\$1,450	-\$1,450	First Hospital Laboratories	\$0	\$1,582	
5340540001	Evidence/Witness Fees	\$0	\$1,500	\$0	\$1,500	\$1,500	\$0	\$8,161	\$8,161	\$420	\$8,581	\$8,581	-\$8,581	Witness	\$8,581	\$9,361	
5340550000	Reim Exp -Nontaxable (Non Emp)	\$0	\$0	\$0	\$0	\$0	\$0	\$409	\$409	\$0	\$409	\$409	-\$409	Reim Exp	\$0	\$447	
5340580000	Consult & Prof Svcs Extern Oth	\$0	\$553	\$5,540	\$6,093	\$6,918	\$0	\$3,098	\$5,647	\$8,745	\$8,745	\$8,745	-\$8,745	Kennedy Court Reporters + MAXIMUS US SERVICES INC	\$9,929	\$9,540	
5340580001	Court Reporter Servs	\$10,000	\$4,819	\$0	\$4,819	\$5,313	\$10,000	\$400	\$400	\$0	\$400	\$400	\$9,600	Kennedy Court Reporters + MAXIMUS US SERVICES INC	\$441	\$436	
Fiscal Code	Line Item	PY Budget	PY YTD	PY Encumbrance	PY YTD + Encumbrance	PY FM13	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Projections to Year End	Balance	Notes	Prior Year Ratio	Straight Line Ratio	

Department of Consumer Affairs

Revenue Projection Report

Dental Hygiene Board of California

Reporting Structure(s): 11111100 Support

Fiscal Month: 11

Fiscal Year: 2023 - 2024

Revenue

Fiscal Code	Line Item	Budget	July	August	September	October	November	December	January	February	March	April	May	June	Year to Date	Projection To Year End	Balance
	Delinquent Fees	\$73,000	\$2,530	\$3,880	\$2,720	\$5,470	\$6,490	\$3,420	\$6,280	\$4,720	\$4,830	\$4,170	\$4,170	\$4,170	\$48,680	\$52,850	\$20,150
4121200089	3140 Delinq Ren Rdh	\$0	\$2,450	\$3,800	\$2,640	\$5,470	\$6,410	\$3,420	\$5,880	\$4,240	\$4,670	\$4,090	\$4,090	\$4,090	\$47,160	\$51,250	
4121200090	3140 Delinq Ren Rdhap	\$0	\$0	\$80	\$0	\$0	\$80	\$0	\$240	\$480	\$80	\$80	\$80	\$80	\$1,120	\$1,200	
4121200092	3140 Delinq Ren Rdhap Fnp	\$0	\$80	\$0	\$80	\$0	\$0	\$0	\$160	\$0	\$80	\$0	\$0	\$0	\$400	\$400	
	Other Regulatory Fees	\$98,000	\$27,838	\$34,638	\$19,129	\$27,267	\$15,954	\$8,892	\$25,312	\$36,863	\$26,871	\$32,320	\$29,077	\$9,242	\$284,160	\$293,402	-\$195,402
4129200133	3140 Duplicate License	\$0	\$275	\$525	\$300	\$475	\$325	\$400	\$375	\$550	\$350	\$375	\$500	\$350	\$4,450	\$4,800	
4129200310	3140 Citations & Fines	\$0	\$25,813	\$32,563	\$17,579	\$25,692	\$14,429	\$7,642	\$23,037	\$35,038	\$24,996	\$30,745	\$27,277	\$7,642	\$264,810	\$272,452	
4129200331	3140 License Certification	\$0	\$1,750	\$1,550	\$1,250	\$1,100	\$1,200	\$850	\$1,900	\$1,275	\$1,525	\$1,200	\$1,300	\$1,250	\$14,900	\$16,150	
	Other Regulatory License and Permits	\$187,000	\$28,903	\$17,140	\$12,925	\$11,710	\$21,705	\$16,645	\$13,810	\$7,175	\$10,530	\$21,965	\$25,705	\$34,010	\$188,213	\$222,223	-\$35,223
4129400243	3140 License Fee Rdhap	\$0	\$1,250	\$1,500	\$1,500	\$250	\$500	\$2,250	\$2,500	\$400	\$1,250	\$750	\$2,150	\$1,250	\$14,300	\$15,550	
4129400244	3140 Initial Lic Fee Rdhap Fnp	\$0	\$160	\$320	\$480	\$320	\$0	\$0	\$640	\$320	\$160	\$160	\$0	\$0	\$2,560	\$2,560	
4129400245	3140 Initial Lic 1/2 Rdhap Fnp	\$0	\$0	\$0	\$80	\$0	\$0	\$0	\$80	\$0	\$80	\$0	\$80	\$80	\$320	\$400	
4129400249	3140 App Fee Rdhap	\$0	\$500	\$600	\$600	\$100	\$200	\$900	\$1,000	\$200	\$500	\$300	\$900	\$600	\$5,800	\$6,400	
4129400251	3140 App Fee Rdh	\$0	\$5,800	\$5,000	\$3,100	\$3,100	\$8,800	\$5,000	\$2,800	\$1,400	\$2,300	\$8,400	\$10,100	\$15,000	\$55,800	\$70,800	
4129400257	3140 App Fee Rdh Original Lic	\$0	\$5,900	\$5,000	\$3,100	\$3,100	\$8,800	\$5,000	\$2,800	\$1,400	\$2,300	\$8,400	\$10,100	\$15,000	\$55,900	\$70,900	
4129400524	Suspended Revenue	\$0	\$12,413	\$1,760	\$1,985	\$1,560	\$870	\$1,555	\$850	\$575	\$1,780	\$1,875	(\$505)	\$0	\$24,718	\$24,718	
4129400525	Prior Year Revenue Adjustment	\$0	\$0	\$0	\$0	\$0	(\$185)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$185)	(\$185)	
4129400619	3140 O. S. SLN Course	\$0	\$0	\$0	\$0	\$0	\$0	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$500	\$500	
4129400620	3140 O. S. App SLN Review	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500	\$0	\$0	\$0	\$0	\$0	\$500	\$500	
4129400627	3140 Initial Retired Lic App	\$0	\$2,880	\$2,960	\$2,080	\$3,280	\$2,720	\$1,440	\$2,640	\$2,880	\$2,160	\$2,080	\$2,880	\$2,080	\$28,000	\$30,080	
	Other Revenue	\$43,000	\$300	\$0	\$375	\$27,686	\$0	\$50	\$34,174	\$0	\$0	\$38,951	\$200	\$0	\$101,736	\$101,736	-\$58,736
4143500007	Misc Serv To Public Trans	\$0	\$0	\$0	\$300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300	\$300	
4163000000	Investment Income - Surplus Money Investments	\$0	\$0	\$0	\$0	\$27,594	\$0	\$0	\$34,081	\$0	\$0	\$38,951	\$0	\$0	\$100,626	\$100,626	
4171400001	Canceled Warrants Revenue	\$0	\$0	\$0	\$75	\$92	\$0	\$0	\$92	\$0	\$0	\$0	\$0	\$0	\$260	\$260	
4172500000	Miscellaneous Revenue	\$0	\$300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300	\$300	
4172500016	Misc Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200	\$0	\$200	\$200	
4172500017	Dishonored Check Fee	\$0	\$0	\$0	\$0	\$0	\$0	\$50	\$0	\$0	\$0	\$0	\$0	\$0	\$50	\$50	
	Renewal Fees	\$2,921,000	\$250,820	\$254,600	\$297,540	\$432,400	\$242,400	\$199,140	\$286,510	\$231,130	\$212,140	\$209,460	\$173,800	\$70,000	\$2,789,940	\$2,859,940	\$61,060
4127400151	3140 Renewal Rdhap Fnp	\$0	\$1,120	\$640	\$480	\$640	\$800	\$480	\$1,280	\$800	\$800	\$800	\$800	\$800	\$8,640	\$9,440	
4127400155	3140 Renewal Rdh	\$0	\$243,040	\$247,280	\$291,460	\$422,660	\$236,020	\$193,400	\$278,190	\$224,770	\$207,020	\$204,980	\$168,220	\$67,280	\$2,717,040	\$2,784,320	
4127400156	3140 Renewal Rdhap	\$0	\$5,760	\$6,080	\$5,600	\$8,640	\$5,280	\$4,800	\$7,040	\$4,960	\$4,320	\$3,680	\$4,320	\$1,920	\$60,480	\$62,400	
4127400157	3140 Renewal Rdhef	\$0	\$900	\$600	\$0	\$300	\$300	\$300	\$0	\$600	\$0	\$0	\$300	\$0	\$3,300	\$3,300	
4127400339	3140 Reactivate Retire Lic App	\$0	\$0	\$0	\$0	\$160	\$0	\$160	\$0	\$0	\$0	\$0	\$160	\$0	\$480	\$480	
	Revenue	\$3,322,000	\$310,390	\$310,258	\$332,689	\$504,533	\$286,549	\$228,147	\$366,086	\$279,888	\$254,371	\$306,866	\$232,952	\$117,422	\$3,412,728	\$3,530,150	(\$208,150)

Reimbursements

Fiscal Code	Line Item	Budget	July	August	September	October	November	December	January	February	March	April	May	June	Year to Date	Projection To Year End	Balance
	Scheduled Reimbursements	\$6,000	\$0	\$98	\$49	\$49	\$0	\$0	\$98	\$0	\$49	\$49	\$98	\$98	\$490	\$588	\$5,412
4840000001	Fingerprint Reports	\$0	\$0	\$98	\$49	\$49	\$0	\$0	\$98	\$0	\$49	\$49	\$98	\$98	\$490	\$588	
	Unscheduled Reimbursements	\$0	\$3,642	\$7,521	\$460	\$1,765	\$775	\$1,690	\$4,165	\$1,035	\$1,516	\$10,355	\$5,490	\$1,012	\$38,415	\$39,427	-\$39,427
4850000005	Us Probation Monitor	\$0	\$675	\$765	\$360	\$765	\$675	\$585	\$1,980	\$1,035	\$270	\$360	\$945	\$765	\$8,415	\$9,180	
4850000009	Us Cost Recovery	\$0	\$2,967	\$6,756	\$100	\$1,000	\$100	\$1,105	\$2,185	\$0	\$1,246	\$9,995	\$4,545	\$247	\$30,000	\$30,247	
	Reimbursements	\$6,000	\$3,642	\$7,619	\$509	\$1,814	\$775	\$1,690	\$4,263	\$1,035	\$1,565	\$10,404	\$5,588	\$1,110	\$38,905	\$40,015	(\$34,015)

3140 - State Dental Hygiene Fund Analysis of Fund Condition
(Dollars in Thousands)
2024-25 Governor's Budget w/FM 11 Projections

Prepared 7.2.2024

	ACTUAL 2022-23	CY 2023-24	BY 2024-25	BY +1 2025-26
BEGINNING BALANCE				
Prior Year Adjustment	\$ 1,511	\$ 2,633	\$ 3,674	\$ 3,796
Adjusted Beginning Balance	\$ 90	\$ -	\$ -	\$ -
	\$ 1,601	\$ 2,633	\$ 3,674	\$ 3,796
REVENUES, TRANSFERS AND OTHER ADJUSTMENTS				
Revenues				
4121200 - Delinquent fees	\$ 43	\$ 53	\$ 73	\$ 73
4127400 - Renewal fees	\$ 2,801	\$ 2,860	\$ 2,908	\$ 2,908
4129200 - Other regulatory fees	\$ 201	\$ 293	\$ 110	\$ 110
4129400 - Other regulatory licenses and permits	\$ 242	\$ 222	\$ 184	\$ 184
4143500 - Miscellaneous Services to the Public	\$ 1	\$ -	\$ -	\$ -
4163000 - Income from surplus money investments	\$ 56	\$ 101	\$ 46	\$ 57
4172500 - Miscellaneous revenues	\$ -	\$ 1	\$ -	\$ -
Totals, Revenues	\$ 3,344	\$ 3,530	\$ 3,321	\$ 3,332
TOTALS, REVENUES, TRANSFERS AND OTHER ADJUSTMENTS	\$ 3,344	\$ 3,530	\$ 3,321	\$ 3,332
TOTAL RESOURCES	\$ 4,945	\$ 6,163	\$ 6,995	\$ 7,128
Expenditures:				
1111 Department of Consumer Affairs Regulatory Boards, Bureaus, Divisions (State Operations)	\$ 2,105	\$ 2,311	\$ 2,986	\$ 3,076
9892 Supplemental Pension Payments (State Operations)	\$ 34	\$ 34	\$ 23	\$ -
9900 Statewide General Administrative Expenditures (Pro Rata) (State Operations)	\$ 173	\$ 144	\$ 190	\$ 190
TOTALS, EXPENDITURES AND EXPENDITURE ADJUSTMENTS	\$ 2,312	\$ 2,489	\$ 3,199	\$ 3,266
FUND BALANCE				
Reserve for economic uncertainties	\$ 2,633	\$ 3,674	\$ 3,796	\$ 3,862
Months in Reserve	12.7	13.8	13.9	13.8

- NOTES:
1. Assumes workload and revenue projections are realized in BY +1 and ongoing.
 2. Expenditure growth projected at 3% beginning BY +1.



Saturday, July 20, 2024

Dental Hygiene Board of California

Agenda Item 9.

**Discussion and Possible Action on Education Committee
Report and Recommendation(s).**



Saturday, July 20, 2024

Dental Hygiene Board of California

Agenda Item 10.

**Discussion and Possible Action on
Legislative and Regulatory Committee
Report and Recommendation(s).**



Saturday, July 20, 2024

Dental Hygiene Board of California

Agenda Item 11.

Enforcement Update: Statistical Report.

Dental Hygiene Board of California Enforcement Statistics

FY 23/24

Report data as of 06/30/2024

As Of	7/31	8/31	9/30	10/31	11/30	12/31	1/31	2/29	3/31	4/30	5/31	6/30	Total
Complaints Received													
Consumer Complaints	5	8	12	5	8	7	1	5	6	10	11	8	86
Board Initiated Complaints	100	12	17	28	1	42	0	79	39	4	4	7	333
Arrests/Convictions	6	4	12	6	4	5	6	7	4	5	2	1	62
Applicants	4	5	11	5	2	2	1	2	1	0	1	4	38
Totals	115	29	52	44	15	56	8	93	50	19	18	20	519

Complaint Case Type Received													
Criminal Charges/Convictions	10	9	22	11	6	7	7	9	5	5	3	5	99
Incompetence/ Negligence	1	2	2	0	0	0	0	0	0	0	0	0	5
Non-Jurisdictional	7	4	6	2	0	0	0	0	0	1	0	0	20
Sexual Misconduct	1	0	0	0	0	0	0	0	0	1	0	0	2
Substance Abuse - No criminal charges	1	0	0	0	0	0	0	0	0	1	0	0	2
Unprofessional Conduct	93	12	17	29	8	49	1	81	45	8	11	8	362
Unlicensed	2	2	4	1	1	0	0	2	0	2	0	0	14
Unsafe/Unsanitary Conditions	0	0	0	0	0	0	0	0	0	1	0	0	1
Other	0	0	1	1	0	0	0	1	0	0	4	7	14

As Of	7/31	8/31	9/30	10/31	11/30	12/31	1/31	2/29	3/31	4/30	5/31	6/30	Total
Complaint Closures w/no additional Disciplinary or Administrative Action													
Application Approved	3	4	5	2	2	4	5	2	2	0	0	5	34
Insufficient Evidence	0	0	0	0	0	1	1	2	1	1	1	2	9
No Violation	0	0	1	2	6	2	6	4	4	5	10	10	50
No Jurisdiction	6	4	3	2	6	2	6	3	6	5	4	6	53
Other (includes, but not limited to redundant complaints and those awaiting criminal disposition)	2	0	2	4	5	0		3	4	0	5	8	33
Totals	11	8	11	10	19	9	18	14	17	11	20	31	179

Investigations

Open Investigations

Desk Investigations	160	144	139	101	113	139	157	165	160	114	74	69
Field Investigations	52	57	61	63	64	65	59	62	51	44	33	30
Totals	212	201	200	164	177	204	216	227	211	158	107	99

Closed Investigations

Desk Investigations	55	23	37	40	17	18	40	7	45	61	32	38
Field Investigations	1	0	0	0	3	8	7	6	10	16	12	4
Totals	56	23	37	40	20	26	47	13	55	77	44	42

Case Aging for Investigations (Open Cases)

Desk Investigations

0-6 months	111	94	61	64	54	14	47	109	105	59	24	16
7-12 months	21	22	18	20	23	21	20	18	18	21	17	14
>1 yr - 1.5 years	12	11	13	14	14	17	16	17	15	15	15	17
>1.5 years - 2 years	8	7	10	10	8	8	10	9	11	12	12	11
>2 years	8	10	11	11	14	12	11	12	11	7	6	6

As Of	7/31	8/31	9/30	10/31	11/30	12/31	1/31	2/29	3/31	4/30	5/31	6/30	Total
Field Investigations													
0-6 months	20	25	27	27	23	22	16	18	16	15	18	16	
7-12 months	21	18	16	14	19	20	21	23	22	18	7	7	
>1 yr - 1.5 years	11	13	14	18	15	16	13	11	6	6	5	3	
>1.5 years - 2 years	0	1	3	4	7	9	9	10	7	5	3	1	
>2 years	0	0	0	0	0	0	0	0	0	0	0	0	

Attorney General's Office (AG)

Discipline

Cases Transmitted to AG	0	0	0	2	1	1	1	4	7	2	3	2	
Statement of Issues Filed	0	0	0	0	0	0	0	0	1	1	1	0	
Accusations Filed	0	0	0	2	0	1	1	0	0	1	1	2	
Accusations Withdrawn	0	0	0	0	0	0	0	0	0	0	0	0	
Revocation	0	0	0	1	0	0	0	0	0	0	0	0	
Surrender	1	0	0	0	0	0	0	0	0	0	0	0	
Public Repeval	0	0	0	1	1	0	0	1	0	0	0	0	
Probation	0	0	0	0	0	0	0	0	0	2	0	1	

Probation Subsequent Discipline

Subsequent Case Transmitted to AG	0	0	0	0	0	0	0	0	0	0	0	0	
Petition to Revoke Probation Filed	0	0	0	0	0	0	0	0	0	0	0	0	
Accusation/Petition to Revoked Probation Filed	1	0	0	0	0	0	0	0	0	0	0	0	
Revoked	0	0	0	0	0	0	0	0	0	0	0	0	
Surrendered	0	0	0	0	1	0	0	0	0	0	0	0	
Probation Extended	0	0	0	0	0	0	0	0	0	0	0	0	

As Of	7/31	8/31	9/30	10/31	11/30	12/31	1/31	2/29	3/31	4/30	5/31	6/30	Total
All AG Cases Pending Disciplinary Action													
Totals	11	9	7	9	6	8	9	11	14	17	20	23	

Case Aging for Pending AG Cases From Time of Transmittal													
0-6 months	7	6	4	5	2	4	4	7	11	12	17	19	
7-12 months	2	2	2	3	3	3	4	3	3	4	1	2	
>1 yr - 1.5 years	1	0	0	1	1	1	1	1	0	1	2	2	
>1.5 years - 2 years	1	1	1	0	0	0	0	0	0	0	0	0	
>2 years	0	0	0	0	0	0	0	0	0	0	0	0	

Citation/Fine													
Citations Issued	41	19	35	30	0	44	36	37	35	47	25	14	
Citations Modified	4	2	2	0	0	6	3	0	2	7	1	0	
Citation Affirmed	1	1	1	0	0	2	1	0	0	1	0	0	
Citations Dismissed	0	0	2	0	0	1	1	0	0	0	0	0	
Total Amount Ordered FY 23/24	<div> <div>Total Amount Collected</div> <div>FY 23/24 \$225,350</div> </div>												
	\$304,550.00												

Probation													
Active Probationers	19	19	19	19	17	17	17	16	16	16	18	18	
Tolled Probationers	4	4	4	4	4	4	4	4	4	4	4	4	
Biological Testing Probationers	16	16	16	16	14	14	14	14	14	14	16	16	
Positive Drug Screen for Banned Substances	2	0	1	1	0	0	0	0	0	0	0	2	
Violations of Probation Addressed	5	5	1	7	1	1	2	4	3	0	1	2	



Saturday, July 20, 2024

Dental Hygiene Board of California

Agenda Item 12.

**Licensing, Examinations, and Continuing Education Update:
Statistical Report.**

Attachment 1: Application Received and Licenses Issued Statistics

APPLICATIONS RECEIVED: FY 2023/2024															
Type of Application	Jul.	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar	Apr	May	June	Total YTD		
Initial Licensure Applications															
RDH Application by Exam	125	43	35	38	84	43	25	9	32	73	120	177	804		
RDH Application by Credential	2	3	2	4	4	4	3	5	3	2	0	2	34		
RDHAP Application	5	7	7	1	3	11	9	1	5	3	10	10	72		
Fictitious Name Permit Application	1	3	6	3	1	1	4	1	2	1	2	2	27		
License Renewal Applications															
Type of Application	Jul.	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar	Apr	May	June	Total YTD		
RDH Renewal Application	1,102	1,344	1,433	921	1,032	1,270	1,603	755	975	1,311	1,620	1,624	14,990		
RDHAP Renewal Application	48	63	73	45	41	62	69	32	39	59	67	66	664		
RDHEF Renewal Application	3	3	0	1	2	1	0	2	2	1	1	1	17		
Fictitious Name Permit Renewal Application	8	11	7	5	6	6	14	4	8	10	6	13	98		
LICENSES AND PERMITS ISSUED															
Type of License	Prior Years		Current Year FY 2023/2024												
	FY 2021/22	FY 2022/23	Jul.	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar	Apr	May	June	Total YTD
RDH License	764	802	195	92	53	32	28	90	46	22	22	53	72	101	806
RDHAP License	68	71	11	6	10	6	3	7	10	7	7	3	4	2	76
Fictitious Name Permit	19	14	5	4	5	2	1	0	1	0	4	0	2	0	24

Attachment 2 Law and Ethics Examination

License Type	Registered Dental Hygienist (RDH)								
Exam Title	RDH Law & Ethics Exam								
	Total Tested	Passed	%	Failed	%	1st Attempt to Pass Exam	%	Multiple Attempts to Pass Exam	%
FY 2021/22	895	764	85%	131	15%	634	83%	130	17%
Out of State	22	20	91%	2	9%	20	100%	0	0%
FY 2022/23	1,050	843	80%	207	20%	691	82%	152	18%
Out of State	17	15	88%	2	12%	14	93%	1	7%
FY 2023/224	1070	880	82%	190	18%	711	81%	169	19%
Out of State	19	11	58%	8	42%	8	42%	11	58%

License Type	Registered Dental Hygienist in Alternative Practice (RDHAP)								
Exam Title	RDHAP Law and Ethics Exam								
	Total Tested	Passed	%	Failed	%	1st Attempt to Pass Exam	%	Multiple Attempts to Pass Exam	%
FY 2021/22	95	63	66%	32	34%	45	71%	18	29%
FY 2022/23	113	87	77%	26	23%	63	72%	24	28%
FY 2023/24	101	82	81%	19	19%	56	72%	22	28%
Out of State (Only recognized in CA)	0	0	0%	0	0%	0	0%	0	0%

Attachment 3: Licensing Population

Registered Dental Hygienist (RDH)	Active	17,987
	Inactive	1,382
	*Delinquent	4,239
	*Cancelled	11,365
	*Revoked	43
	*Surrendered	35
	*Other (Deceased)	221
	Retired	632
Registered Dental Hygienist in Alternative Practice (RDHAP)	Active	763
	Inactive	62
	*Delinquent	123
	*Cancelled	92
	*Revoked	1
	*Surrendered	3
	*Other (Deceased)	3
	Retired	32
Registered Dental Hygienist in Extended Functions (RDHEF)	Active	15
	Inactive	2
	*Delinquent	9
	*Cancelled	6
	*Revoked	0
	*Surrendered	0
	*Other (Deceased, retired, etc.)	0
Fictitious Name Permit (FNP)	Active	137
	Inactive	0
	*Delinquent	80
	*Cancelled	103
	*Revoked	0
	*Surrendered	0
	*Other (Deceased, retired, etc.)	0
Military Temporary Licenses RDH, RDHAP and RDHEF	Active	4
	Inactive	0
	*Delinquent	0
	*Cancelled	0
	*Revoked	0
	*Surrendered	0
	*Other (Deceased)	0
	Retired	0
	Licensed Subtotal (Active, Inactive)	20,352
	*Non-Licensed Subtotal (Delinquent, Cancelled, Revoked, Surrendered, Other)	16,987
	Total Licenses Issued	37,339

License Status Definitions	
Active	Current and updated license and allowed to practice in CA. Continuing Education (CE) hours completed within the preceding 24 months (biennially) is required to renew the license.
Inactive	Current license but cannot practice in CA. CE hours are not required for the biennial license renewal (exempt).
Delinquent	Biennial license renewal not completed after expiration date. May not practice in CA unless proof of renewal is received and in processing (BPC 121).
Cancelled	License not renewed for 60 months after the last expiration and may not be renewed, restored, reissued, or reinstated (BPC 1939). May not practice in CA.
Retired	Cannot practice in CA and not renewable unless licensee re-activates the retired license and pays a one-time fee to re-activate and meet other requirements
Revoked	Disciplinary action taken; may not practice in CA.
Surrendered	Disciplinary action taken; may not practice in CA.
Military Temporary License	New Temporary License for the spouse or domestic partner of an active-duty military member stationed in California if the applicant currently holds an active and unrestricted license in another state.

Delinquent License Status Per Year 2019-2024	
2019	392
2020	699
2021	875
2022	975
2023	783
2024	401
Total Delinquent Licenses	4,125

Note: The licenses that have an expiration date of June 30, 2019, and have not paid their renewal and delinquent fees, will automatically cancel effective July 1, 2024 (delinquent for 60 months), and cannot be restored, reissued, or reinstated by law. The cancellation of licenses will continue for any license that's delinquent for 60 months pursuant to the law (Business and Professions Code section 1939).

CA Dental Hygiene Licensee Population			
Counties	General Population	Current Active and Inactive Licensee Population	General Population to Licensee Population Ratio
ALAMEDA	1,616,117	745	2,169:1
ALPINE	1,092	1	1,092:1
AMADOR	42,129	23	1,832:1
BUTTE	206,975	137	1,511:1
CALAVERAS	46,574	31	1,502:1
COLUSA	22,165	11	2,015:1
CONTRA COSTA	1,153,031	760	1,517:1
DEL NORTE	26,066	6	4,344:1
EL DORADO	191,643	203	944:1
FRESNO	1,018,965	416	2,499:1
GLENN	27,898	5	5,580:1
HUMBOLDT	133,026	74	1,798:1
IMPERIAL	179,174	23	7,790:1
INYO	18,312	12	1,526:1
KERN	910,889	273	3,337:1
KINGS	152,377	60	2,540:1
LAKE	67,584	40	1,690:1
LASSEN	27,702	18	1,539:1
LIVINGSTON	15,028	1	15,028:
LOS ANGELES	9,606,925	2,807	3,422:1
MADERA	165,387	63	2,625:1
MARIN	252,660	95	2,660:1
MARIPOSA	16,785	3	,5595:1
MENDOCINO	88,209	48	1,838:1
MERCED	293,630	95	3,091:1
MODOC	8,381	2	4,101:1
MONO	13,130	9	1,459:1
MONTEREY	428,562	172	2,492:1
NAPA	132,062	85	1,554:1
NEVADA	101,673	90	1,130:1
ORANGE	3,121,138	1,870	1,669:1
PLACER	429,048	457	939:1
PLUMAS	18,819	10	1,882:1
RIVERSIDE	2,510,643	997	2,518:1
SACRAMENTO	1,584,196	862	1,838:1
SAN BENITO	68,707	66	1,041:1
SAN BERNARDINO	2,196,314	795	2,763:1
SAN DIEGO	3,262,770	1,665	1,960:1
SAN FRANCISCO	810,202	244	3,321:1
SAN JOAQUIN	807,637	316	2,556:1
SAN LUIS OBISPO	281,232	223	1,261:1
SAN MATEO	723,777	335	2,161:1
SANTA BARBARA	438,599	210	2,089:1
SANTA CLARA	1,876,849	855	2,195:1
SANTA CRUZ	258,854	195	1,327:1

CA Dental Hygiene Licensee Population			
Counties	General Population	Current Active and Inactive Licensee Population	General Population to Licensee Population Ratio
SHASTA	179,795	160	1,124:1
SIERRA	3,178	1	3,178:1
SISKIYOU	42,024	25	1,681:1
SOLANO	449,551	258	1,742:1
SONOMA	480,955	413	1,165:1
STANISLAUS	551,634	265	2,082:1
SUTTER	97,327	56	1,738:1
TEHAMA	64,493	41	1,573:1
TRINITY	15,562	3	5,187:1
TULARE	481,052	195	2,467:1
TUOLUMNE	53,821	37	1,455:1
VENTURA	826,309	507	1,630:1
YOLO	219,070	90	2,434:1
YUBA	87,091	30	2,903:1
Total Active/Inactive Licensees that in in California			
			17,489
DHBC LICENSE POPULATION LOCATED IN OTHER STATES OR COUNTRY			
OUTSIDE OF CALIFORNIA			1,832
OUT OF THE COUNTRY			48
CA Total Licensee Count			19,369

*Source for General Populations data -Worldpopulationreview.com.

*Source for Licensing Populations data – DCA’s BreEZe System - The information collected is for the Current/Active and Current/Inactive licenses



MEMORANDUM

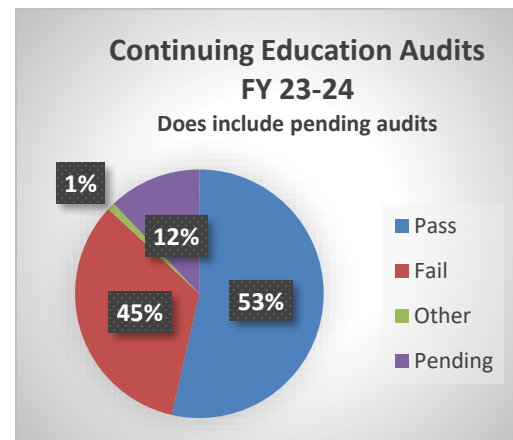
DATE	July 19, 2024
TO	Dental Hygiene Board of California
FROM	Kiana Vang Continuing Education Audit Analyst
SUBJECT	FULL 12: Continuing Education Update Attachment 5

Continuing Education Update

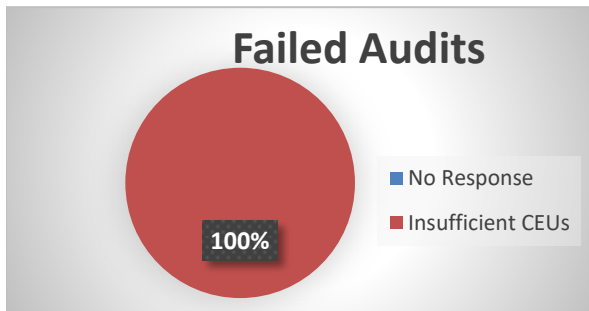
When initiating a CE audit, licensees are selected at random by the computer for staff to conduct the audit. The selected licensees have already completed their prior license renewals where they've attested under the penalty of perjury on the License Renewal Application that the number of required continuing education (CE) hours required by law to renew the license have been completed for the renewal.

In FY 2023/24, the Board initiated 306 Continuing Education (CE) audits through 6/30/2024. From the audits, there continues to be similar trends in the pass and fail rate of audited licensees. The failure rate has increased 8% over the past 3 audits.

Continuing Education Audits			
	FY 21/22	FY 22/23	FY 23/24
Pass	399	412	164
Fail	258	250	102
Other (Waived per 16 CCR 1017(m) - disability)	10	10	3
Pending	3	24	37
Total	670	696	306



The Board has received many reasons from licensees for failure to comply with the CE Audit. Frequently, licensees have expressed they have misplaced, destroyed, or lost their records. Pursuant to [Title 16 CCR 1017\(n\)](#), licensees shall retain for a period of three renewal cycles (6 years) the certificates of CE course completion issued to licensees and shall forward to the Board only upon request for an audit. A licensee who fails to retain the certification shall contact the CE provider to obtain a duplicate certification for submission to the Board and the licensee's record.



Failed audits are broken into two categories, No Response and Insufficient CEUs. Of those with insufficient CEUs, 29% failed to complete at least one mandatory CE course and 1% submitted a certificate with an invalid provider. The invalid provider may have had an expired permit, may not have been approved to teach a mandatory course, or may have had an invalid provider number.

Once a licensee has failed a CE audit, the file is forwarded to the Board's Enforcement Unit to work through them in issuing citation and fines with or without orders of abatement to address the CE deficiency. Pursuant to [Title 16 CCR 1139](#), the Board's Executive Officer or designee has the authority to issue a citation containing an order to pay a fine not to exceed \$5,000, and an order of abatement against a licensee for violation of the laws that govern the practice of dental hygiene. For failed CE audits, the Board has issued citation and fines in varying amounts ranging from \$250 - \$1,500 depending on the egregiousness of the failed audit. When issuing a citation, the Board considers many factors including but not limited to 1) The number of CE hours and type the licensee is deficient; 2) The licensee's reason for failing the audit; and 3) Whether the licensee completed mandatory CE hours in the required coursework of Infection Control, the Dental Practice Act, and Basic Life Support. Additionally, as with any citation that is issued, the Board references [Title 16 CCR 1140 Criteria to be Considered](#) when issuing a citation.

To communicate to licensees and the public, the Board has posted a link on the homepage of the website (www.dhbc.ca.gov) that opens directly to important continuing education information. Also, under the Licensee tab on the website, the open selection has a CE link to the same information. In addition, Board staff sent an email blast to all licensees and email subscribers about the CE Audit program and where to find CE information on our website.



Saturday, July 20, 2024

Dental Hygiene Board of California

Agenda Item 13.

**Discussion and Possible Action Regarding Myofunctional
Therapy and its Use in the Dental Hygiene Profession.**

A verbal update for discussion will be provided.



MEMORANDUM

DATE	July 20, 2024
TO	Dental Hygiene Board of California
FROM	Anthony Lum, Executive Officer
SUBJECT	FULL 13: Discussion and Possible Action Regarding Myofunctional Therapy and its Use in the Dental Hygiene Profession.

BACKGROUND:

Definition - Myofunctional therapy is an exercise training program for the muscles around your face, mouth, and tongue. These exercises are designed to improve issues with talking, eating, or breathing. Research has found that myofunctional therapy may also be an effective treatment for sleep-disordered breathing.

The issue has been briefly discussed by the Board in the past with no clear determination as to whether it is a part of a dental hygienists' scope of practice. The pandemic interrupted the Board's efforts to obtain additional information on the issue. Other projects since then such as Sunset Review, creating a new Strategic Plan, and expanding mandated program functions took priority from the continuing dialog on the issue.

A Board member requested to bring the issue back to the Board for discussion to assist in determining whether it's part of a dental hygienist's scope of practice as used under the guise of a preventative and therapeutic intervention technique pursuant to Business and Professions Code section 1910(a).

ACTION REQUESTED:

Staff request for the Board to hear a short presentation from a licensed dentist and dental hygienist in support of this technique and participate in discussion to consider whether myofunctional therapy could be considered as part of the dental hygienist's scope of practice. Staff assumes this could be a complex issue and may need to be discussed over multiple meetings which would allow time for staff to research information and arrange a full presentation on this technique at a future meeting.

STAFF RECOMMENDATION:

Staff recommends hearing the presentation and allow time to provide research info and possibly arrange an official presentation from a myofunctional expert at a future meeting prior to taking any action of whether the technique may be considered as part of a dental hygienist's scope of practice.



Saturday, July 20, 2024

Dental Hygiene Board of California

Agenda Item 14.

Future Agenda Items.



Saturday, July 20, 2024

Dental Hygiene Board of California

Agenda Item 15.

Closed Session – Full Board.

***Pursuant to Government Code Section 11126(c)(3), the Board will Deliberate on
Disciplinary Actions and Decisions to be Reached in Administrative Procedure
Act Proceedings.***



Saturday, July 20, 2024

Dental Hygiene Board of California

Agenda Item 16.

Adjournment.